LOOE TOWN COUNCIL

KONSEL TRE LOGH

Finance and Strategy Committee Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

On 14th July 2026 at 6.00pm

Present:	Cllr Simon Barker (SB) – Chair Cllr Jon Holmes (JH) Cllr Abbas Matini (AM) Cllr Mark Pughe (MPU) - Vice Chair Cllr Stephen Remington (SR)
In Attendance:	Fiona Wilkes-Jones, Responsible Financial Officer (RFO) Liberty Turnbull – Finance officer (FO) Donna Folland, Admin Officer (AO)

Members of the Public: None

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome Cllr Simon Barker welcomed everyone to the meeting of the Finance and Strategy Committee. Cllr Barker introduced and welcomed Liberty, the newly appointed Finance Officer to the Meeting.	
FAS /26-27/012	**To Receive and accept apologies.** It was **RESOLVED** to accept the apologies for absence and the reasons given from Cllr Chris Rose and Cllr Michala Powell.	

	Proposed by Cllr Simon Barker and **seconded** by Cllr Stephen Remington. All in favour. Cllr Jasper Graham-Jones (JGJ) was absent.	
FAS /26-27/013	**To Receive Declarations of Interest / Requests for Dispensations.** None declared.	
FAS /26-27/014	**To Receive Questions from members of the public** None present.	
FAS /26-27/015	**Finance & Strategy Committee minutes** It was **RESOLVED** to approve the minutes of the previous Finance and Strategy Committee held on 2nd June 2026 **Proposed** by Cllr Simon Barker, **seconded** by Cllr Mark Pughe. All in favour.	
Finance		
FAS /26-27/016	**To receive an update report, from the RFO.** The report from the RFO was circulated and noted. The RFO gave an overview of her report. The Finance Officer updated Councillors on the grant payments to the Youth Council's nominated recipients and confirmed that she was liaising with Sam Day at Looe Community Academy. It was **AGREED** to note the report from the RFO. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Stephen Remington. All in favour.	
FAS /26-27/017	**To receive the following reports and resolve to approve:** **1. Bank reconciliation checks May & June 2026** **2. Previous Supplier payments & expenses** **3. LTC monthly expenditure report May & June 2026** The Bank reconciliation checks were circulated and noted. Cllr Barker confirmed that the Bank reconciliation checks have been completed.	

	The previous supplier payments and expenses were circulated and noted. The RFO confirmed that donations received from wheelchair loans are distributed minus expenses for servicing to Liskeard Lions Chairity and Looe RNLI. The monthly expenditure report May & June 2026 were circulated and noted. The RFO will include a year-to-date figure. It was **RESOLVED** approve the: 1. Bank reconciliation checks May & June 2026 2. Previous Supplier payments & expenses 3. LTC monthly expenditure report May & June 2026 **Proposed** by Cllr Simon Barker and **seconded** by Cllr Abbas Matini. All in favour.	**RFO to include a year to date figure.**
FAS /26-27/018	**To receive and note a report on:** **1. Income v Expenditure 2026-27** The Income v Expenditure 2026-27 was circulated and noted. The RFO confirmed that the June income for the toilets had not been received to date. It was **RESOLVED** to approve and note the Income v Expenditure 2026-27 report. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Mark Pughe. All in favour.	
FAS /26-27/019	**To receive the following review and resolve to approve:** 1. Draft Allocation of Reserves The RFO gave an overview of the Draft Allocation of Reserves and discussion ensued. Councillors agreed to postpone approval of a revised Draft Allocation of Reserves to the next meeting.	
FAS /26-27/020	**To receive and note:** **1. The Internal Auditors' Report** The Internal Auditors' Report was circulated and noted. It was **RESOLVED** to receive and note the Internal Auditors' report.	

	Proposed by Cllr Simon Barker and **seconded** by Cllr Mark Pughe. All in favour.	
FAS /26-27/021	**To receive and resolve to approve:** **1. The Draft Finance & Strategy Committee Calendar 2026-27** The draft Finance & Strategy Committee Calendar 2026–27 was circulated and noted. The purpose of the Calendar was discussed, including its role in enabling reviews to be completed throughout the financial year. Councillors noted that draft policies would be produced for review and comment and were advised that any concerns could be raised with the Town Clerk and Responsible Finance Officer. It was **RESOLVED** to approve the draft Finance & Strategy Committee Calendar 2026-27. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Jon Holmes. All in favour.	
FAS /26-27/022	**Exclusion of members of the press and public.** It was **RESOLVED** in accordance with S1(2) of the Public bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to exclude the public and press from the meeting during consideration of the following matters. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Stephen Remington. All in favour.	
Confidential items for discussion.		
FAS /26-27/023	**To receive the following grant applications and resolve to approve:** **1. Looe Exercise Group** The grant application from Looe Exercise Group was circulated and noted. It was **RESOLVED** to approve the grant of £200 to Looe Exercise Group. **Proposed** by Cllr Jon Holmes and **seconded** by Cllr Mark Pughe. All in favour.	

	2. Looe defibrillator Project. The grant application from Looe Defibrillator Project was circulated and noted. It was **RESOLVED** to recommend to Full Council an initial contribution of £2000 towards the Looe Defibrillator Project with a view to establishing a long-term partnership. **Proposed** by Cllr Mark Pughe and **seconded** by Cllr Jon Holmes. All in favour.	
FAS /26-27/024	**To receive information from Internal Auditors and resolve to approve:** Information from Internal Auditors was circulated and noted. It was **RESOLVED** to recommend J T Audit and Accountancy for 3 years to Full Council. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Abbas Matini. All in favour.	
FAS /26-27/025	**Date of next meeting: 15th September 2026**	

The Meeting closed at 7:30pm.

Signed ....

Date...