

LOOE TOWN COUNCIL

KONSEL TRE LOGH



Full Council Meeting Minutes

Held in

The Millpool Centre, The Millpool, Looe

On 29th September 2026 at 6.00pm

PRESENT:

Cllr Stephen Remington - Mayor (SR)
Cllr Michala Powell - Deputy Mayor (MP)
Cllr Simon Barker (SB)
Cllr Jasper Graham -Jones (JGJ)
Cllr Chris Harwood (CH)
Cllr Jon Holmes (JH)
Cllr James Lundy (JL)
Cllr Abbas Matini (AM)
Cllr Mark Pughe (MPU)
Cllr Adrian Rusu (AR)

IN ATTENDANCE:

Sam White – Town Clerk
Sharon Payne – Deputy Town Clerk
Donna Folland – Admin Officer
Clare Pipe – Events and Communications Officer

Members of the Public: 2

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome The Mayor, Cllr Stephen Remington welcomed everyone to the meeting.	

FC 26/27.64	To Receive Apologies for Absence. Apologies for Absence were received from Cllr George Ingham and Cornwall Councillor Jim Candy. Cllr Elliot Stone (ES) was absent.	
FC 26/27.65	To Receive Declarations of Interest / Requests for Dispensations. None received.	
FC 26/27.66	Public Participation. There were 2 members of the public present. A member of the public gave an overview of the grant request for the Pelynt Male Choir. A member of the public queried the expired review date of policies on the website and the date of the Financial Statement. Cllr Remington explained that there was a comprehensive plan to review Policies between now and December 2026. The RFO will check the date of the Financial Statement. 6:02pm a member of the public left the meeting. 6:04pm Cllr Jasper Graham-Jones joined the meeting. 6:07pm Cllr Mark Gibbons joined the meeting.	RFO to check Financial Statement dates.
FC 26/27.67	To agree to approve the Minutes from previous meeting. It was RESOLVED to approve the Minutes of the Full Council meeting held on 28th July 2026. Proposed by Cllr Mark Pughe and seconded by Cllr Adrian Rusu. All in favour.	
FC 26/27.68	Minutes: Council Committees and Working Groups: To resolve to adopt:	

	• The minutes of the Planning Committee held on 7th July 2026 and 4th August 2026. • The minutes of the Finance & Strategy Committee held on 14th July 2026. It was RESOLVED to adopt the minutes of the Planning Committee held on 7th July 2026. Proposed by Cllr James Lundy and seconded by Cllr Jasper Graham-Jones. All in favour. It was RESOLVED to adopt the minutes of the Planning Committee held on 4th August 2026. Proposed by Cllr James Lundy and seconded by Cllr John Holmes. All in favour. It was RESOLVED to adopt the minutes of the Finance & Strategy Committee held on 14th July 2026. Proposed by Cllr Simon Barker and seconded by Cllr Mark Pughe. All in favour.	
FC 26/27.69	Police Report The Town Clerk gave an overview of the crime statistics supplied and explained that, due to staff shortages, the police were unable to send a representative to the meeting. The Town Clerk would forward any questions about the report to the police. Councillors requested a report explaining the increase in recorded violent crime and why the police station was not open to the public.	TC to request report explaining the increase in violent crime.
FC 26/27.70	To receive correspondence A letter of thanks for the donation from the Looe defibrillator appeal was circulated and noted.	
FC 26/27.71	Council Committees and Working Groups: • To receive a report from the Planning Committee	

	To receive a report from the Finance and Strategy Committee The Planning Committee report was circulated and noted. Cllr Lundy gave an overview of the report and welcomed all Councillors to attend Planning Committee meetings. Cllr Remington highlighted that all Councillors could comment on larger planning applications. Discussion ensued around the new National Planning Policy Framework, MPS and the Neighbourhood Development Plan. Cornwall Councillor Mark Gibbons encouraged Councillors to look at the NPPF. The Finance and Strategy Committee report was circulated and noted. Councillor Simon Barker gave an overview of the report.	
FC 26/27.72	Cornwall Councillor Updates - To receive a report from Cllr Jim Candy - To receive a report from Cllr Mark Gibbons A report from Cornwall Councillor Jim Candy was circulated and noted. A report from Cornwall Councillor Mark Gibbons was circulated and noted. Councillor Gibbons gave an overview of his report.	
FC 26/27.73	Mayor's Report A report from the Mayor was circulated and noted. Cllr Stephen Remington gave an overview of his report.	
FC 26/27.74	Clerk's Report The Clerk's report was circulated and noted. The Clerk gave an overview of her report. The Town Clerk will update the Planning Committee on the amount we get locally from CIL funds.	TC to update Planning Committee on CIL funds.

FC 26/27.75	Deputy Clerk's Report (incorporating Services, Assets & Community Committee report) The Deputy Clerk's report was circulated and noted. The Deputy Clerk gave an overview of her report. Councillors gave thanks to the Deputy Clerk.	
FC 26/27.76	Residents' Survey 2026 The Residents' Survey was circulated and noted. The Town Clerk gave an overview of the survey. It was RESOLVED to approve the Residents Survey questions with the following amendments including: • Question 8 – to include within the Climate action and environment question 'renewable energy'. • Question 8 – to include within the Community support 'and younger'. • Removal of questions 10 and 12. • Removal of the word 'chainsaws' Proposed by Cllr Jasper Graham-Jones and seconded by Cllr Simon Barker. All in favour.	
FC 26/27.77	Streetlighting The Street lighting report was circulated and noted. It was RESOLVED that subject to a survey to identify areas of concern to agree the current street lighting regime in Looe is satisfactory and should continue. Proposed by Cllr Stephen Remington and seconded by Cllr Jasper Graham-Jones. Carried 6 for / 2 against / 2 abstentions.	
FC 26/27.78	Variation to the Calendar of Meetings (SAC) The variation to the Calendar of Meetings for the Services, Assets and Community Committee report was circulated and noted.	

	It was RESOLVED to approve the proposed variation to the Services, Assets and Community Committee meetings calendar by adding meetings on Thursday 22 October 2026 and Monday 7 December 2026. Proposed by Cllr Jon Holmes and seconded by Cllr Mark Pughe. All in favour.	
FC 26/27.79	Polkirt Arcade The Polkirt Arcade report was circulated and noted. It was agreed to defer discussion of the agenda item pending further information.	
FC 26/27.80	To consider the recommendation to approve and adopt the following policies: 1. Anti-Fraud and Corruption Policy 2. Appropriate Policy Document 3. Broadcasting and Social Media at Council Meetings Policy 4. Code of Conduct for Members 5. Complaints Procedure 6. Councillor Co-option Policy 7. Data Protection and Privacy Policy 8. Disciplinary Policy 9. Equality and Diversity Policy 10. Freedom of Information Policy 11. Grievance Policy 12. Health and Safety Policy 13. Surveillance Camera Policy. A report on the amends to the policies above was circulated and noted. Cllr Lundy requested a recorded vote on the Appropriate Policy Document and the Equality and Diversity Policy. It was RESOLVED to approve Policies listed: Anti-Fraud and Corruption Policy Broadcasting and Social Media at Council Meetings Policy Code of Conduct for Members Complaints Procedure Councillor Co-option Policy Data Protection and Privacy Policy	

	Disciplinary Policy Freedom of Information Policy Grievance Policy Health and Safety Policy Surveillance Camera Policy. Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham-Jones. All in favour. It was RESOLVED to approve and adopt the Equality & Diversity Policy. Proposed by Cllr Jasper Graham-Jones and seconded by Cllr Simon Barker. Carried for by Cllrs Stephen Remington, Michala Powell, Simon Barker, Mark Pughe, Jasper Graham-Jones, Jon Holmes, Adrian Rusu, Abbas Matini and Chris Harwood. Against Cllr James Lundy. It was RESOLVED to approve and adopt the Equality and Diversity Policy. Proposed by Cllr Michala Powell and seconded by Cllr Jon Holmes. Carried for by Cllrs Stephen Remington, Michala Powell, Simon Barker, Mark Pughe, Jasper Graham-Jones, Jon Holmes, Adrian Rusu, Abbas Matini and Chris Harwood. Against Cllr James Lundy.	
FC 26/27.81	To receive and resolve the Reserve allocation after year-end 31.3.2026. The Reserve allocation after year-end 31.3.2026 was circulated and noted. Cllr Barker gave an overview of the report. It was RESOLVED to approve the reserve allocations for 2026-27 financial year as detailed in section 3.2 in accordance with the recommendation of the Finance and Strategy Committee. Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham-Jones. All in favour.	

	7:43pm Cllr Simon Barker left the room.	
FC 26/27.82	Exclusion of members of the press and public. It was RESOLVED to exclude members of the press and public in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed. Proposed by Cllr Simon Barker and seconded by Cllr Jon Holmes. Carried 9 for / 1 abstention. Members of the Public and Cornwall Councillor Mark Gibbons left the meeting. 7:44pm Cllr Simon Barker left the meeting 7:45pm.	
Confidential Items for discussion		
FC 26/27.83	To consider an application for a community grant from Christmas in Looe. The application for a community grant and supporting documentation was circulated and noted. It was RESOLVED to approve a grant of £500 towards the Christmas in Looe campaign. Proposed by Cllr Michala Powell and seconded by Cllr Jon Holmes. All in favour.	
FC 26/27.84	To consider an application from a community grant from Pelynt Male Choir. The application for a community grant from Pelynt Male Choir was circulated and noted. It was RESOLVED to approve a grant of £250 towards the Piano keyboard. Proposed by Cllr Michala Powell and seconded by Cllr Mark Pughe. All in favour.	

FC 26/27.85	Date of Next Meeting: 27th October 2027	
	Meeting Closed at: 7:47pm	

Signed:

Date:

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