LOOE TOWN COUNCIL

KONSEL TRE LOGH

Finance and Strategy Committee Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

On 14th July 2026 at 6.00pm

Present: Cllr Simon Barker (SB) – Chair
Cllr Jon Holmes (JH)
Cllr Abbas Matini (AM)
Cllr Mark Pughe (MPU) - Vice Chair
Cllr Stephen Remington (SR)

In Attendance: Fiona Wilkes-Jones, Responsible Financial Officer (RFO)
Liberty Turnbull – Finance officer (FO)
Donna Folland, Admin Officer (AO)

Members of the Public: None

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome Cllr Simon Barker welcomed everyone to the meeting of the Finance and Strategy Committee. Cllr Barker introduced and welcomed Liberty, the newly appointed Finance Officer to the Meeting.	
FAS /26-27/012	**To Receive and accept apologies.** It was **RESOLVED** to accept the apologies for absence and the reasons given from Cllr Chris Rose and Cllr Michala Powell.	

	Proposed by Cllr Simon Barker and **seconded** by Cllr Stephen Remington. All in favour. Cllr Jasper Graham-Jones (JGJ) was absent.	
FAS /26-27/013	**To Receive Declarations of Interest / Requests for Dispensations.** None declared.	
FAS /26-27/014	**To Receive Questions from members of the public** None present.	
FAS /26-27/015	**Finance & Strategy Committee minutes** It was **RESOLVED** to approve the minutes of the previous Finance and Strategy Committee held on 2nd June 2026 **Proposed** by Cllr Simon Barker, **seconded** by Cllr Mark Pughe. All in favour.	
Finance		
FAS /26-27/016	**To receive an update report, from the RFO.** The report from the RFO was circulated and noted. The RFO gave an overview of her report. The Finance Officer updated Councillors on the grant payments to the Youth Council's nominated recipients and confirmed that she was liaising with Sam Day at Looe Community Academy. It was **AGREED** to note the report from the RFO. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Stephen Remington. All in favour.	
FAS /26-27/017	**To receive the following reports and resolve to approve:** **1. Bank reconciliation checks May & June 2026** **2. Previous Supplier payments & expenses** **3. LTC monthly expenditure report May & June 2026** The Bank reconciliation checks were circulated and noted. Cllr Barker confirmed that the Bank reconciliation checks have been completed.	

	The previous supplier payments and expenses were circulated and noted. The RFO confirmed that donations received from wheelchair loans are distributed minus expenses for servicing to Liskeard Lions Chairity and Looe RNLI. The monthly expenditure report May & June 2026 were circulated and noted. The RFO will include a year-to-date figure. It was **RESOLVED** approve the: 1. Bank reconciliation checks May & June 2026 2. Previous Supplier payments & expenses 3. LTC monthly expenditure report May & June 2026 **Proposed** by Cllr Simon Barker and **seconded** by Cllr Abbas Matini. All in favour.	 **RFO to include a year to date figure.**
FAS /26-27/018	**To receive and note a report on:** **1. Income v Expenditure 2026-27** The Income v Expenditure 2026-27 was circulated and noted. The RFO confirmed that the June income for the toilets had not been received to date. It was **RESOLVED** to approve and note the Income v Expenditure 2026-27 report. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Mark Pughe. All in favour.	
FAS /26-27/019	**To receive the following review and resolve to approve:** 1. Draft Allocation of Reserves The RFO gave an overview of the Draft Allocation of Reserves and discussion ensued. Councillors agreed to postpone approval of a revised Draft Allocation of Reserves to the next meeting.	
FAS /26-27/020	**To receive and note:** **1. The Internal Auditors' Report** The Internal Auditors' Report was circulated and noted. It was **RESOLVED** to receive and note the Internal Auditors' report.	

	Proposed by Cllr Simon Barker and **seconded** by Cllr Mark Pughe. All in favour.	
FAS /26-27/021	**To receive and resolve to approve:** **1. The Draft Finance & Strategy Committee Calendar 2026-27** The draft Finance & Strategy Committee Calendar 2026–27 was circulated and noted. The purpose of the Calendar was discussed, including its role in enabling reviews to be completed throughout the financial year. Councillors noted that draft policies would be produced for review and comment and were advised that any concerns could be raised with the Town Clerk and Responsible Finance Officer. It was **RESOLVED** to approve the draft Finance & Strategy Committee Calendar 2026-27. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Jon Holmes. All in favour.	
FAS /26-27/022	**Exclusion of members of the press and public.** It was **RESOLVED** in accordance with S1(2) of the Public bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to exclude the public and press from the meeting during consideration of the following matters. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Stephen Remington. All in favour.	
Confidential items for discussion.		
FAS /26-27/023	**To receive the following grant applications and resolve to approve:** **1. Looe Exercise Group** The grant application from Looe Exercise Group was circulated and noted. It was **RESOLVED** to approve the grant of £200 to Looe Exercise Group. **Proposed** by Cllr Jon Holmes and **seconded** by Cllr Mark Pughe. All in favour.	

	2. Looe defibrillator Project. The grant application from Looe Defibrillator Project was circulated and noted. It was **RESOLVED** to recommend to Full Council an initial contribution of £2000 towards the Looe Defibrillator Project with a view to establishing a long-term partnership. **Proposed** by Cllr Mark Pughe and **seconded** by Cllr Jon Holmes. All in favour.	
FAS /26-27/024	**To receive information from Internal Auditors and resolve to approve:** Information from Internal Auditors was circulated and noted. It was **RESOLVED** to recommend J T Audit and Accountancy for 3 years to Full Council. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Abbas Matini. All in favour.	
FAS /26-27/025	**Date of next meeting: 15th September 2026**	

The Meeting closed at 7:30pm.

Signed ....

Date...

Author: Responsible Finance Officer
Committee: Finance and Strategy
Status: Public
Agenda Item: FAS.26-27.30
Date: 11.09.26

Resolutions, recommendations and updates from Finance & Strategy meetings

LTC expenditure reports	May & June uploaded to the Council website
Year to date columns	Now included in the detailed Councillor working document.
The approved Full Council grant payments	Looe Defibrillator Project £2,000 and Looe Exercise Group £200 have both been paid
The approved Looe Weekender adverts	Cornish News Media has been paid £600
Barbican pre-school approved grant	Awaiting an update from their committee regarding match-funding
Annual grants	The NYE fireworks grant and the final Looe in Bloom have been payment have been made
Reserve & Projects	This expenditure is now reported separately

Update

- Further documents were requested by the External Auditor (BDO LLP) including clarification as to why the Council was satisfied that Assertion 5 of the Annual Governance Statement could be answered “Yes”. The audit review has been progressed to a partner.

- The Town Clerk has revised the policy review schedule.

- A Letter of Engagement with the Town Councils new Internal Auditor has been signed. Our interim audit is likely to commence soon.

- The National Joint Council’s 2026-27 pay award of 3.3% will be backdated to April 2026 and included in September’s payroll.

- I will be attending a Financial Regional Training seminar in November, to receive an overview of the changes to Proper Practices as well as an introduction to the new digital AGAR portal.

- Internal Controls Checklist is still to be completed.

- Our next Finance & Strategy meeting will be held in November, when the Committee will review the financial year forecast and consider the first draft of the 2027-28 budget. Prior to this, key Members and Officers will meet to review of the Council’s Strategy.

FAS.26-27.31.3

Jul-26

Date	Details	Net Amount	Tax Amount	Gross Amount
15/07/2026	CC RATES - OFFICE/HUB SPLIT	£302.00	£0.00	£302.00
15/07/2026	CC RATES - OFFICE/HUB SPLIT	£302.00	£0.00	£302.00
15/07/2026	CC RATES WL STORES	£85.00	£0.00	£85.00
01/07/2026	RMAIL POSTAGE TIC LEAFLETS	£1.90	£0.00	£1.90
01/07/2026	COBIT IT SUPPORT MONTHLY JULY	£166.32	£33.26	£199.58
01/07/2026	COBIT MS365 PACKAGES MONTHLY JULY	£275.84	£55.17	£331.01
02/07/2026	WAGSTAFF WINDOW CLEANING 50/50 OFFICE AND HUB	£20.00	£0.00	£20.00
02/07/2026	WAGSTAFF WINDOW CLEANING 50/50 OFFICE AND HUB	£20.00	£0.00	£20.00
02/07/2026	VISTAPRINT PRINTING FOR BEYOND PARADISE LEAFLETS	£65.54	£0.00	£65.54
01/07/2026	SW HYGIENE WASTE DISPOSAL HUB	£46.06	£9.21	£55.27
01/07/2026	SW HYGIENE WASTER DISPOSAL TOILETS	£639.43	£127.89	£767.32
02/07/2026	CALC GI CODE OF CONDUCT COUNCILLOR TRAINING	£25.00	£5.00	£30.00
01/07/2026	LOOE STORAGE UNIT	£120.00	£0.00	£120.00
01/07/2026	SAGE MONTHLY ACCOUNTS AND PAYROLL CHARGES	£326.29	£65.27	£391.56
03/07/2026	CORONA ENERGY ELECTRICTY MPOOL	£98.35	£4.92	£103.27
03/07/2026	CORONA ENERGY ELECTRICITY SF	£86.86	£4.34	£91.20
03/07/2026	CORONA ENERGY ELECTRICTY GH	£64.31	£3.22	£67.53
03/07/2026	CORONA ENERGY ELECTRICITY WL PCS	£37.31	£1.87	£39.18
03/07/2026	CORONA ENERGY ELECTRICITY HANNA	£47.05	£2.35	£49.40
03/07/2026	CORONA ENERGY ELECTRICITY WL STORE	£27.85	£1.39	£29.24
06/07/2026	ASDAPH 5 X £5.00 MONTHLY (JULY) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
06/07/2026	ASDAPH 5 X £5.00 MONTHLY (JULY) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
06/07/2026	ASDAPH 5 X £5.00 MONTHLY (JULY) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
06/07/2026	ASDAPH 5 X £5.00 MONTHLY (JULY) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
06/07/2026	ASDAPH 5 X £5.00 MONTHLY (JULY) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
02/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.49	£0.02	£0.51
03/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£1.08	£0.02	£1.10
04/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.22	£0.02	£0.24
06/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£1.62	£0.02	£1.64
07/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.50	£0.02	£0.52
07/07/2026	AMAZON BASKET SHELVES LIBRARY REFURBISHMENT	£22.36	£4.47	£26.83
07/07/2026	AMAZON BULBS FOR MARINERS GARDEN GWR	£8.23	£1.65	£9.88
07/07/2026	AMAZON BASKET SHELVES LIBRARY REFURBISHMENT	£22.36	£4.47	£26.83
07/07/2026	AMAZON HOOKS FOR BASKET SHELVES LIBRARY REFURBISHMENT	£6.32	£1.26	£7.58
08/07/2026	AMAZON UNIFORM HEAVY DUTY SHORTS	£44.98	£9.00	£53.98
08/07/2026	AMAZON UNIFROM HEAVY DUTY TROUSERS	£66.64	£13.32	£79.96
08/07/2026	EVERFLOW MONHTLY CHARGES GH	£26.82	£0.00	£26.82
08/07/2026	EVERFLOW MONHTLY CHARGES HANNA	£661.98	£0.00	£661.98
08/07/2026	EVERFLOW MONHTLY CHARGES SF	£1,721.45	£0.00	£1,721.45
08/07/2026	EVERFLOW MONHTLY CHARGES MP	£1,618.92	£0.00	£1,618.92
08/07/2026	EVERFLOW MONHTLY CHARGES WL	£579.12	£0.00	£579.12
09/07/2026	UK DEPARTURE BOARDS EXTENSION CABLE AND BOARD LIBRARY REFURB	£253.30	£50.65	£303.95
07/07/2026	PRIMROSE 2 PLANTERS AND PLANTS FOR MARINERS GWR	£328.61	£47.99	£376.60
09/07/2026	BOOTS SUNSCREAM FOR CLEANIGN STAFF	£9.58	£1.92	£11.50
09/07/2026	ROYAL MAIL POSTAGE FOR TF INVOICE	£2.91	£0.00	£2.91
07/07/2026	WRIGHTS PLASTIC LTD LEAFTLET HOLDER & BOOK DISPLAY LIBRARY	£150.45	£30.09	£180.54
10/07/2026	AMAZON CONDUIT CLIPS MARINERS GWR	£6.32	£1.26	£7.58
10/07/2026	AMAZON OUTDOOR CABLE PROTECTION MARINERS GWR	£16.62	£3.32	£19.94
10/07/2026	AMAZON DISPLAY STAND LIBRARY REFURBISHMENT	£58.14	£0.00	£58.14

09/07/2026	AMAZON DRINKING SQUASH	£4.15	£0.85	£5.00
14/07/2026	HUB BOOK DELIVERY EXPENSES	£13.05	£0.00	£13.05
09/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.47	£0.03	£0.50
10/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.54	£0.01	£0.55
11/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.17	£0.01	£0.18
08/07/2026	DRECKLY HARDEWARE ELECTRICAL PARTS FOR LIGHTS MARINERS GWR	£19.30	£0.00	£19.30
10/07/2026	ROYAL MAIL POSTAGE FOR TIC	£2.40	£0.00	£2.40
14/07/2026	JEWSON COMPOST FOR MARINERS GARDEN GWR	£65.70	£13.14	£78.84
14/07/2026	JEWSON SAFETY TRAINERS FOR STAFF MEMBER	£43.98	£8.80	£52.78
15/07/2026	JEWSON INSULATION TAPE AND CABLE MARINERS GWR	£21.64	£4.33	£25.97
13/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.18	£0.01	£0.19
14/07/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.73	£0.01	£0.74
20/07/2026	LOOE EXERCISE GROUP COMMUNITY GRANT	£200.00	£0.00	£200.00
18/07/2026	WORLDPAY CARD PAYMENT TRANSACTION FEES	£0.06	£0.01	£0.07
20/07/2026	1 P MOBILE SIM PATIENTS CAR PARK	£4.17	£0.83	£5.00
01/07/2026	LOOE FIREWORKS ANNUAL GRANT NYE/LANTERN	£2,500.00	£0.00	£2,500.00
01/07/2026	GRANT TOWARDS LOOE WEEKENDER	£500.00	£0.00	£500.00
20/07/2026	AUK TOILET SUPPLIES	£916.23	£183.25	£1,099.48
17/07/2026	BROSWEYTH UNIFORM FOR APPRENTICE	£117.15	£0.00	£117.15
17/07/2026	BROWNS NURSERIES ANNUAL GRANT FOR FLOWER DISPLAY AROUND LOOE	£2,000.00	£400.00	£2,400.00
19/07/2026	CORNWALL ELECTRICAL SYSTEMS TOILET ENTRY NEW NYAX CARDS	£567.00	£113.40	£680.40
19/07/2026	CORNWALL ELECTRICAL SYSTEMS TOILET REPLACEMENT NYAX READERS	£2,048.00	£409.60	£2,457.60
19/07/2026	CORNWALL ELECTRICAL SYSTEMS DEPOSIT FOR GH TOILET CHARGING	£5,625.00	£1,125.00	£6,750.00
19/07/2026	CORNWALL ELECTRICAL SYSTEMS CCTV SF PROJECT	£5,775.00	£1,155.00	£6,930.00
17/07/2026	CORNWALL ELECTRICAL SYSTEMS UPGRADE TO SF CCTV	£1,249.00	£249.80	£1,498.80
13/07/2026	GJ PLIMBING AND HEATING GH TAP REPLACEMENT CALL OUT	£130.00	£0.00	£130.00
13/07/2026	GJ PLUMBING SF PC CHANGE FROM AIRFLUSH	£780.00	£0.00	£780.00
13/07/2026	GJ PLUMBING HANNAFORE 2X NEW CISTERNS	£395.00	£0.00	£395.00
20/07/2026	JEWSONS CABLE AND BOLT MARINERS GWR	£78.31	£15.66	£93.97
04/07/2026	LOOE HARBOUR COMMISSIONERS LAND RENTAL LFF	£1,716.00	£0.00	£1,716.00
13/07/2026	PRO-BOX FOR LOOE CHAMP BOXING COCA COLA FUNDING GRANT	£1,412.51	£282.49	£1,695.00
16/07/2026	TELECOM NW BROADBAND MONTHLY CHARGES	£72.00	£14.40	£86.40
20/07/2026	WORLDPAY CARD PAYMENT TRANSACTION FEES	£0.29	£0.01	£0.30
17/07/2026	ROYAL MAIL POSTAGE FOR TIC	£0.91	£0.00	£0.91
03/07/2026	BRITISH GAS ELECTRICTY 50/50 HUB AND COUNCIL OLD TOILETS	£20.00	£1.00	£21.00
03/07/2026	BRITISH GAS ELECTRICTY 50/50 HUB AND COUNCIL OLD TOILETS	£20.01	£1.00	£21.01
21/07/2026	WORLDPAY CARD PAYMENT TRANSACTION FEES	£0.13	£0.01	£0.14
22/07/2026	WORLDPAY CARD PAYMENT TRANSACTION FEES	£0.64	£0.01	£0.65
20/07/2026	AMAZON LAMINATING POUCHES HAND WASH AND SQUASH	£25.77	£5.15	£30.92
20/07/2026	AMAZON APPLE TAGS TO TRACK VAN USE	£24.17	£4.83	£29.00
21/07/2026	AMAZON CAMERA CABLE	£5.83	£1.16	£6.99
21/07/2026	AMAZON WILDFLOWER SEEDS MARINERS GWR	£2.29	£0.46	£2.75
21/07/2026	AMAZON FLOWER SEEDS MARINERS GWR	£1.59	£0.00	£1.59
21/07/2026	AMAZON WHISKY BARREL PLANTER MARINERS GWR	£37.46	£7.49	£44.95
21/07/2026	AMAZON 2 X A4 SNAP POSTER FRAME	£43.74	£8.76	£52.50
21/07/2026	AMAZON NOTE PADS	£14.87	£2.97	£17.84
21/07/2026	AMAZON HYDRANGEA PLANT MARINERS GWR	£20.82	£4.16	£24.98
22/07/2026	AMAZON PAPER	£16.66	£3.33	£19.99
22/07/2026	AMAZON PAPER	£16.66	£3.33	£19.99
22/07/2026	AMAZON DRILL BITS FOR MARINERS GWR	£7.51	£1.50	£9.01
22/07/2026	AMAZON EYE WASH PODS	£8.33	£1.67	£10.00
23/07/2026	AMAZON LAMNATING POUCHES	£15.79	£3.16	£18.95
20/07/2026	AMAZON SOLAR LIGHTS MARINERS GWR	£33.32	£6.66	£39.98

26/07/2026	AMAZON SAFETY GLOVES	£18.81	£3.76	£22.57
26/07/2026	AMAZON WASHING UP LIQUID	£0.75	£0.15	£0.90
26/07/2026	AMAZON FLOWER BULBS FOR MARINERS GWR	£8.40	£1.68	£10.08
22/07/2026	JEWSONS CCOMPOST PAVERS AND FLEXITUB MARINERS GWR	£72.78	£14.56	£87.34
31/07/2026	HMRC PAYE	£2,964.80	£0.00	£2,964.80
31/07/2026	HMRC NI	£5,281.13	£0.00	£5,281.13
27/07/2026	LAND REGISTRY TITLE SEARCH	£24.95	£0.00	£24.95
24/07/2026	PRIMROSE GWR PLANTER AND PLANTS	£167.84	£33.57	£201.41
20/07/2026	CORNWALL WILDLIFE TRUST TIC ITEMS FOR SALE	£153.70	£30.74	£184.44
24/07/2026	CORNWALL ELECTRICAL SYSTEMS CCTV FOR HANNA	£28.00	£5.60	£33.60
24/07/2026	CORNWALL ELECTRICAL SYSTEMS CCTV FOR SF	£28.00	£5.60	£33.60
22/07/2026	COIN SOLUTIONS SET UP FEE TOILET ENTRY	£40.00	£8.00	£48.00
30/07/2026	WAGSTAFF WINDOW CLEANING 50/50 OFFICE AND HUB	£20.00	£0.00	£20.00
30/07/2026	WAGSTAFF WINDOW CLEANING 50/50 OFFICE AND HUB	£20.00	£0.00	£20.00
29/07/2026	BRITISH RECYLED PLASTICS JUNIOR PICNIC BENCH MARINERS GWR	£344.94	£68.99	£413.93
28/07/2026	JEWSONS MORE COMPOST AND PAVERS MARINERS GWR	£37.33	£7.47	£44.80
22/07/2026	NET WORLD SPORTS BALLS AND DISCS LTF COCA COLA FUNDING	£143.02	£28.60	£171.62
30/07/2026	ROYAL MAIL POSTAGE FOR TENDER APPLICATIONS	£0.91	£0.00	£0.91
30/07/2026	ROYAL MAIL POSTAGE FOR TENDER APPLICATIONS	£0.91	£0.00	£0.91
30/07/2026	ROYAL MAIL POSTAGE FOR TENDER APPLICATIONS	£0.91	£0.00	£0.91
30/07/2026	ROYAL MAIL POSTAGE FOR TENDER APPLICATIONS	£0.91	£0.00	£0.91
30/07/2026	ROYAL MAIL POSTAGE FOR TENDER APPLICATIONS	£0.91	£0.00	£0.91
31/07/2026	WEST LOOE STORES MILK JULY	£26.00	£0.00	£26.00
31/07/2026	AIS PRINTING JULY OFFICE/HUB 50/50	£96.95	£19.39	£116.34
31/07/2026	AIS PRINTING JULY OFFICE/HUB 50/50	£96.94	£19.38	£116.32
31/07/2026	AQUAID MONTHLY WATER CHARGE + WATER REFILL	£96.60	£19.31	£115.91
23/07/2026	WELLBEING BOXING LOOE CHAMPS BOXING SESSIONS LCA COCA COLA	£360.00	£0.00	£360.00
31/07/2026	LOOE LOCKSMITHS NEW LOCK GUILDHALL TOILET	£65.00	£0.00	£65.00
23/07/2026	WORLDPAY CARD CHARGE FEE	£0.21	£0.01	£0.22
24/07/2026	WORLDPAY CARD CHARGE FEE	£0.14	£0.01	£0.15
25/07/2026	WORLDPAY CARD CHARGE FEE	£0.80	£0.02	£0.82
27/07/2026	WORLDPAY CARD CHARGE FEE	£1.87	£0.02	£1.89
28/07/2026	WORLDPAY CARD CHARGE FEE	£0.33	£0.02	£0.35
30/07/2026	WORLDPAY CARD CHARGE FEE	£0.91	£0.06	£0.97
31/07/2026	WORLDPAY CARD CHARGE FEE	£0.17	£0.01	£0.18
30/07/2026	TRAVEL TRAIN FEE FOR SOCAIL MEDIA CONTENT	£6.20	£0.00	£6.20
31/07/2026	AMAZON LIGHT FITTING FOR OFFICE X 4	£120.84	£24.16	£145.00
09/07/2026	BRITISH GAS ELECTRIC HUB/COUNCIL	£138.08	£6.90	£144.98
09/07/2026	BRITISH GAS ELECTRIC HUB/COUNCIL	£138.07	£6.90	£144.97
24/07/2026	BIFFA 1100L WASTE DISPOSAL 50/50 SPLIT COUNCIL AND FACILITIE	£27.74	£5.55	£33.29
24/07/2026	BIFFA 1100L WASTE DISPOSAL 50/50 SPLIT COUNCIL AND FACILITIE	£27.74	£5.55	£33.29
24/07/2026	BIFFA 240L MIXED 140L GLASS RECYCLING WASTE DISPOSAL	£98.92	£19.78	£118.70
30/07/2026	CREATIVE MUFG PENSIONS MONTHLY FUNDS	£3,281.63	£0.00	£3,281.63
10/07/2026	LLOYDS BANK JULY CHARGES	£8.50	£0.00	£8.50
31/07/2026	EVERFLOW MONTHLY CHARGES SF	£200.98	£0.00	£200.98
31/07/2026	EVERFLOW MONTHLY CHARGES ADJUSTMENT GH	£585.60	£0.00	£585.60
30/07/2026	ADOBE MONTHLY CHARGES JULY	£16.64	£3.33	£19.97
31/07/2026	I2COMPLY TOILET STAFF TRAINING COURSE	£21.00	£0.00	£21.00
30/07/2026	PIPE CISTERN ORDERED	£35.52	£7.10	£42.62
31/07/2026	MILEAGE CLAIM HUB DELIVERY	£12.83	£2.57	£15.40
17/07/2026	MILEAGE CLAIM HUB DELIVERY	£9.63	£1.92	£11.55
10/07/2026	ZURICH INSURANCE PAYOUR FOR PATIENT CARPARK BARRIER	-£6,675.00	£0.00	-£6,675.00
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES GH	-£26.82	£0.00	-£26.82

31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES GH	-£26.82	£0.00	-£26.82
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES GH	-£25.96	£0.00	-£25.96
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES GH	-£407.16	£0.00	-£407.16
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES GH	-£393.35	£0.00	-£393.35
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES SF	-£1,721.45	£0.00	-£1,721.45
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES SF	-£1,072.80	£0.00	-£1,072.80
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES SF	-£310.15	£0.00	-£310.15
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES SF	-£114.47	£0.00	-£114.47
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES MP	-£1,618.92	£0.00	-£1,618.92
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES MP	-£516.73	£0.00	-£516.73
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES MP	-£934.67	£0.00	-£934.67
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES MP	-£456.88	£0.00	-£456.88
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES MP	-£302.44	£0.00	-£302.44
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES HANNA	-£661.98	£0.00	-£661.98
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES HANNA	-£431.29	£0.00	-£431.29
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES HANNA	-£1,098.74	£0.00	-£1,098.74
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES HANNA	-£449.63	£0.00	-£449.63
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES HANNA	-£105.93	£0.00	-£105.93
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES W/L	-£579.12	£0.00	-£579.12
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES W/L	-£271.53	£0.00	-£271.53
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES W/L	-£514.54	£0.00	-£514.54
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES W/L	-£280.03	£0.00	-£280.03
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES W/L	-£159.98	£0.00	-£159.98
31/07/2026	EVERFLOW CREDIT MONTHLY CHARGES ADJUSTMENT GH	-£130.63	£0.00	-£130.63
20/07/2026	PLANQUEST REFUNDED PLANNING COSTS RE XMAS LIGHTS	-£139.05	£0.00	-£139.05
	Total	**£30,374.43**	**£4,867.39**	**£35,241.82**

Aug-26

Date	Details	Net Amount	Tax Amount	Gross Amount
15/08/2026	CC RATES - OFFICE/HUB SPLIT	£302.00	£0.00	£302.00
15/08/2026	CC RATES - OFFICE/HUB SPLIT	£302.00	£0.00	£302.00
15/08/2026	CC RATES WL STORES	£85.00	£0.00	£85.00
01/08/2026	SHIRELEASING PHOTOCOPYING CHARGES 50/50 SPLIT OFFICE AND HUB	£749.00	£149.80	£898.80
01/08/2026	SHIRELEASING PHOTOCOPYING CHARGES 50/50 SPLIT OFFICE AND HUB	£749.00	£149.80	£898.80
01/08/2026	COBIT IT SUPPORT MONTHLY AUGUST	£166.32	£33.26	£199.58
01/08/2026	COBIT MS 365 PACKAGE MONTHLY AUGUST	£275.84	£55.17	£331.01
02/08/2026	COBIT EXTRA IT MS 365 SUPPORT FOR AUGUST	£12.76	£2.55	£15.31
04/08/2026	CWC SOLICITORS LEGAL FEE FOR SF STORE	£1,392.00	£348.00	£1,740.00
01/08/2026	PHOENIX SECURITY 24/07-31/07/2026 TOWN MARSHALS SECURTY	£2,376.00	£475.20	£2,851.20
01/08/2026	WORLDPAY CARD CHARGE FEE	£0.53	£0.02	£0.55
03/08/2026	WORLDPAY CARD CHARGE FEE	£0.54	£0.01	£0.55
04/08/2026	WORLDPAY CARD CHARGE FEE	£0.17	£0.01	£0.18
06/08/2026	LOOE DEVELOPMENT TRUST SKATE PARK DONATION COCA COLA FUNDING	£1,600.00	£0.00	£1,600.00
04/08/2026	LOOE DEVELOPMENT TRUST DEFIBRILLATOR FUNDING	£2,000.00	£0.00	£2,000.00
04/08/2026	LOOE FESTIVAL OF WORKS GRANT 2026	£500.00	£0.00	£500.00
04/08/2026	LOOE COMMUNITY ACADEMY SMART TRUST GRANT FOR INCLUSION HUB	£500.00	£0.00	£500.00
07/08/2026	AMAZON WHEELS FOR MAINTENANCE TEAM TROLLEY	£20.97	£4.19	£25.16
04/08/2026	CORONA ELECTRICITY MILLPOOL	£99.18	£4.96	£104.14
04/08/2026	CORONA ELECTRICITY S/F	£86.02	£4.30	£90.32
04/08/2026	CORONA ELECTRICITY GH	£57.91	£2.90	£60.81
04/08/2026	CORONA ELECTRICITY W/L PCS	£38.43	£1.92	£40.35
04/08/2026	CORONA ELECTRICITY HANNA	£50.12	£2.51	£52.63
04/08/2026	CORONA ELECTRICITY W/L STORE	£27.85	£1.39	£29.24
02/08/2026	AMAZON SQUASH FOR OFFICE	£2.50	£0.50	£3.00
02/08/2026	AMAZON COFFEE FOR OFFICE	£6.00	£0.00	£6.00
04/08/2026	AMAZON TOILET CISTERN KIT	£20.82	£4.16	£24.98
04/08/2026	AMAZON VELCRO FLAG TIE	£4.97	£0.99	£5.96
05/08/2026	AMAZON LIBRARY SHELF BOOK ENDS	£13.74	£2.75	£16.49
04/08/2026	BRITISH GAS ELECTRIC HUB/COUNCIL	£29.58	£1.48	£31.06
04/08/2026	BRITISH GAS ELECTRIC HUB/COUNCIL	£29.58	£1.47	£31.05
03/08/2026	ROYAL MAIL POSTAGE FOR TENDER APPLICATIONS	£2.73	£0.00	£2.73
01/08/2026	SAGE MONTHLY ACCOUNTS AND PAYROLL CHARGES	£324.50	£64.90	£389.40
01/08/2026	SW HYGIENE WASTE DISPOSAL HUB	£46.06	£9.21	£55.27
01/08/2026	SW HYGIENE WASTE DISPOSAL TOILETS	£639.43	£127.89	£767.32
06/08/2026	JACKSON LIFT GROUP PLATFORM LIFT SERVICING QUARTERY CHARGES	£62.00	£12.40	£74.40
07/08/2026	KACKSON LIFT GROUP PASSENGER LIFT SERVICING QUARTERLY CHARGE	£119.75	£23.95	£143.70
04/08/2026	EVERFLOW MONTHLY CHARGES GH	£1,086.29	£0.00	£1,086.29
04/08/2026	EVERFLOW MONTHLY CHARGES GH	£1,086.29	£0.00	£1,086.29
04/08/2026	EVERFLOW MONTHLY CHARGES GH	£1,051.25	£0.00	£1,051.25
04/08/2026	EVERFLOW MONTHLY CHARGES GH	£949.59	£0.00	£949.59
04/08/2026	EVERFLOW MONTHLY CHARGES GH	£930.11	£0.00	£930.11
04/08/2026	EVERFLOW MONTHLY CHARGES SF	£687.61	£0.00	£687.61
04/08/2026	EVERFLOW MONTHLY CHARGES SF	£687.61	£0.00	£687.61
04/08/2026	EVERFLOW MONTHLY CHARGES SF	£661.30	£0.00	£661.30
04/08/2026	EVERFLOW MONTHLY CHARGES SF	£499.64	£0.00	£499.64
04/08/2026	EVERFLOW MONTHLY CHARGES SF	£481.74	£0.00	£481.74
04/08/2026	EVERFLOW MONTHLY CHARGES MP	£832.86	£0.00	£832.86
04/08/2026	EVERFLOW MONTHLY CHARGES MP	£841.41	£0.00	£841.41

04/08/2026	EVERFLOW MONTHLY CHARGES MP	£806.55	£0.00	£806.55
04/08/2026	EVERFLOW MONTHLY CHARGES MP	£687.61	£0.00	£687.61
04/08/2026	EVERFLOW MONTHLY CHARGES MP	£661.21	£0.00	£661.21
04/08/2026	EVERFLOW MONTHLY CHARGES HANNA	£463.53	£0.00	£463.53
04/08/2026	EVERFLOW MONTHLY CHARGES HANNA	£335.37	£0.00	£335.37
04/08/2026	EVERFLOW MONTHLY CHARGES HANNA	£975.28	£0.00	£975.28
04/08/2026	EVERFLOW MONTHLY CHARGES HANNA	£386.63	£0.00	£386.63
04/08/2026	EVERFLOW MONTHLY CHARGES HANNA	£619.38	£0.00	£619.38
04/08/2026	EVERFLOW MONTHLY CHARGES W/L	£365.52	£0.00	£365.52
04/08/2026	EVERFLOW MONTHLY CHARGES W/L	£374.06	£0.00	£374.06
04/08/2026	EVERFLOW MONTHLY CHARGES W/L	£356.49	£0.00	£356.49
04/08/2026	EVERFLOW MONTHLY CHARGES W/L	£331.34	£0.00	£331.34
04/08/2026	EVERFLOW MONTHLY CHARGES W/L	£377.79	£0.00	£377.79
07/08/2026	AMAZON GRAVE MARKER PENS	£3.74	£0.75	£4.49
08/08/2026	AMAZON SECURITY RELECTIVE LIGHTS	£8.16	£1.63	£9.79
09/08/2026	AMAZON COFFEE AND GOLD PAINT	£33.41	£1.88	£35.29
06/08/2026	JEWSONS BULK BARK MULCH	£217.95	£43.59	£261.54
08/08/2026	PHOENIX SECURITY 01/08-08/08/2026 TOWN MARSHALL SECURITY	£2,376.00	£475.20	£2,851.20
05/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.17	£0.01	£0.18
06/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.10	£0.01	£0.11
07/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.71	£0.02	£0.73
08/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.50	£0.02	£0.52
11/08/2026	AUK TOILET SUPPLIES	£1,018.65	£203.73	£1,222.38
12/08/2026	JEWSONS TARMAC FOR MARINERS GWR PROJECT	£52.03	£10.41	£62.44
11/08/2026	ROYAL MAIL POSTAGE FOR HR	£3.80	£0.00	£3.80
11/08/2026	ROYAL MAIL POSTAGE FOR LEASE	£3.80	£0.00	£3.80
14/08/2026	ROYAL MAIL POSTAGE FOR TIC	£1.55	£0.00	£1.55
11/08/2026	AMAZON GORILLA GLUE FOR TOILETS	£9.07	£1.81	£10.88
11/08/2026	AMAZON GOLD PAINT AND SQUASH	£12.96	£2.60	£15.56
13/08/2026	AMAZON HEAVY DUTY HAND WASH TARMAC MARINERS GWR	£7.99	£1.60	£9.59
13/08/2026	AMAZON HAND DRYER 1 FOR MILLPOOL TOILETS	£77.60	£15.52	£93.12
13/08/2026	AMAZON HAND DRYER 2 FOR GUILDHALL TOILET PROJECT	£155.20	£31.04	£186.24
13/08/2026	AMAZON HAND DRYER 1 FOR GUIDHALL TOILET PROJECT	£77.60	£15.52	£93.12
04/08/2026	SAM WILKINSON PLUMBING AND HEATING 75% DEPOSIT FOR GH TOILET	£23,855.25	£4,771.05	£28,626.30
07/08/2026	P & J PRINT SIGNAGE LIBRARY REFURBISHMENT	£295.00	£59.00	£354.00
12/08/2026	P & J PRINT 200 EXPLORE HISTORIC LOOE LEAFLETS	£120.00	£0.00	£120.00
10/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.35	£0.02	£0.37
11/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.17	£0.01	£0.18
13/08/2026	I2COMPLY TOILET STAFF TRAINING COURSE	£123.00	£0.00	£123.00
17/08/2026	AMAZON TOMBSTONE PEN	£7.66	£0.00	£7.66
13/08/2026	AMAZON MATERIALS FOR SHEDDERS TRAIN PLANTER GWR MARINERS	£186.49	£37.30	£223.79
13/08/2026	AMAZON MATERIALS FOR SHEDDERS TRAIN PLANTER GWR MARINERS	£54.60	£10.92	£65.52
17/08/2026	MILLPOOL CENTRE HIRE EXTRA PLANNING MEETING	£42.00	£0.00	£42.00
15/08/2026	PHOENIX SECURITY 09/08-15/08/2026 TOWN MARSHALL SECURITY	£2,079.00	£415.80	£2,494.80
17/08/2026	1P MOBILE SIM PATIENTS CAR PARK	£4.17	£0.83	£5.00
14/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.86	£0.04	£0.90
15/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.29	£0.01	£0.30
04/08/2026	ASDAPH 5 X £5.00 MONTHLY (AUGUST) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
04/08/2026	ASDAPH 5 X £5.00 MONTHLY (AUGUST) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
04/08/2026	ASDAPH 5 X £5.00 MONTHLY (AUGUST) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
04/08/2026	ASDAPH 5 X £5.00 MONTHLY (AUGUST) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
04/08/2026	ASDAPH 5 X £5.00 MONTHLY (AUGUST) PAY AS YOU GO TOP UPS	£5.00	£0.00	£5.00
01/08/2026	LOOE STORAGE MONTHLY FEE AUGUST	£120.00	£0.00	£120.00

05/08/2026	ROYAL MAIL POSTAGE TIC LEAFLETS	£0.91	£0.00	£0.91
13/08/2026	ROYAL MAIL POSTAGE FOR HR	£3.80	£0.00	£3.80
08/08/2026	EVERFLOW WATER CHARGES GH	£1,922.75	£0.00	£1,922.75
08/08/2026	EVERFLOW MONTHLY CHARGES HANNA	£949.65	£0.00	£949.65
08/08/2026	EVERFLOW WATER CHARGES SF	£1,848.93	£0.00	£1,848.93
08/08/2026	EVERFLOW WATER CHARGES MP	£1,285.02	£0.00	£1,285.02
08/08/2026	EVERFLOW MONTHLY CHARGES WL	£459.02	£0.00	£459.02
18/08/2026	JEWSONS MATERIALS FOR LOOE SHEDDERS TRAIN PLANTER	£261.84	£52.37	£314.21
17/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.25	£0.02	£0.27
18/08/2026	WORLDPAY HUB SALES CARD TRANSACTION FEE	£0.22	£0.02	£0.24
18/08/2026	CO-OP ELECTRICITY FOR CCTV EDF KEY PAYMENT	£49.00	£0.00	£49.00
18/08/2026	RMAIL POSTAGE FOR TIC LEAFLETS	£0.91	£0.00	£0.91
21/08/2026	CROSSFIT KERNOW 12 TRAINING SESSIONS LCA COCA COLA FUNDS	£720.00	£0.00	£720.00
21/08/2026	SEKOYA SPECIALIST HR SUPPORT	£612.50	£122.50	£735.00
20/08/2026	JEWSON BRACKET MUGUARD WASHER DRILL BIT MARINERS GWR	£26.80	£5.36	£32.16
24/08/2026	GJPLUMBING CALL OUT TO PATIENTS CAR PARK RAILING	£200.00	£0.00	£200.00
20/08/2026	WORLDPAY CARD TRANSACTION FEE	£0.23	£0.02	£0.25
22/08/2026	WORLDPAY CARD TRANSACTION FEE	£0.17	£0.01	£0.18
14/08/2026	TELECOMM NW BROADBAND MONTHLY CHARGES	£72.00	£14.40	£86.40
24/08/2026	CORNWALL ELECTRICAL SYSTEMS CC TV FOR HANNA	£28.00	£5.60	£33.60
24/08/2026	CORNWALL ELECTRICAL SYSTEMS CC TV FOR SF	£28.00	£5.60	£33.60
21/08/2026	BIFFA 1100L WASTE DISPOSAL 50/50 SPLIT COUNCIL AND FACILITIE	£27.74	£5.55	£33.29
21/08/2026	BIFFA 1100L WASTE DISPOSAL 50/50 SPLIT COUNCIL AND FACILITIE	£27.74	£5.55	£33.29
21/08/2026	BIFFA 240L MIXED 140L GLASS RECYCLING WASTE DISPOSAL	£98.92	£19.78	£118.70
24/08/2026	AMAZON A4 PAPER	£16.66	£3.33	£19.99
24/08/2026	AMAZON A4 PAPER	£16.66	£3.33	£19.99
24/08/2026	AMAZON WASHING UP LIQUID	£8.32	£1.66	£9.98
24/08/2026	AMAZON BATTERY 9V	£8.32	£1.66	£9.98
24/08/2026	AMAZON JUICE FOR OFFICE	£5.20	£1.05	£6.25
24/08/2026	AMAZON 2027 WALL CALENDAR	£5.41	£1.08	£6.49
24/08/2026	BT INTERNET AND PHONE LINE RENTAL FOR QUARTER	£310.57	£62.11	£372.68
01/08/2026	NAYAX ONBOARDING FEE TOILET ENTRY SYSTEM	£75.00	£15.00	£90.00
26/08/2026	AMAZON USB CARD CABLE CHARGER	£5.41	£1.08	£6.49
26/08/2026	AMAZON COLOURED CARD	£13.25	£2.65	£15.90
26/08/2026	AMAZON WHITEBOARD PENS	£8.49	£1.70	£10.19
14/08/2026	MS MILEAGE CLAIM HUB DELIVERY	£12.38	£2.47	£14.85
31/08/2026	AIS MONTHLY AUGUST PRINT CHARGES 50/50 SPLIT OFFICE AND HUB	£21.13	£4.23	£25.36
31/08/2026	AIS MONTHLY AUGUST PRINT CHARGES 50/50 SPLIT OFFICE AND HUB	£21.12	£4.22	£25.34
12/08/2026	PHOENIX SECURITY TOWN MARSHAL 10/08/2026 LT	£148.50	£29.70	£178.20
27/08/2026	PHOENIX SECURITY TOWN MARSHAL 16/08-21/08	£1,782.00	£356.40	£2,138.40
25/08/2026	JEWSON SUPPLIES FOR DRAINAGE WORKS AT BACK OF LIBRARY	£413.71	£82.74	£496.45
25/08/2026	JEWSON SUPPLIES FOR DRAINAGE WORKS AT BACK OF LIBRARY	£155.40	£31.08	£186.48
27/08/2026	SIMALOSA OPTIMISING VISIT LOOE WEBSITE	£400.00	£0.00	£400.00
24/08/2026	RING SECURITY CAMERA FOR BACK FIRE DOOR OF HUB	£37.49	£7.50	£44.99
27/08/2026	WAGSTAFF WINDOW CLEANING 50/50 OFFICE AND HUB	£20.00	£0.00	£20.00
27/08/2026	WAGSTAFF WINDOW CLEANING 50/50 OFFICE AND HUB	£20.00	£0.00	£20.00
25/08/2026	CORNWALL ELECTRICAL SYSTEMS MONTHLY FEE FOR PADDLE SERVICING	£206.00	£41.20	£247.20
25/08/2026	CORNWALL ELECTRICAL SYSTEMS CC TV FOR GH	£28.00	£5.60	£33.60
26/08/2026	STEPHENS SCOWN LLP ADVICE ON ROOFING TENDER GH	£1,250.00	£250.00	£1,500.00
27/08/2026	WEST LOOE STORES MILK AUGUST	£21.10	£0.00	£21.10
25/08/2026	HMRC MONTH 5 AUGUST PAYE	£3,308.40	£0.00	£3,308.40
25/08/2026	HMRC MONTH 5 AUGUST STUDENT LOAN	£30.00	£0.00	£30.00
25/08/2026	HMRC MONTH 5 AUGUST NATIONAL INSURANCE	£5,155.93	£0.00	£5,155.93

24/08/2026	WORLDPAY CARD TRANSACTION FEE	£0.05	£0.01	£0.06
25/08/2026	WORLDPAY CARD TRANSACTION FEE	£0.05	£0.01	£0.06
03/08/2026	LLOYDS BANK ANNUAL CHARGE CARD CHARGES	£32.00	£0.00	£32.00
11/08/2026	BGAS ELECTRIC HUB/COUNCIL	£149.52	£7.48	£157.00
11/08/2026	BGAS ELECTRIC HUB/COUNCIL	£149.52	£7.47	£156.99
28/08/2026	SAFETY SIGNS4 LESS SGNS FOR TOILETS	£138.24	£27.65	£165.89
10/08/2026	LLOYDS BANK MONTHLY CHARGES	£10.00	£0.00	£10.00
28/08/2026	AUK SUPPLIES CONSUMABLES FOR TOILETS	£1,245.43	£249.09	£1,494.52
31/08/2026	MUFG RETIREMENT SOLUTIONS/CREATIVE MONTHLY PENSIONS	£3,117.88	£0.00	£3,117.88
31/08/2026	AQUAID MONTHLY WATER CHARGES SPLIT	£11.41	£2.28	£13.69
31/08/2026	AQUAID MONTHLY WATER CHARGES SPLIT	£11.41	£2.28	£13.69
28/08/2026	LIBRARY BOOK DELIVERIES MILEAGE	£14.30	£0.00	£14.30
25/08/2026	BGAS ELECTRIC HUB/COUNCIL	£21.58	£1.07	£22.65
25/08/2026	BGAS ELECTRIC HUB/COUNCIL	£21.59	£1.08	£22.67
27/08/2026	WORLDPAY CARD TRANSACTION CHARGES DEDUCTED	£0.83	£0.02	£0.85
28/08/2026	WORLDPAY CARD TRANSACTION CHARGES DEDUCTED	£0.58	£0.02	£0.60
28/08/2026	JEWSONS PAINT FOR GHALL REFURBISHMENT	£255.05	£51.01	£306.06
28/08/2026	AMAZON MAKITA BLOWER GWR MARINERS	£128.33	£25.67	£154.00
28/08/2026	AMAZON SNAP POSTER GHALL REFURB	£14.33	£2.87	£17.20
31/08/2026	AMAZON BATTERY ADAPTOR BLOWER GWR MARINERS	£14.99	£3.00	£17.99
31/08/2026	AMAZON SNAP POSTER GHALL REFURBISH	£18.27	£3.65	£21.92
27/08/2026	CANVA ADDITIONAL USERS	£45.32	£9.06	£54.38
11/08/2026	AMAZON REFUND MARKER PENS	-3.74	-0.75	-4.49
19/08/2026	AMAZON REFUND PAINT	-9.41	-1.88	-11.29
17/08/2026	PIPE BANK REFUNDED AS PRODUCT DID NOT ARRIVE	-35.52	-7.10	-42.62
	Total	**£87,685.45**	**£9,116.57**	**£96,802.02**

Author: Responsible Finance Officer
Committee: Finance and Strategy
Status: Public
Agenda Item: FAS.26-27.32
Date: 09.09.26

1. **Purpose**
   To review the Councils bank mandate agreements with Lloyd's bank and approve the proposed changes.

2. **Background**
   As part of the Councils internal review process, a review has been undertaken of the Councils bank signatories and online approvers.

2.1 Previous members have been successfully removed and the changes confirmed by Lloyd's bank.

2.2 The Council's current position with the Business Current Account is as follows:

Position	Status
Responsible Finance Officer	Full Signatory
Town Clerk	Full Signatory
Deputy Clerk	Full Signatory
Administration & Planning Officer	Limited Signatory
Mayor	Limited Signatory
Chair of Finance	Full Signatory

2.3 Officers propose adding the Finance Officer as a new signatory following the successful completion of their probationary period in November 2026.

2.4 Members are asked to consider additional potential signatories from the Committee.

3. **Recommendations**

3.1 Approve the addition of the Finance Office as a new Limited Signatory upon the successful completion of their probationary period.

3.2 Approve the addition of nominated Members as new signatories as new Limited Signatories.

Author: Responsible Finance Officer
Committee: Finance and Strategy
Status: Public
Agenda Item: FAS.26-27.33.1
Date: 10.09.26

Income v Expenditure

LTC Income v Expenditure 2026-27 summary	*Budget YTD*	*Actual YTD*	*Variance YTD*	*Variance YTD %*
Income summary	*Apr to Aug*	*Apr to Aug*		
Precept	£298,341.00	£298,341.00	£0.00	0%
Rental income	£7,350.00	£8,563.69	£1,213.69	17%
Toilet income (entry & adverts)	£27,083.33	£27,957.59	£874.26	3%
Grant income	£0.00	£12,700.00	£12,700.00	N/A
Miscellaneous	£7,083.33	£27,330.13	£20,246.80	286%
Total income	£339,857.67	£374,892.41	£35,034.74	10%
Expenditure summary	*Apr to Aug*	*Apr to Aug*		
Overheads	£20,706.25	£12,345.62	£8,360.63	40%
Council Services	£120,006.67	£111,427.97	£8,578.70	7%
Community Hub/Library	£66,696.25	£53,364.70	£13,331.55	20%
Facilities Toilets	£90,775.00	£104,566.46	£13,791.46	-15%
Assets & Services	£6,020.83	£7,714.89	-£1,694.06	-28%
Looe Community Grants	£14,916.67	£15,071.28	-£154.61	-1%
Total expenditure	£319,121.67	£304,490.92	£14,630.75	5%
Total income	**£339,857.67**	**£374,892.41**	**£35,034.74**	**10%**
Total expenditure	**£319,121.67**	**£304,490.92**	**£14,630.75**	**5%**
surplus / deficit	**£20,736.00**	**£70,401.49**	**£49,665.49**	
Full Reserves Expenditure		*£71,352.82*		

Income remains above budget due to an insurance payout, a roof repair claim, the sale of the Council's trailer and continued higher bank interest rates, resulting in a favourable year to date variance of variance of £35,034.74

Although expenditure has increased slightly, it remains below budget, with a favourable year to date variance of £14,630.75

As the Council has several large projects underway, expenditure from reserves currently stands at £71,352.

Author:	**Responsible Finance Officer**
Committee:	**Finance and Strategy**
Status:	**Public**
Agenda Item:	**FAS.26-27.33.2**
Date:	**10.09.26**

Reserve and Project Expenditure

Project	*Expenditure*
Library & Visitor refurbishment	£12,575
Seafront toilet roof	£4,580
Guildhall toilet works	£29,147
CCTV	£7,024
Toilet entry installations	£8,355
Mariners Garden (Funded by GWR Grant £12,700)	£3,994

Coca-Cola historical match funds section (£6,500)

Full Council approved the recommendations of Looe's Youth Councils for the distribution of these to local groups and projects.

Recipient	*Allocation/Spent*
Looe Town Football Club	£684
Pro-Box equipment & training sessions	£1,772
CrossFit Kernow	£720
Wheeled Sports project	£1,600
Looe Youth Club	pending

Notes

- Looe Town Football Club we are waiting for stock for raincoats (£517)
- Pro-Box order for equipment (£1,412) and boxing sessions (£360) has been paid in full.
- CrossFit Kernow funds have been paid for the planned 12 children's training sessions.
- Looe Development Trust has received the funds towards the Wheeled Sports project of £1,600. (Skate Park)
- Looe Youth Club's equipment list is still awaited.

Once all funds have been paid to the approved groups and VAT claimed, any remaining surplus will be paid to the Boundless Trust.

Author:	**Responsible Finance Officer**
Committee:	**Finance and Strategy**
Status:	**Public**
Agenda Item:	**FAS.26-27.34**
Date:	**11.09.26**

1. Introduction

1.1 The Responsible Finance Officer has created an annual diary to ensure that policies and internal controls are reviewed and completed in a timely manner throughout the year.

1.2 Members wished to identify policies that require a longer review period to allow sufficient time for scrutiny and amendment, where necessary.

2. Detail

2.1 Those policies identified for review are as follows:

- the Financial Regulations
- The Investment Strategy
- Risk Register

2.2 Templates are provided by NALC, and Councils may adapt these to suit their operations and requirements.

3. Recommendation

3.1 It is recommended that Members review these policies and provide feedback on any areas requiring further consideration or research. Any findings can then be reported back to reported back to the Committee for further discussion and approval.

Author: Sam White

Committee: Finance and Strategy

Status Public

Agenda Item FAS/26-27/0xx

Date: 9th September 2026

1 Report:

1.1 I have reviewed the following policy documents and propose the amends as detailed below:

Policy	Change
Anti-Fraud and Corruption Policy	No changes required, recommended for readoption
Appropriate Policy Document	No changes required, recommended for readoption
Broadcasting and Social Media at Council Meetings Policy	No changes required, recommended for readoption
Code of Conduct for Members	No changes required, recommended for readoption
Complaints Procedure	No changes required, recommended for readoption
Councillor Co-option Policy	Minor change to remove the need to provide a telephone number and that electronic devices should be secure.
Data Protection and Privacy Policy	No changes required, recommended for readoption
Disciplinary Policy	No changes required, recommended for readoption
Equality & Diversity Policy	No changes required, recommended for readoption
Freedom of Information Policy	No text changes but the ICO Model Publication Scheme and LTC Publication Scheme and associated costs added to the document for transparency.
Grievance Policy	No changes required, recommended for readoption

Health & Safety Policy	Minor text changes to reflect the Town Council's responsibility for employees' mental as well as physical health
Information Technology Policy	No changes required, recommended for readoption
Surveillance Camera Policy	• Updated to reflect adherence to the governments '12 Guiding Principles' • Minor amend to policy statement removing monitoring of traffic as a purpose • Amend to show data will be retained for one month before deletion • Minor typographical changes

2 Recommendation:

2.1 It is recommended that

2.1.2 these policies are readopted as described

2.1.3 And that this report is noted.