LOOE TOWN COUNCIL

KONSEL TRE LOGH

Full Council Meeting Minutes

Held in

The Millpool Centre, The Millpool, Looe

On 28th July 2026 at 6.00pm

PRESENT: Cllr Stephen Remington - Mayor (SR)
Cllr Michala Powell - Deputy Mayor (MP)
Cllr Simon Barker (SB)
Cllr Jasper Graham -Jones (JGJ)
Cllr Chris Harwood (CH)
Cllr Jon Holmes (JH)
Cllr George Ingham (GI)
Cllr Abbas Matini (AM)
Cllr Jamie Pearn - (JP)
Cllr Mark Pughe (MPU)
Cllr Chris Rose (CR)
Cllr Adrian Rusu (AR)

IN ATTENDANCE: Cornwall Councillor - Jim Candy
Sam White – Town Clerk
Sharon Payne – Deputy Town Clerk
Donna Folland – Administration Officer

Members of the Public: None

Agenda Item	Discussion/Outcome/Decision	Action/Follow up

	Welcome The Mayor, Cllr Stephen Remington welcomed everyone to the meeting.	
FC 26/27.40	**To Receive Apologies for Absence.** Apologies for absence and the reasons given were accepted from Cllr James Lundy (JL) and Cllr Elliot Stone (ES).	
FC 26/27.41	**To Receive Declarations of Interest / Requests for Dispensations.** Declaration of Interest were received from Cllr Michala Powell in matters pertaining to Barbican Preschool and Cllr Jon Holmes in matters pertaining to Looe Festival of Words. It was **AGREED** that Councillors could remain in the room during discussions but would not vote on those matters. **Proposed** by Cllr Stephen Remington and **seconded** by Cllr Mark Pughe. All in favour.	
FC 26/27.42	**Public Participation** There were no members of the public present.	
FC 26/27.43	**Minutes: Full Council Meeting** It was **RESOLVED** to adopt the Minutes of the Full Council meeting held on 23rd June 2026. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Michala Powell. Carried 11 for / 1 abstention as not present at previous meeting.	
FC 26/27.44	**Minutes: Council Committees and Working Groups:**	

	Planning Committee Cllr Chris Harwood gave an overview of the Planning meeting held on 9th June 2026. It was **RESOLVED** to adopt the minutes of the Planning Committee held on 9th June 2026. **Proposed** by Cllr Chris Harwood and **seconded** by Cllr Chris Rose. All in favour. **Finance and Strategy Committee** It was **RESOLVED** to adopt the minutes of the Finance and Strategy Committee held on 2nd June 2026. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Mark Pughe. All in favour. **Services, Assets and Community Committee** It was **RESOLVED** to adopt the minutes of the Services, Assets and Community held on 14th April 2026. **Proposed** by Cllr Jon Holmes and **seconded** by Cllr Jasper Graham-Jones. All in favour.	
FC 26/27.45	**Police Report** The Town Clerk gave an overview in the absence of a member of the Police team. There has been a 9.2% increase in crime between June 2025 and June 2026. Security patrols have now commenced for the summer holidays. Councillors requested that a police representative attend the September Full Council meeting. The importance of reporting any issues by phoning 101, or 999 in an emergency, was highlighted.	
FC 26/27.46	**To receive Correspondence** None received.	

FC 26/27.47	**Council Committees and Working Groups:** **Planning Committee Report** The Planning Committee Report was circulated and noted. Cllr Chris Harwood gave and overview of the report. **Finance & Strategy Committee Report** The Finance & Strategy Committee Report was circulated and noted. Cllr Simon Barker gave an overview of the report. It was **RESOLVED** to note the Planning Committee and Finance and Strategy Committee Reports. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Abbas Matini. All in favour.	
FC 26/27.48	**Cornwall Councillor Updates** Cornwall Councillor Jim Candy. A report from Cornwall Councillor Jim Candy was circulated and noted. Cllr Candy gave an overview of his report. Cllr Stephen Remington thanked Cllr Candy for his report. Cornwall Councillor Mark Gibbons A report from Cornwall Councillor Mark Gibbons was circulated and noted. The Town Clerk gave an overview of Cornwall Councillor Mark Gibbons report.	
FC 26/27.49	**Mayor's Report** The Mayor's report was circulated and noted. Cllr Stephen Remington thanked Cllr Simon Barker and Cllr Michala Powell for attending events on his behalf.	

FC 26/27.50	**Clerk's Report** The Clerk's report was circulated and noted. The Clerk gave an overview of her report. Discussion ensued regarding traffic and pedestrian issues on Fore Street. This will be raised again with the Highways Department at Cornwall Council. The Town Clerk encouraged Councillors to complete a survey on Cornwall Council's website to help the Council better understand the scale of van dwelling in Cornwall. It was **RESOLVED** to note the Clerk's report. **Proposed** by Cllr Mark Pughe and **seconded** by Cllr Adrian Rusu. All in favour. Cornwall Councillor Jim Candy left the meeting at 6:37pm	
FC 26/27.51	**Deputy Clerk's Report (incorporating Services, Assets & Community Committee report)** The Deputy Clerk's Report was circulated and noted. The Deputy Clerk gave an overview of her report. Details of damage to the Patients Car Park Barrier were discussed. The Deputy Clerk will pursue an update from the police on the criminal damage.	
FC 26/27.52	**To discuss Dowr Glan motion** **Motion:** "This Council notes with grave concern the systemic failure of South West Water to manage the sewage system in Cornwall. Despite record bills and government intervention, raw sewage continues to impact our environment and public health." Discussion ensued around responsibility to test local waters, the residents survey and ongoing sewage and pollution issues. It was **RESOLVED** to:	

	1) To formally declare a Vote of No Confidence in South West Water. 2) To sign the collective letter to the Secretary of State demanding the removal of South West Water's management through a Special Administration Order. **Proposed** by Cllr Stephen Remington and **seconded** by Cllr Jamie Pearn. All in favour.	
FC 26/27.53	**Exclusion of members of the press and public.** It was **RESOLVED** to exclude members of the press and public in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed. **Proposed** by Cllr Stephen Remington and **seconded** by Cllr Michala Powell. All in favour.	
Confidential Items for discussion		
FC 26/27.54	**To review and approve the Finance & Strategy Committee recommendation to appoint an Internal Auditor for Looe Town Council for the next three years.** A report from the Responsible Finance Officer detailing the recommendation from the Finance and Strategy Committee was circulated and noted. It was **RESOLVED** to appoint J T Audit and Accountancy as the internal auditor for Looe Town Council for the period 2026-27 to 2028-29. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Jamie Pearn. All in favour.	
FC 26/27.55	**To review and approve the Finance & Strategy Committee recommendation of a community grant for the Looe Defibrillator Project.**	

	A report from the Responsible Finance Officer, detailing a grant request from the Looe Defibrillator Project and the recommendation from the Finance and Strategy Committee, was circulated and noted. It was **RESOLVED** to approve a grant of £2k from the Council's Discretionary Grant Fund towards the imminent cost of replacing the batteries and pads. **Proposed** by Cllr Simon Barker and **seconded** by Cllr Adrian Rusu. All in favour.	
FC 26/27.56	**To consider an application for a community grant from the Looe Festival of Words.** Details of an application for a community grant from the Looe Festival of Words was circulated and noted. It was **RESOLVED** to award a grant of £500 to Looe Festival of Words. **Proposed** by Cllr Mark Pughe and **seconded** by Cllr Michala Powell. Carried 11 for / 1 abstention.	
FC 26/27.57	**To consider an application for a community grant from Barbican Pre-School.** Details of an application for a community grant from Barbican Pre-school was circulated and noted. It was **RESOLVED** to pledge £1000 to Barbican Preschool to be paid when sufficient funds have been raised for their project. **Proposed** by Cllr Mark Pughe and **seconded** by Cllr Adrian Rusu. Carried 6 for / 3 against / 3 abstentions.	
FC 26/27.58	**To consider an application for a community grant from Looe Community Academy.**	

	Details of an application for a community grant from Looe Community Academy were circulated and noted. It was **RESOLVED** to award Looe Community Academy a grant of £500. **Proposed** by Cllr Mark Pughe and **seconded** by Cllr Jamie Pearn. All in favour.	
FC 26/27.59	**To consider a proposal for the interim management of the Looe Family Hub.** A report on the interim management of the Family Hub was circulated and noted. The Town Clerk gave an overview of the report. It was **RESOLVED** that officers negotiate a zero-cost option for Looe Town Council to take on the management of bookings for the Family Hub, to enable providers to continue offering services from the building. A full feasibility study and business plan would be completed by April 2027. **Proposed** by Cllr Stephen Remington and **seconded** by Cllr Michala Powell. All in favour. It was **RESOLVED** to extend the meeting time. **Proposed** by Cllr Stephen Remington and **seconded** by Cllr Jasper Graham-Jones. All in favour.	
FC 26/27.60	**To review and approve the Services, Assets & Community Committee recommendation for the Seafront Stores.** A report from the Services, Assets and Community Committee for the Seafront Stores was circulated and noted. The Deputy Clerk gave an overview of the report. It was **RESOLVED** to:	

	a. To serve a 'Notice to Quit' on the tenant; deadline to vacate the premises by 30th September 2026 (subject to legal advice); b. To initiate the Residents' Survey to inform the future use of the facility (deadline of 30th September 2026) c. The Services, Assets and Community Committee to endeavour to review the results of the Residents' Survey on Tuesday 13th October and make a recommendation for the future use of the facility to Full Council on Tuesday 27th October 2026. **Proposed** by Cllr Jon Holmes and **seconded** by Cllr Michala Powell. All in favour.	
FC 26/27.61	**To review and approve the Services, Assets & Community Committee recommendation for the Seafront Toilet Roof Tender.** A report on the recommendation for the Seafront Toilet Roof Tender was circulated and noted. It was **RESOLVED** to approve the award of The Seafront Toilet Roof Tender to contractor B – Pete Nicholls Roofing Ltd for £50,644 ex VAT. **Proposed** by Cllr Jon Holmes and **seconded** by Cllr Chris Harwood. All in favour.	
FC 26/27.62	**To review and approve the service, Assets & Community Committee recommendation for the Guildhall Plumbing and Sanitary Ware Tender.** A report from the Services, Assets and Community Committee detailing the recommendation for the Guildhall Plumbing and Sanitary Ware Tender was circulated and noted. It was **RESOLVED** to approve the award of the The Guildhall Plumbing & Sanitary Ware Tender to contractor I – Sam Wilkinson Plumbing & Heating for £31,807.00 ex VAT.	

	Proposed by Cllr Jon Holmes and **seconded** by Cllr Abbas Matini. All in favour.	
FC 26/27.63	**Date of Next Meeting: Tuesday 29th September 2026**	
	Meeting Closed at: 8:02pm	

Signed: **Date:**