

LOOE TOWN COUNCIL

KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255
VAT Reg: 381 5093 50



22nd July 2026

Town Councillors
Looe Town Council

Dear Councillors

You are hereby summoned to attend a meeting of Looe Town Council for the purpose of transacting the following business. This meeting will be held at the **Millpool Centre (downstairs room), Looe** on:

Tuesday 28th July 2026 at 6.00pm

Yours faithfully

Sam White
Looe Town Clerk

Please note that this meeting is open to members of the public. *If you would like information about attending a meeting or how to ask a question, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255*



Meeting of Looe Town Council
28th July 2026 at 6.00pm

AGENDA

	Welcome	
FC26/27.40	To Receive Apologies for Absence and reasons given.	
FC26/27.41	To Receive Declarations of Interest/ Requests for Dispensations To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate. Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with the Council's Code of Conduct.	
FC26/27.42	Public Participation To receive representations from members of the public ¹	
FC26/27.43	Minutes: Full Council Meeting. To receive and resolve to adopt the minutes of the Full Council Meeting held on 23 rd June 2026	
FC26/27.44	Minutes: Council Committees and Working Groups: To resolve to adopt the minutes of the Planning Committee held on 9 th June 2026 To resolve to adopt the minutes of the Finance & Strategy Committee held on 2 nd June 2026 To resolve to adopt the minutes of the Services, Assets and Community Committee held on 14 th April 2026	
FC26/27.45	Police Report To receive a report on Neighbourhood Policing from Insp Jamie Musgrove	
FC26/27.46	To receive correspondence	
FC26/27.47	Council Committees and Working Groups: - To receive a report from the Planning Committee - To receive a report from the Finance & Strategy Committee	
FC26/27.48	Cornwall Councillors To receive a report from Cllr Jim Candy To receive a report from Cllr Mark Gibbons	
FC26/27.49	Mayor's Report To receive a report from Cllr Stephen Remington	
FC26/27.50	Clerk's Report To receive a report from the Town Clerk outlining actions taken since the meeting on 23 rd June 2026	
FC26/27.51	Deputy Clerk's Report (incorporating Services, Assets & Community Committee report) To receive a report from the Deputy Town Clerk outlining actions taken since the meeting on 23 rd June 2026	
FC26/27.52	To discuss Dwr Glan motion Motion: "This Council notes with grave concern the systemic failure of South West Water to manage the sewage system in Cornwall. Despite record bills and government intervention, raw sewage continues to impact our environment and public health. Therefore, this Council resolves: 1. To formally declare a Vote of No Confidence in South West Water.	

	2. To sign the collective letter to the Secretary of State demanding the removal of South West Water's management through a Special Administration Order.	
FC26/27.53	Exclusion of members of the press and public To consider passing the following resolution "In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed." .	
	Confidential Items for discussion	
FC26/27.54	To review and approve the Finance & Strategy Committee recommendation to appoint an Internal Auditor for Looe Town Council for the next three years.	
FC26/27.55	To review and approve the Finance & Strategy Committee recommendation of a community grant for the Looe Defibrillator Project.	
FC26/27.56	To consider an application for a community grant from Looe Festival of Words	
FC26/27.57	To consider an application for a community grant from Barbican Pre-School	
FC26/27.58	To consider an application for a community grant from Looe Community Academy	
FC26/27.59	To consider a proposal for the interim management of the Looe Family Hub	
FC26/27.60	To review and approve the Services, Assets & Community Committee recommendation for the Seafront Stores.	
FC26/27.61	To review and approve the Services, Assets & Community Committee recommendation for the Seafront Toilet Roof Tender.	
FC26/27.62	To review and approve the Services, Assets & Community Committee recommendation for the Guildhall Plumbing and Sanitary Ware Tender.	
FC26/27.63	Date of the next meeting: Tuesday 29th September 2026	

1 In accordance with Looe Town Council Standing Orders 3e, f, g and h members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend on any matter within the Council's remit, whether or not it is on the agenda. A member of the public may speak for no more than 5 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.

LOOE TOWN COUNCIL

KONSEL TRE LOGH



Full Council Meeting Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

On Tuesday 23rd June 2026 at 6.00pm

PRESENT:

Cllr Stephen Remington - Mayor (SR)
Cllr Michala Powell - Deputy Mayor (MP)
Cllr Simon Barker (SB)
Cllr Jasper Graham -Jones (JGJ)
Cllr Chris Harwood (CH)
Cllr George Ingham (GI)
Cllr James Lundy (JL)
Cllr Abbas Matini (AB)
Cllr Jamie Pearn (JP)
Cllr Mark Pughe (MPU)

IN ATTENDANCE:

Cornwall Councillor Mark Gibbons
Cornwall Councillor Jim Candy
Sam White – Town Clerk
Sharon Payne – Deputy Clerk
Fiona Wilkes-Jones – Responsible Finance Officer
Donna Folland – Administration Officer
Claire Pipe – Events & Communications Officer
Alfie – Looe Youth Council
Oliver – Looe Youth Council
Tillie – Looe Youth Council
Sid - Looe Youth Council

Members of the Public: 3

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome The Mayor, Cllr Stephen Remington welcomed everyone to the meeting.	
FC 26/27.18	To Receive Apologies for Absence. It was RESOLVED to accept apologies for absence from Cllr Adrian Rusu (AR), Cllr Chris Rose (CR) and Cllr Jon Holmes (JH). Proposed by Cllr Simon Barker and seconded by Cllr Jamie Pearn. All in favour. Cllr Elliot Stone (ES) was absent.	
FC 26/27.19	To Receive Declarations of Interest / Requests for Dispensations. None declared.	
FC 26/27.20	Public Participation. There were 3 members of the public present. The Chair welcomed Claire Pipe the newly appointed Looe Town Council Events and Communications Officer.	
FC 26/27.21	Minutes: Full Council Meeting. It was RESOLVED to approve the minutes of the Annual Town Council meeting held on 19th May 2026. Proposed by Cllr Michala Powell and seconded by Cllr Simon Barker. All in favour. It was RESOLVED to approve the minutes of the Full Council meeting held on 26th May 2026 with an amendment to FC26/27.8 Cllr Lundy suggested that Looe in Bloom may submit a written report or	01

	attend a Council meeting to update their planting in the town and correction of spelling to Cllr Michala Powell in FC26/27.9. Proposed by Cllr Michala Powell and seconded by Cllr James Lundy. All in favour.	
FC 26/27.22	Minutes: Council Committees and Working Groups: • Minutes of the Planning Committee held on 12th May 2026. • Minutes of the Finance & Strategy Committee held on 5th May 2026. It was RESOLVED to adopt the minutes of the Planning Committee held on 12th May 2026. Proposed by Cllr James Lundy and seconded by Cllr Jasper Graham-Jones. All in favour. It was RESOLVED to adopt the minutes of the Finance and Strategy Committee held on 5th May 2026. Proposed by Cllr Simon Barker and seconded by Cllr Mark Pughe. All in favour.	
FC 26/27.23	Police Report. No Police Report was submitted.	
FC 26/27.24	To receive correspondence None received.	
FC 26/27.25	Council Committees and Working Groups: • To receive a report from the Planning committee. • To receive a report from the Finance & Strategy Committee	

	The Planning Committee report was circulated and noted. Cllr Lundy provided an overview and highlighted the need for the Planning Committee to review Policy TC7 of the Neighbourhood Development Plan before it is brought to Full Council as an agenda item for further discussion. There was no Finance and Strategy Committee Report.	
FC 26/27.26	To receive a verbal presentation from Looe Youth council on their activities since the last meeting and on possible recipients for grant funding. Reports from the Youth Council on possible recipients for grant funding were circulated and noted. The Mayor gave a summary of the Youth Council's proposal, discussed at the previous meeting, for the use of the Coca-Cola monies. Members of the Youth Council presented reports on requests for funding from five Looe-based groups. It was RESOLVED to donate any savings generated through VAT savings of purchases on behalf of the groups would be donated to Boundless Trust. Proposed by Cllr Michala Powell and seconded by Cllr Simon Barker. All in favour. A RESOLUTION to defer a decision for the Skatepark until additional information and a report submitted to refresh Councillors was proposed. Proposed by Cllr James Lundy. 3 for / 6 Against / 1 abstained. It was RESOLVED to accept the Youth Councils recommendations for funding and to grant: Looe Youth Club (Boundless Trust) - £500 Looe Champs Boxing Club - £2054.96 Looe Football Club - £1592.54	

	CrossFit Kernow - £720 Looe Skate Park Project - £1600 Proposed by Cllr Michala Powell and seconded by Cllr Mark Pughe. Carried 7 for/3 against. Members of the Youth Council left the meeting.	
FC 26/27.27	Cornwall Councillors A report from Cllr Jim Candy was circulated and noted. Cllr Candy provided an overview and highlighted that a possible solution had been found to the issues experienced by the Coastguards regarding the allocation of allowances. He also noted that the Looe walking route signage was looking very tired. The Town Clerk confirmed that this was in hand. Cllr Candy left the meeting at 7:03pm A report from Cllr Mark Gibbons was circulated and noted. Cllr Gibbons provided an overview and reported that landowners along the No. 10 bus route had been identified and would be contacted to cut back trees or hedges overhanging the highway.	
FC 26/27.28	Mayor's Report The Mayor's Report was circulated and noted. The Mayor provided an overview and thanked East Looe Town Trust for approving the siting of CCTV cameras on its land to cover the beach area. Discussion took place regarding public disorder over the May Bank Holiday weekend. A review with Inspector Musgrove will be arranged. It was RESOLVED to note the Mayor's report. Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham-Jones. All in favour.	
FC 26/27.29	Clerk's Report	

	The Clerk's Report was circulated and noted. The Clerk provided an overview and advised Councillors that they need to register their declarations of interest with Cornwall Council after 29th June 2026. The Clerk also reported that she had attended a meeting with GWR and Devon & Cornwall Rail Partnership where it was acknowledged there had been some misinformation regarding the winter issues on the Looe Valley Line. It was RESOLVED to note the Clerk's Report. Proposed by Cllr Abbas Matini and seconded by Cllr Simon Barker. All in favour.	
FC 26/27.30	Deputy Clerk's Report The Deputy Clerks report was circulated and noted. The Deputy Clerk gave an overview of the report It was RESOLVED to note the Deputy Clerk's Report. Proposed by Cllr Jasper Graham-Jones and seconded by Cllr George Ingham. All in favour.	
FC 26/27.31	To receive a report to update on progress for the refurbishment of Mariners' Garden. The progress report on the refurbishment of the Mariners' Garden was circulated and noted. Thanks was given to Cllr Mark Pughe for his support. Upon receipt of the detailed Train design the Town Clerk will forward to the Planning Committee. It was RESOLVED to note the Mariners' Garden refurbishment progress Report. Proposed by Cllr Jasper Graham-Jones and seconded by Cllr George Ingham. All in favour.	

FC 26/27.32	To receive, consider and approve the Annual Governance & Accountability Return (AGAR) 2025-26. 1. Internal Auditors Report. The internal Auditors Report was circulated and noted. The Responsible Finance officer informed Councillors that the Internal Auditors report highlighted that the Risk Register was not formally approved within the correct Financial Year. It was approved within our Civic Council year. It was RESOLVED to receive, note and approve the Internal Auditors Report. Proposed by Cllr Simon Barker and seconded by Cllr Abbas Matini. All in favour. 2. Annual Governance Statement (Sec1). The Annual Governance Statement was circulated and noted. The Responsible Finance Officer recommended that Assertion 5, relating to risk management, be recorded as “No” on the Annual Governance Statement. Following discussion, Councillors considered that they had met the criteria as all the risk mitigation measures were in place throughout the year and it was just the approval of the Risk Register that had fallen outside the designated period although it had been approved within the Civic Council year. It was RESOLVED to review, approve and sign the Annual Governance Statement with the agreed ‘yes’ in all assertions with the exception of assertion 9 as not applicable. Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham Jones. Carried 9 for / 1 abstention. 3. Annual Accounting Statements (Sec 2).	
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	The Annual Accounting Statements were circulated and noted. It was RESOLVED to approve and sign the Annual Accounting Statements. Proposed by Cllr Simon Barker and seconded by Cllr Abbas Matini. All in favour. 4. Notification of the Date for Electors Rights. The Notification of the Date for Electors Rights was circulated and noted. Cllrs highlighted that the 24th June 2026 was a Wednesday not a Tuesday. It was RESOLVED to approve the Notification of the Date for Electors Rights with the change to the day from Tuesday to Wednesday 24th June 2026. Proposed by Cllr Simon Barker and seconded by Cllr Jamie Pearn. All in favour.	
FC 26/27.33	To receive a report on the Local Council Award application. The report on the Local Council Award application was circulated and noted. The Town Clerk gave an overview of her report and informed Councillors that results should be available on 7th August 2026. It was RESOLVED that all the required documents, information and conditions are in place for both the Bronze and Silver Award and that these are published on the Council's website, where applicable. Proposed by Cllr Jasper Graham-Jones and seconded by Cllr James Lundy. All in favour.	
FC 26/27.34	To receive an update on the land at Sunrising. The report on land at Sunrising was circulated and noted. The Town Clerk gave an overview of the	

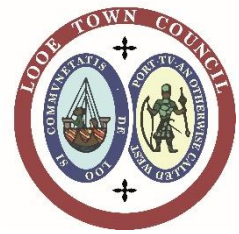
	report and the need for further information before any Heads of Terms are considered. It was RESOLVED that further information on the terms of the license with No2a Sunrising is received before any Heads of Terms are considered and that the report is noted. Proposed by Cllr James Lundy and seconded by Cllr Simon Barker. All in favour.	
FC 26/27.35	To consider a request from East Looe Town Trust for financial support towards the new beach tractor. The Clerk gave an overview of the report on the request for funding from East Looe Town Trust and previous resolutions. Councillors considered the request and questions were answered by the East Looe Town Trust representative. The Responsible Finance Officer informed Council that the Budget for the 2026/27 year did not include the funding request. Thanks was given to the Trust for agreements in recent months and moving forward. It was RESOLVED to support East Looe Town Trust and pay £3000 toward the Beach Tractor from the General Reserves funds 2026-27. Proposed by Cllr Michala Powell and seconded by Cllr Jasper Graham-Jones. All in favour.	
C 26/27.36	Exclusion of members of the press and public. It was RESOLVED to exclude members of the press and public in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed. Proposed by Cllr Stephen Remington and seconded by Cllr Mark Pughe. All in favour.	

	Members of the Public left the meeting.	
	Confidential Items for discussion.	
FC 26/27.37	To receive a report on toilet gate entry solutions The report from the Deputy Clerk on behalf of Looe's Loos was circulated and noted. It was RESOLVED to extend the meeting to conclude the business on the agenda. Proposed by Cllr Stephen Remington and seconded by Cllr Jamie Pearn. All in favour. It was RESOLVED to approve the proposal to expand toilet charging at all locations. Proposed by Cllr Mark Pughe seconded by Cllr Chris Harwood. Carried 8 for/ 1 against/ 1 abstained. It was RESOLVED to approve to give HI-tec Washrooms LTD one month's notice and contract with Cornwall Electrical Systems to change card readers at The Seafront and Millpool Toilets [immediately] with timing of implementation to be determined by the Town Clerk. Proposed by Cllr Michala Powell and seconded by Cllr Simon Barker. All in favour. It was RESOLVED to approve to contract with Cornwall Electrical Systems for phased installation of toilet charging at all locations. Proposed by Cllr Michala Powell and seconded by Cllr Abbas Matini. Carried 9 for / 1 against.	
FC 26/27.38	To receive a report on expanding the CCTV network.	

	The report on expanding the CCTV network was circulated and noted. It was RESOLVED to approve the seven-camera extension to the town's CCTV system, in accordance with the quote in Appendix A, with a 20% margin delegated for Officers' approval. Proposed by Cllr Mark Pughe and seconded by Cllr Michala Powell. All in favour.	
FC 26/27.39	Date of Next Meeting: Tuesday 28th July 2026	
	Meeting Closed at: 8:13pm	

Signed:

Date:



LOOE TOWN COUNCIL KONSEL TRE LOGH

MINUTES OF THE PLANNING COMMITTEE MEETING

Held on the 9th of June 2026 at 6.00pm

At Looe Library & Community Hub, The Millpool, Looe, PL13 2AF

REPORT TO COUNCIL

PRESENT: Councillor J Lundy (JL) – Chair
Councillor S Remington (SR)
Councillor J Graham-Jones (JGJ)
Councillor C Harwood (CH)
Councillor C Rose (CR)
Councillor J Holmes (JH)

IN ATTENDANCE: S Bonney – Planning Officer (PO)
Several members of the public.

	Welcome The Chair welcomed Councillors and members of the public to the meeting.	Actions
PLG 308	To Receive and Consider Apologies Apologies were received from Councillor Powell. Councillor Stone was absent.	
PLG 309	To Receive Declarations of Interest None Received.	
PLG 310	To Receive Questions from Members of the Public. The Chair checked which agenda items were of particular interest to members of the public in attendance and it was agreed to re-order the agenda so that those planning applications could be discussed first.	

PLG 317	<u>PA26/03370</u> <u>The Boat House, The Bay, East Looe</u> <u>Minor extension works and re-modelling.</u> The applicant gave a short speech regarding the proposed works; the planning committee then discussed the application. It was resolved to SUPPORT this application PA26/03370 subject to a more sympathetic material to be used on the proposed windows in accordance with the Looe Neighbourhood Development Plan: <i>Policy TC7 – Window and Door repair and replacement in the historic core,</i> proposed by Cllr Lundy, seconded Cllr Remington, Cllr Harwood in favour. <u>PA26/03354</u> <u>Land Adjacent to Seascap Bay View Road East Looe</u> <u>Application for Permission in Principle for the construction of up to 1 dwelling (minimum of 1, maximum of 1)</u> The planning committee received a short speech regarding this application, Cllr Lundy stated that he wished to see a full planning application with all documentation before he supported any newly proposed scheme, Cllr Lundy was therefore against the Permission in Principle at this time, a full application was welcomed. It was resolved to SUPPORT this PIP application PA26/03354 subject to further information to be made available namely: • Land Stability Report • Drainage Report • Design and Access Statement proposed by Cllr Rose, seconded Cllr Grahm-Jones, Cllr Harwood and Holmes in favour, Cllr Remington abstained from the vote. The remaining members of the public left the meeting and the Chair returned to the correct order of the agenda.	
PLG 311	To Resolve to Approve the Minutes of the Planning Committee meetings held on the 12th of May 2026. It was resolved to approve the Minutes of the Planning Committee meeting held on the 12th of May 2026, proposed by Councillor Lundy, seconded by Cllr Graham Jones, Cllr Holmes abstained.	
PLG 312	Questions and updates from the Planning Officer. The Planning officer stated that a written report had been circulated to	PO

	Councillors and all actions from the previous meeting were completed.	
PLG 313	Correspondence. None received.	
PLG 314	To Receive and Note Decision Notices. It was noted that decisions are currently 82.07 % in line with those of Cornwall Council.	
PLG 315	To Receive and Discuss Site Meetings and Planning Appeals None received.	
PLG 316	To Receive and Discuss 5 Day Protocols None Received.	
PLG 317	To Consider the Planning Applications as listed and agree comments/ recommendations to be made to Cornwall Council. <u>PA26/02514</u> <u>Public Conveniences the Promenade Church End East Looe - proposed Roof Covering Replacement.</u> Looe Town Council declared an interest in this application. <u>PA26/02598</u> <u>Accommodation At Leeward, The Quay, East Looe - Installation of one additional window at second floor (top) level on the front (Southwest-facing) elevation.PA26/02598</u> Looe Town Council discussed the application, which is within the conservation area, concerns were raised due to the lack of symmetry and the use of UPVC within the historic core, therefore, the Proposed is against: Looe Neighbourhood Development Plan Policy: <i>TC7 – Window and Door repair and replacement in the historic core.</i> It was also noted that the pre application reference and advice that was referred to is omitted from this application. It was resolved to OBJECT this application PA26/02598 proposed by Cllr Lundy, seconded by Cllr Rose, carried 5 for 1.	PO to upload comments to CC website.

	<u>PA26/02691</u> <u>Lisandra House Fore Street East Looe - Replacement first and second floor windows to east and west elevations.</u> Looe Town Council planning committee discussed this application, the chair proposed to object to the application due to the use of UPVC in the conservation area. Cllr Lundy felt that the proposed window design for Lisandra House and material qualities was out of context with the wider conservation area setting and went against the adopted Looe Neighbourhood Development Plan. Cllr Remington said that he would like to amend the proposal to support the application, as the window material would be in keeping with the building which is relatively modern. It was resolved to SUPPORT this application PA26/02691 proposed by Cllr Remington, seconded Cllr Holmes, Carried 3 for 2. Cllr Graham-Jones abstained. <u>PA26/03154</u> <u>Damelioc, Plaidy Park Road, Looe - Proposed extensions and alterations to existing dwelling including garage conversion, alteration and additional storey to create gym and office construction of new plant room, construction of new garage with new access to highway.</u> It was resolved to SUPPORT this application PA26/03154 subject to further visual information to be provided to show the proposed ridge height next to the neighbouring properties, proposed by Cllr Lundy, seconded by Cllr Remington, All in favour.	
PLG 318	To Discuss and Recommend Communication of Key Messages None.	
PLG 319	To Receive an update on the proposed refurbishment of the mariner's garden. The planning committee received an update from the Town Clerk regarding the proposed refurbishment. Cllr Lundy raised concerns with elements of the proposed refurbishment due to its conservation setting and being located next to a Grade II listed structure i.e. Looe Bridge.	
PLG 320	Other urgent business as determined by the Chairman (for information only). The planning officer and Town clerk to proceed with a discussion with a local	TC SB

	business tenant.	
PLG 321	Exclusion of members of the press and public. The Meeting closed at 19.23 pm.	
	Date of next Planning Meeting: 4 th of August 2026.	

Signed

Date.....

LOOE TOWN COUNCIL KONSEL TRE LOGH



MINUTES OF THE Finance and Strategy Committee

Held at the Council Chamber, Looe Library & Community Hub.

On 2nd June 2026 at 6.00pm

Present: Cllr Simon Barker (SB)
Cllr Mark Pughe (MP)
Cllr Stephen Remington (SR)
Cllr Chris Rose (CR)
Cllr Jasper Graham-Jones (JGJ)
Cllr Jon Holmes (JH)

In Attendance: Sam White, Town Clerk (TC)
Fiona Wilkes-Jones, Responsible Financial Officer (RFO)

Members of the Public: None

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome Cllr Barker welcomed everyone to the meeting of the Finance and Strategy Committee.	
FAS 26/27.001	To Receive and accept apologies It was RESOLVED to accept the apologies from Cllr Michala Powell Proposed by Cllr Simon Barker and seconded by Cllr Jon Holmes. All in favour. Cllr Abbas Matini was absent.	
	Cllr Jasper Graham-Jones joined the meeting at 6:02pm	
FAS 26/27.002	To Receive Declarations of Interest /Requests for Dispensations It was RESOLVED to grant dispensation to Cllr Simon Barker in matters pertaining to the Looe Weekender. Proposed by Cllr Stephen Remington and seconded by Cllr Jon Holmes. All in favour.	
FAS 26/27.003	To Receive Questions from members of the public None present.	

FAS 26/27.004	To resolve to approve the Finance & Strategy minutes held on the 5th May 2026. It was RESOLVED to approve the minutes of the previous Finance and Strategy Committee meeting held on 5th May 2026. Proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington Carried 5 for, 1 abstained	
	Finance	
FAS 26/27.005	To receive an update report from the RFO. The report from the RFO was circulated and noted. The RFO gave an overview of the report. Cllr Mark Pughe stressed the importance of an annual diary for Finance & Strategy Committee to ensure policies and assessments are reviewed and approved in a timely manner. It was RESOLVED to approve the report, proposed by Cllr Simon Barker seconded by Cllr Stephen Remington. All in favour	RFO
FAS 26/27.006	To receive the following reports and resolve to approve: 1) Bank reconciliation for April 2026 2) Previous Supplier payments & expenses 3) LTC monthly expenditure reports for March & April 2026 4) Direct Debits for 2026-27 The reports were circulated and noted. It was RESOLVED to approve all reports, proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington. All in favour	RFO re-send adobe esign
FAS 26/27.007	To receive and note the Draft Annual Governance & Accountability Return (AGAR) from 2025-26. The Draft AGAR and Variance Report for 2025-26 were circulated and noted. Councillors requested that the RFO provide detailed analysis on the variances when the documents are approved at Full Council. It was RESOLVED to recommend the draft Annual Governance & Accountability Return (AGAR) 2025-26 to Full Council, proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington. All in favour	RFO to continue analysis.
FAS 26/27.008	To receive and approve The Internal Controls The RFO gave an overview of the internal procedures, policies and	

	reporting throughout the year. The RFO reported that the final Internal Audit had been completed. In the Auditor's report, which forms part of the AGAR, it was noted that the Council had not reviewed the Risk Assessment within the financial year, although within the Council year. Therefore, when the AGAR is approved at Full Council in June; the Council must mark a 'no' on the relevant assertion on the Annual Governance Statement. The RFO asked the Committee to confirm that during 2025-26 it had received and reviewed sufficient information about the Council's financial arrangements and its effectiveness during the year. It was RESOLVED to confirm that the Committee had received and reviewed sufficient information about the Council's financial arrangements and its effectiveness during the year. Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham-Jones All in favour	
FAS 26/27.009	Part 2 - Exclusion of members of the press and the public It was RESOLVED in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters. Proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington. All in favour	
FAS 26/27.010	To receive the following grant applications and to resolve to approve: It was RESOLVED to approve the £500 grant application to the Looe Weekender event, proposed by Cllr Stephen Remington and seconded by Cllr Jasper Graham-Jones Carried 5 for, 1 abstained Cllr Simon Barker declared an interest in matters pertaining to Looe Weekender and abstained from voting. The Town Clerk gave an overview of the revised grant policy. It was RESOLVED to approve the £500 grant application to St Pinnock's band, proposed by Cllr Jon Holmes and seconded by Cllr Stephen Remington All in favour	RFO RFO

The Meeting closed at 6:41pm.

Signed

Date.....

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LOOE TOWN COUNCIL

KONSEL TRE LOGH



Services, Assets & Community Committee Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

Meeting held on 14th April 2026 at 6pm

PRESENT:

- Cllr Jon Holmes (JH) - Chair
- Cllr Jamie Pearn (JP) – Vice Chair
- Cllr Jasper Graham-Jones (JGJ)
- Cllr James Lundy (JL)
- Cllr Chris Harwood (CH)
- Cllr George Ingham (GI)

IN ATTENDANCE:

- Sharon Payne – Deputy Clerk (DC)
- Donna Folland – Admin Officer (AO)

Members of the Public: None

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome The Chair Cllr Jon Holmes welcomed everyone to the meeting. It was RESOLVED to co-opt Cllr George Ingham onto the Services, Assets and Community Committee for the meeting. Proposed by Cllr Jon Holmes and seconded by Cllr Chris Harwood. All in favour.	

SAC/25-26/045	To Receive Apologies for Absence and reasons given. It was agreed to accept Apologies for absence and the reasons given from Cllr Stephen Remington (SR), Cllr Michala Powell (MP) and Cllr Mark Pughe (MPU).	
SAC/25-26/046	To Receive Declarations of Interest/Request for dispensations. None received.	
Public Participation		
SAC/25-26/047	To Receive representations from members of the Public in respect to the business on the Agenda. None present.	
SAC/25-26/048	To Resolve to approve the minutes of the previous meeting of the Services, Assets & Community Committee held on 2nd December 2025. It was RESOLVED to approve the minutes of the previous meeting of the Services, Assets & Community Committee held on 2nd December 2025. Proposed by Cllr Jon Holmes and seconded by Cllr Chris Harwood. Carried 5 for / 1 abstention.	
SAC/25-26/049	To receive questions on the report from the Library Supervisor. The Library Supervisor report was circulated and noted. Cllrs congratulated the staff team on their excellent service. Recent statistics results show our Library as 2nd in the whole of Cornwall for Community Engagement. The Library and Tourist information hub are now opening later on a Tuesday evening.	

SAC/25-26/050	To receive questions on report from the Town Clerk regarding naming and signage for Belinda Lane. The report on naming and signage for Belinda Lane was circulated and noted. The TC gave an overview of the report and feedback from the Finance and Strategy Committee meeting. The TC will continue to explore other design options and costs for the signage. It was RESOLVED to note the report. Proposed by Cllr Jon Holmes and seconded by Cllr Jasper Graham-Jones. Carried 5 for / 1 abstention.	
SAC/25-26/051	To receive questions on report from the Finance Officer, Nayax income. The report from the Finance Officer on the Nayax income was circulated and noted. Cllrs thanked Cllr Mark Pughe and the Deputy Clerk for repairing the broken paddle gates in the Seafront toilets. Cllr Mark Pughe will be researching a manufacturer locally to produce replacement polycarbonate paddle gates.	Cllr Pughe
SAC/25-26/052	To receive questions on the report from the Deputy Clerk and Resolve any necessary actions to be taken including: The Deputy Clerks report was circulated and noted. The DC gave an overview of her report. Cllrs discussed the recent opening of The Meeting Place situated in the Old Vets building and the recent book launch of “FlavOURS of LOOE”. Cllrs agreed that it would be good to have an exhibition of the artwork in Looe.	

SAC/25-26/053	To review and approve flooring material for the Guildhall Toilets. The report on the flooring for the Guildhall Toilets was circulated and noted. The DC gave an overview of the report. Discussion ensued around the differing flooring types, pros, cons, costs, durability and need to withstand occasional flooding. It was RESOLVED to defer a decision until further comparison costs could be obtained from additional Resin suppliers. Proposed by Cllr Jon Holmes and seconded by Cllr Jasper Graham-Jones. All in favour.	
SAC/25-26/054	To review Maintenance Schedule plan, progress made and supply costs. The Maintenance Schedule plan was circulated and noted. The Deputy Clerk gave an overview of the Maintenance Schedule.	
SAC/25-26/055	To note correspondence received for information only. Correspondence was received from Cllr Mark Pughe.	
SAC/25-26/056	Exclusion of members of the press and public. It was RESOLVED in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matters due to the confidential nature of the business to be discussed. Proposed by Cllr Jon Holmes and seconded by Cllr James Lundy. All in favour.	

SAC/25-26/057	Confidential items for discussion. 1. Polkirt Arcade The Report on options for the Polkirt Arcade was circulated and noted. It was RESOLVED to recommend to Full Council for officers to investigate the options presented by two prospective businesses and amend the expired licence to allow them to take on the business (subject to references and deposits). Proposed by Cllr Jon Holmes and seconded by Cllr Jasper Graham-Jones. All in favour. 2. Looe Library and Community Hub Reconfiguration The Report on the Looe Library and Community Hub reconfiguration was circulated and noted. It was RESOLVED to recommend to Full Council to accept the quotation from SWS 1958 – for £8,891 (+£525 for drawers) + VAT. Proposed by Cllr Jasper Graham-Jones and seconded by Cllr Chris Harwood. Carried for by Cllrs Jon Holmes, Chris Harwood, George Ingham, Jasper Graham-Jones and Jamie Pearn Against Cllr James Lundy. 3. Budget Recommendations The Report on Budget Recommendations was circulated and noted. It was AGREED to recommend to Full Council to allocate projects to the apportioned Reserves: Ringfenced Reserves for 2026-27: Library and Community Hub Counter, Millpool Toilet Repairs, Mariners Garden Project, The Seafront toilet roof, The Guildhall toilet floor and CCTV maintenance.	
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	Ringfenced Reserves for 2027-2028: The LTC Van and replace the Millpool Toilet roof. Earmarked Reserves for 2028 -2029: Library Windows and Replacement Hannafore toilets.	
SAC/25-26/058	Date of Next Meeting: Tuesday 14th July 2026	
	Meeting Closed at: 7:05pm	

LOOE TOWN COUNCIL
KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF.
Telephone: 01503 262255 VAT Reg: 381 5093 50



Planning Report for Full Council 28.7.26

Author : Cllr J Lundy

July's planning meeting saw several planning applications with a verity of complexities. We received a large number of members of the public in attendance namely due to planning applications **PA26/03577 – The Ship Inn, Fore Street, East Looe** and **PA26/03465 – Polvellan Manor, The Millpool, West Looe**. Representations were received and much discussion and public participation took place .

I have listed below the applications received for **July** :

DATE	REF. & OFFICER	LOCATION	PROPOSAL
15 June 2026	PA26/03465 John Salmon	Polvellan Manor The Millpool West Looe	Redevelopment of existing Polvellan Manor (retaining the original house) and the creation of 25 dwellings comprised of 7 apartments in the existing building, 4 detached dwellings and 14 apartments with integrated communal facilities, site amenity, car parking and landscape works
8 June 2026	PA26/03508 Katie Jewell	Alexandra Cottage West Looe Hill West Looe	Listed building consent for proposed replacement of 2 no. windows on north elevation.
22 June 2026	PA26/03577 Shauna Vandermeulen	Ship Inn Fore Street East Looe	Creation of a new outside seating and bar area above the existing flat roof store areas, including perimeter fencing.
16 June 2026	PA26/03943 Josep Sandercock	2 Sunnyside West Road West Looe	Re-roof front elevation replacing old/damaged tiles with spanish slate and carry out associated repair works. Re-flaunch/re-point chimney stack using existing pots. Replace front door with sealed composite of similar design with like for like window above.
24 June 2026	PA26/03576 Josep Sandercock	4 Higher Beech Terrace West Road West Looe	Proposal to replace dormer window with a slim-profile aluminium window with slight increase in height. Removal of existing cement render to reveal original stone and brickwork. Installation of a secondary glazed timber door within the existing porch. Minor alterations to the rear roof structure and associated internal alterations. Original timber sash windows to be retained and restored.

The Planning Committee has submitted all comments as a consultee to Cornwall Council via the online planning portal. Submitted comments can also be viewed under each individual planning reference number.

PA26/03465 Polvellan Manor



The Planning Committee also at our July meeting received a PowerPoint presentation from Steve Mcteare of rlt Architects which allowed members to direct their questions to the lead architect of the project. It was agreed that it was important for a public consultation to be held so that our community could have the opportunity to attend an open event and make an informed opinion on what is being proposed.

Looe Town Council's submitted comments which were uploaded to the Cornwall Council Planning Portal were as follows :

Quote:

'Looe Town Council

Comment Date: Thu 09 Jul 2026

Looe Town Council Planning Committee welcome the submission of a Planning application for Polvellan Manor. However, we request that a public consultation event takes place to inform our community as this building and sites are iconic and located within Looe's conservation area, therefore, the consultee comments are deferred until local residents have been consulted with a presentation from the architects. '

Unquote

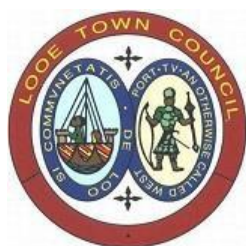
I am pleased to say that after further dialogue with Steve Mctear and the applicant a public consultation was promptly arranged and took place on Wednesday 22nd July from 2:00 pm until 7:00 pm . We now await to hear when the application is reallocated to one of our future Planning Committee meetings .

Planning Decisions Percentages in line with Cornwall Council

July : **82.24%** inline with Cornwall Council

My thanks as always go to Sam and Schanine for their continued support .

Cllr James Lundy – Planning Chair 24.7.26



Author: Responsible Finance Officer
 Committee: Finance and Strategy Report
 Status: Public
 Agenda Item: FC 26-27
 Date: 22.07.26

Income v Expenditure: April to June 2026

Full YR Budget	LTC Income v Expenditure 2026-27 summary	Budget YTD	Actual YTD	Variance YTD	Variance YTD %
	Income summary	Apr to Jun	Apr to Jun		
£596,682	Precept	£298,341.00	£298,341.00	£0.00	0%
£12,950	Rental income	£6,100.00	£7,313.68	£1,213.68	20%
£65,000	Toilet income (entry & adverts)	£16,250.00	£17,283.33	£1,033.33	6%
£0	Grant income not budgeted	£0.00	£12,700.00	£12,700.00	
£17,000	Miscellaneous	£4,250.00	£13,557.07	£9,307.07	219%
£691,632	Total income	£324,941.00	£349,195.08	£24,254.08	7%
	Expenditure summary	Apr to Jun	Apr to Jun		
£44,529	Overheads	£13,899.75	£6,641.28	£7,258.47	52%
£263,516	Council Services & Admin	£79,004.00	£67,026.29	£11,977.71	15%
£160,071	Community Hub/Library/TIC	£40,017.75	£28,960.45	£11,057.30	28%
£217,860	Facilities/Toilets	£54,465.00	£52,535.68	£1,929.32	4%
£14,450	Assets & Services	£3,612.50	£7,040.06	-£3,427.56	-95%
£24,500	Looe Community Grants	£10,250.00	£7,010.33	£3,239.67	32%
£724,926	Total expenditure	£201,249.00	£169,214.09	£32,034.91	16%
£691,632	Total income	£324,941.00	£349,195.08	£24,254.08	7%
£724,926	Total expenditure	£201,249.00	£169,214.09	£32,034.91	16%
-£33,294	surplus / deficit	£123,692.00	£179,980.99	£56,288.99	
	Reserves Expenditure		£24,470.97		

Looe Food Festival funds not included

Income

Rental income is higher than expected due to our new tenant deposit.

Strong toilet entry income generation during the first quarter.

The GWR grant was received for the Mariners Garden improvements for residents and visitors to enjoy.

Miscellaneous income has exceeded budget due to the receipt of £7,150 in match funding from the

Looe Business Forum towards the cost of providing Looe Street security during the summer period.

Overall, income slightly exceeded the first-quarter budget.

Expenditure

Expenditure has been lower than expected during this quarter. However, the new Patient Car Park barrier, reported under Assets & Services, has exceeded budget.

Higher expenditure is expected for the remainder of the year.

Reserves

Reserves expenditure is currently at £24,470.97 which includes the refurbishment of the library and tourist information, major ongoing repairs to the Seafront and Guildhall toilets, the Mariners Garden project and funds granted to East Looe Town Trust for the new beach tractor.

Update

- The Annual Governance & Accountability Return was submitted to BDO LLP on 26th June 2026.
- The Responsible Finance Officer has completed the Finance & Strategy annual calendar to ensure the timely approval of key policies and the review of other matters throughout the financial year. The Town & Deputy Clerk are updating the broader calendar for all policy reviews.
- The annual Community Infrastructure Levy Report was submitted to Cornwall Council on 28th May 2026.
- The Finance & Strategy Committee have recommended a new Internal Auditor, which is listed on this evening's agenda.
- Further review of the allocation of reserves will take place in September.
- The Finance & Strategy Committee have recommended a grant of £2,000 towards the Looe Defibrillator Project. Further discussion on a longer-term strategic plan for community support will take place during the autumn meetings. This matter, together with other grant applications, listed on this evening's agenda.
- Detailed project expenditure is being monitored and reported to ensure effective budgetary control. Progress reports will be presented at future meetings.
- The distribution of the historical Coca-Cola Fund is being completed. A detailed report of this will be submitted to the next Finance & Strategy meeting.
- The Finance & Strategy Committee approved the grant of £200 to the Looe Exercise Group.
- A review of the Council website is underway to ensure that the Council meets best practice requirement under the Local Government Transparency Code 2015.

Looe TC 29.7.2026

- A) The pothole backlog stands at under 1,000 on our system. However nearly 400 per day are being fixed, with the number reported dropping due to better weather. This is down from a peak of nearly 6,000. Note I found the open sessions with Cormac very educational, I attended the Bodmin event as I was not available for the Liskeard event
- B) I am awaiting flyers and posters for evening buses. I will liaise with your Clerks re distribution.
- C) As a result of the responses to the consultation re Tamar Tags increases, a rise to £2 was rejected by Tamar Bridge & Ferry Joint Committee. A request has gone out to all local MPs for support to balance the books. The issue will come back to the September meeting.
- D) I attended the Polvellan consultation.
- E) I am pleased that the issue of allowances for Coastguards has been discussed in Westminster, with a temporary respite, and hope the issue can be resolved.
- F) I have had discussions about future management of the land at Hannafore.

Cllr Mark Gibbons

Councillor's Report - Looe

South West Water

Cornwall Council formally declared no confidence in South West Water following a debate at Full Council on 21 July.

The motion states that South West Water has failed to manage Cornwall's sewage system adequately and that sewage discharges continue to damage the environment and put public health at risk, despite rising bills and government intervention.

It calls for ownership and management to be transferred to a publicly owned organisation, operated as a public service rather than for private profit. The motion received support from across the political groups, with 68 councillors voting in favour and two abstaining. No councillors voted against it.

However, I am also advocating responsible campaigning. We must focus on accurate information, clear objectives and measurable outcomes so that we can push for answers and investment and hold the right people to account - without causing unnecessary harm to our local visitor economy.

For coastal communities such as Looe and Seaton in my division, and many others around Cornwall, the failures of South West Water are not remote or theoretical. We sit at the downstream end of large river catchments that stretch far inland through existing towns, villages and new development sites.

While there is much room for improvement, we generally benefit from exceptional water quality. However, our river catchments are already under pressure. When thousands of new homes are added upstream without the necessary investment in infrastructure first, the consequences do not remain where the development takes place. They travel downstream.

At the mouths of our rivers, communities face the risk of more sewage discharges, poorer water quality, increased flooding, damage to beaches and harm to tourism, fishing and the marine environment. Without proper scrutiny and investment, the environmental cost of inland growth can simply be flushed downstream, leaving coastal communities to deal with the consequences.

Supporting petitions and expressing no confidence may help deliver a better system tomorrow, but this motion must also lead to practical action today.

Development cannot be called sustainable when housing is built first and infrastructure is left to catch up years later. Sewerage and drainage investment must lead development, not follow the pollution downstream.

Crisis and Resilience Fund

Cornwall Council has launched a new Crisis and Resilience Fund to replace the Household Support Fund and the former Crisis and Care Awards scheme.

The Council has been awarded £8.25 million for 2026/27. The fund can provide emergency support for low-income households facing an unexpected expense, loss of income or another immediate financial crisis.

A further £1.5 million has been made available for qualifying households affected by increased heating-oil costs. Eligible residents may receive a one-off payment of up to £300.

This could be particularly important for residents in rural areas and properties that are not connected to mains gas. Anyone facing an immediate financial crisis should check the eligibility rules or contact Cornwall Council's benefits team on 0300 1234 121.

Barbican Road development

Proposals are being prepared for a substantial mixed-use development on land east of Barbican Road.

The emerging plans include up to 86 affordable homes, comprising 61 social rented properties and 25 shared ownership homes. A separate proposal would provide a retail store, with the potential to create up to 40 jobs.

Cornwall Council has decided that a full Environmental Impact Assessment will not be required. This is an early procedural decision and does not amount to planning permission. The housing and retail proposals will be submitted as separate planning applications and will then be subject to the normal consultation process.

I have been engaging with the developers for several months to ensure that local conditions are properly considered. This includes the effects on neighbouring residents, highways and drainage, Looe Community Academy, traffic at school times, local infrastructure and the operation of the Go Cornwall Bus service.

I arranged an initial meeting in April so that the developers could explain their emerging plans to local stakeholders, including Looe Town Council and Councillor Candy.

The developers have also agreed to my request for a full public meeting at which residents can question them directly and make their views clear. I have asked for this to take place after the summer, when more residents should be available.

Genuinely affordable housing is welcome in principle. However, the word “affordable” does not tell us enough on its own. I will be pressing for homes that meet the needs of local families, working people and younger residents who might otherwise be unable to remain in Looe.

Any formal applications will also require careful examination of traffic, drainage, ecology, landscape impact, access to local services and the combined effect of the housing and retail developments.

No. 10 bus to Barbican

Following residents’ concerns about the suspension of the No. 10 service to Barbican after a bus struck an overhanging tree, I liaised with Cornwall Council officers and Go Cornwall Bus to restore the route as quickly as possible.

I would like to thank Looe Community Academy for allowing buses to use its site temporarily as a turning point. This enabled a partial service to be restored within a few days.

We were then able to identify and target the trees obstructing the remaining section of the route to the primary school. My thanks also go to the landowners concerned, who cut these back by the end of the following week, allowing the full service to be restored quickly.

Go Cornwall Bus subsequently surveyed the entire route, and Cornwall Highways contacted the remaining landowners to arrange preventative maintenance and reduce the risk of the problem recurring.

I have now been informed that this work should be undertaken and completed over the next couple of weeks.

Changes to cash payments in car parks

From 1 August, payment machines in many Cornwall Council car parks will stop accepting cash. Drivers will still be able to pay by card, contactless payment, JustPark or Buzzpay.

The Council says that almost 90 per cent of transactions are already cashless and that the change should save around £80,000 a year. Cash payments will remain available at 43 council car parks across Cornwall.

I am pleased that cash will continue to be accepted at Millpool car park in Looe and Seaton Park car park.

The Council must monitor the changes carefully. Payment machines need to be reliable, the different payment options must be clearly explained, and residents should not be disadvantaged because they cannot, or do not wish to, use a mobile phone application.

LOOE TOWN COUNCIL KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF.
Telephone: 01503 262255 VAT Reg: 381 5093 50



MAYOR'S REPORT TO FULL COUNCIL – 28 July 2026

Town Twinning Fiftieth Anniversary Celebration – October 2026

The Town Twinning Steering Group is making good progress preparing for the weekend of 9-11 October when we will welcome the Mayor of Quiberon and around a dozen colleagues to Looe.

Events will include – all subject to confirmation of detail, further ideas and wet weather alternatives:

Friday 9 October

Evening welcome at the Library and Looe hosts meeting their guests

Saturday 10 October

Reception at The Guildhall with East Looe Town Trust with choir from Looe Primary Academy
Walking and tasting tour of Looe with Mark Barber, in French, meeting some potential exchange organisations
Boat trips around the island
Fish and chips supper

Sunday 11 October

Morning public event perhaps in the Mariners' and Fishermen's Garden
Reception at the Heritage Centre hosted by the Harbour Commissioners
Civic Lunch and signing ceremony at The Sardine Factory - £48 a head for all except our Quiberon guests and the High Sheriff of Cornwall. Menu will lean towards Cornish recipes and local produce.

Flags

The President of Looe's Royal British Legion has agreed to the flying of the following flags at the War Memorial during the weekend: Cornish, Breton, Quiberon and Looe. Looe currently has no flag but Looe Community Academy is running a summer competition for its students to design a flag for use during that weekend. The town may later consider adopting the chosen flag on a more permanent basis but that is not assumed.

Exchanges

Progress in establishing links among sports, cultural and social organisations has been challenging since we started in autumn 2025. During the October visit we will build on what we have achieved and encourage more.

Representation at other town's events

Michala Powell, Simon Barker, Chris Harwood and I have represented Looe variously at civic events at Truro, Liskeard, Pelynt and the High Sheriff's Garden Party. I am meeting the new Mayor of Liskeard to explore ideas of common interest.

Emergency Planning and the Looe Safety Partnership

Cornwall Council have asked Town Councils to adopt and adapt an all-Cornwall template for emergency planning. It will be essential to engage with the Looe's other 'governance' organisations (The Harbour Commissioners and two Town Trusts) to ensure that the whole town subscribes to a single emergency plan while recognising that each organisation will have its own contingency plans for



various levels of emergency on their 'patch'. We aim to consult soon with each on how this will be best achieved.

Meanwhile, we are offered support from Cornwall Council in re-establishing our Looe Safety Partnership and our Clerk will liaise on taking this forward.

In my view, once the Looe Safety Partnership is re-established it can take ownership of the reviewed Emergency Plan and in addition tackle all-town subjects such as crime, anti-social behaviour, safety of our streets and congested areas. It could become an excellent forum for cooperation on matters of concern to all.

Measures taken following disturbances by a minority of people in May

I set out our proposed actions in my report to the last Full Council meeting (23 June). In summary we have made progress as follows:

- Working with Devon & Cornwall Police (DCP). We met with our Inspector who undertook to focus on a number of specifics. Police resources are limited but I believe the particular challenges of Looe in hot weather are appreciated. The Licensing Officer is aware of our concerns that alcohol has allegedly been sold, directly or by proxy, to under-age people.
- We are checking that DCP have liaised, as proposed, with British Transport Police about monitoring trains between Liskeard and Looe.
- Thanks to tremendous effort by our officer team (especially Sharon Payne), supported by Mark Pughe, speedy cooperation by East Looe Town Trust and exceptional service from our contractor the new CCTV cameras covering the beach and seafront areas are installed and operational.
- The security team will be returning for the key summer weeks but there is currently funding for only two officers. Given the originally stated intentions of the scheme – to protect and support the town's businesses – the focus of their work must be on the streets rather than on the seafront. We must recognise that this will leave these areas unmonitored, other than by the new cameras.

These have been my engagements since the last Full Council meeting:

25 JuneSam White appraisal
26 JuneDementia tea party
27 JuneLooe Business Awards
4 July..... Opening of Sea Soul (new tenant at Polkirt Arcade)
6 July..... Peter Friend, Looe Business Forum
7 July..... Planning Committee
14 July..... Presentation of Trelawny Plate, St Nun's Church, Pelynt
14 July..... Finance & Strategy Committee
15 July..... Looe's Loos
15 July..... Ben Palmer re Civic Lunch 11 October
15 July..... Concert at Looe Community Academy
19 July..... Sheila's School of Dancing Awards presentation, Lanreath
21 July..... Looe Business Forum, Talland Bay Hotel
21 July..... Services, Assets and Community Committee
22 July..... Meeting with Committee Chairs
22 July..... Polvellan planning application public consultation
28 July..... David Braithwaite, Mayor of Liskeard (scheduled)
28 July..... Full Council meeting (scheduled)

Stephen Remington
July 2026



Author:	Sam White
Committee:	Full Council
Status	Public
Agenda Item	FC/26-27/50 Clerk's Report
Date:	21st July 2026

This report provides an update on the Town Clerk's activities since the meeting in June.

1. Meetings update

- 1.1. It has been a relatively quiet month since the last meeting and I was away for just over a week during the time.
- 1.2. I have been working with the Events & Communications Officer to introduce her to key people in the town and to progress current projects.

2. Looe Library refurbishment

- 2.1. The refurbishment project has now completed and the space is looking really good.
- 2.2. We have brought all the tourist information materials into the Hub and have organised it so that visitors can access key information even when the Library is closed.
- 2.3. Non-fiction Library stock has increased by 100% and we have more books, guides and souvenirs in the retail section.

3. Looeminations

- 3.1. The Planning process is ongoing as we attempt to reduce the complexity of the project. It has been redesigned to exclude three of the four listed buildings.
- 3.2. We will be submitting a 'Do I Need Planning' enquiry to establish the full scope of information required and will then look to move on to Listed Building Consent.

4. Fore Street traffic measures

- 4.1. The issue of traffic and pedestrians on Fore Street has again been raised with the Town Council.
- 4.2. Issues include lorries having to reverse as they are too big to negotiate the Mountain Warehouse corner and visitors entering the historic core area unaware of the traffic restrictions there.
- 4.3. The matter has been raised with Highways previously but will be again to investigate a long term solution
- 4.4. In the meantime, the security team will be briefed to keep a look out for traffic driving dangerously or inappropriately and give advice to drivers accordingly where appropriate.

5. Recruitment

- 5.1. Recruitment for all vacant roles has now successfully concluded and new staff are in position.
- 5.2. Our new Property Maintenance Apprentice will start in September but in the meantime, he has joined us on a short term, part time summer contract to offer additional resource through the busy months.

6. Skatepark

- 6.1. Fundraising is ongoing and the application to the CIL fund is about to be made
- 6.2. Plans are being made for another Skate Jam in the autumn to continue to engage with young people and raise awareness of the project.

7. Van Dwellers Survey

- 7.1. Cornwall Council has launched a survey to better understand the scale of van dwelling in Cornwall
- 7.2. Town and Parish Councillors are being asked to complete the survey which can be found here: [Van Dweller Survey | Let's Talk Cornwall](#)

8. Upcoming meetings

- 8.1. A briefing about Local Power Plan on 5th August
- 8.2. CALC Larger Councils' meeting online on 20th August
- 8.3. I am anticipating a further period of leave mid or end August for the house move.

9. Recommendation

- 9.1. It is recommended that this report is noted.



Author: Sharon Payne, Deputy Town Clerk

Committee: FC 28th July 2026

Status: PUBLIC

Agenda Item FC 26-27.51 Deputy Clerk's Report

Date: 24th July 2026

1. **Purpose.** To provide an update to Full Council on the recent activity of the Services, Assets and Community Committee.

2. **Updates.**

- **Seafront Toilet Roof Tender is closed.** Please see report FC26/27.61. Looe Town Council have received confirmation from Cornwall Council that the planning application has been approved.
- **Guildhall Toilet Plumbing Tender is closed.** Please see report FC26/27.62.
- **Patients Car Park Barrier.** Trelawney, Fire & Security finished installation and commissioning of the new barrier and control unit on 23rd April 2026. At 15.52 on the same day a member of the public deliberately drove into the barrier three times. Signage for the new intercom was next to the intercom. Significant damage to the boom is clear and damage to the control unit is contained within the unit. The warranty for the control unit is now void. Our insurers are pursuing a claim against the driver's insurers but have agreed to pay the claim to enable Looe Town Council to expedite the fitting of a new unit and boom. Deputy Town Clerk to pursue an update from the police on the criminal damage.
- **IT Support Tender.** The Services, Assets & Community Committee resolved to advertise a tender for IT support on Contracts Finder (SAC.26-27.13.2).

- **The Mariners Garden** – Improvement works are ongoing. New planters and lighting have been installed with plans for a train and carriage planter in progress. This forms the first stages in a plan to work with Looe Shedders and Looe in Bloom to tell the story of the railway in Looe. Please visit the garden and enjoy the progress so far – the more it is used, the more it will feel like the safe, tranquil space the town desires.
- **CCTV Extension** – A planned extension to the towns CCTV system has been installed at The Seafront in time for the summer holidays. These cameras are operational.
- **Looe Library and Community Hub** - A new bespoke reception desk and Tourist Information has been installed in the library. The fiction area of the library has been moved into the chambers on the first floor. Please come in and enjoy this new space.

3. **Looe's Loos** – met on Wednesday 15th July to score the tender submissions for the Seafront Toilets roof and Guildhall Toilets plumbing projects. Extensions to the charging infrastructure at the town's toilet facilities will begin w/c 27th July 2026. Looe Town Council will provide an update on the website and socials in due course.

The toilet facilities are open 9am to 8pm until the end of August; when they will revert to our summer schedule of 9am to 7pm. Please contact enquiries@looetowncouncil.gov.uk with any comments or requests.

Picture Gallery A – Improvements around the town.





Picture Gallery B – All in a day's work.



Picture Gallery C. Sea soul Wellness Hub in the Polkirt Arcade.

Looe Town Council Would like to congratulate the proprietors of Sea soul Wellness Centre, on the successful launch of their business on Saturday 4th July 2026.





Author: Sam White
Committee: Full Council
Status: Public
Agenda Item: FC/26-27/29 Report on Dowr Glan motion
Date: 21st July 2026

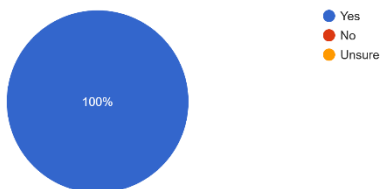
1. Background

- 1.1. Looe Town Council has been contacted by the Dowr Glan campaign to consider passing a motion of no confidence in South West Water due to ongoing issues with sewage and pollution.
- 1.2. South West Water have responded with a letter outlining investment plans and solutions.

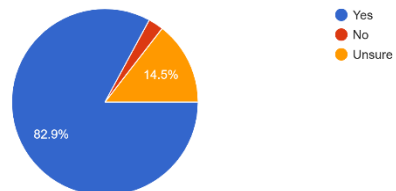
2. Residents' survey

- 2.1. In order to prepare for the debate and to gauge the feeling in the community, a short residents' survey was published.
- 2.2. To date, there have been 76 responses, all from local postcodes
- 2.3. 100% of respondents think Looe Town Council should pass the motion of no confidence in South West Water.
- 2.4. 83% of respondents believe SWW should be publicly owned and 100% of respondents do not believe South West Water is doing a good job.

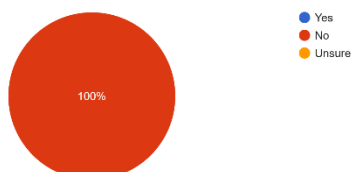
Do you think Looe Town Council should pass the motion of no confidence in South West Water?
75 responses



Do you think South West Water should be owned and run by the government rather than a company?
76 responses



Do you think South West Water is doing a good job?
76 responses



3. Elsewhere in Cornwall

- 3.1. The Dour Glan website indicates that more than 50 town and parish councils in Cornwall have passed the motion
- 3.2. This includes larger councils such as Truro, Penzance, St Ives and Newquay and also Cornwall Council passed the motion of no confidence on 21st July.
- 3.3. There is no evidence that a council has debated the motion but not passed it. However, it is entirely possible a council has rejected or deferred the motion without that outcome being widely publicised.

4. Recommendation

- 4.1. It is recommended that this report is noted.

Motion to be signed by parish and town councils

1. "This Council notes with grave concern the systemic failure of South West Water to manage the sewage system in Cornwall. Despite record bills and government intervention, raw sewage continues to impact our environment and public health. Therefore, this Council resolves:
2. To formally declare a Vote of No Confidence in South West Water.
3. To sign the collective letter to the Secretary of State demanding the removal of South West Water's management through a Special Administration Order.

Formal Letter of No Confidence

TO: Secretary of State for Environment, Food and Rural Affairs (DEFRA)

CC: The Chief Executive of Ofwat; The Leader of Cornwall Council; Cornwall's Members of Parliament.

DATE: [Insert Date]

SUBJECT: Formal Vote of No Confidence in South West Water (SWW) and Petition for Special Administration.

To the Secretary of State,

We, the undersigned Town and Parish Councils of Cornwall, representing the residents, businesses, and ecosystems of the Duchy, hereby formally issue this **Vote of No Confidence** in the management of South West Water (SWW).

We are no longer requesting "improvements" or "consultations." South West Water has failed for more than a decade to show its capability and willingness to manage our water and sewage system. We are formally petitioning the Government and Ofwat to remove SWW from the management of the Cornish sewage and water systems, and transfer the ownership and management of our sewage and water system to a publicly-owned organisation, run as a public service.

Our decision is based on a systemic and catastrophic failure in the following three areas:

1. Failure of Infrastructure and Public Health

Despite Cornwall's residents paying the highest water bills in the UK, our coastline and rivers have become conduits for raw sewage. In 2025 and early 2026, we have witnessed

unprecedented spill durations that have closed our beaches, impacted our tourism economy, and posed a direct threat to public health. The current management has proven incapable of maintaining a sewage system fit for the 21st century.

2. Financial Mismanagement and Breach of Public Trust

While our constituents face further bill increases this April, SWW continues to prioritise shareholder dividends and executive bonuses over essential capital investment. The "investment plans" touted by the company have repeatedly failed to yield results on the ground, leading to a total breakdown of trust between the utility provider and the Cornish people.

3. Inadequacy of Governance

It is the view of these Councils that SWW's leadership has lost the confidence of the Cornish communities and its "social license" to operate. The repeated fines and enforcement cases from Ofwat have acted as a "cost of doing business" rather than a deterrent. We believe the company is now structurally incapable of delivering the environmental protections required by law.

Our Formal Demand:

We call upon the Government to intervene and make this situation stop at once, using powers such as those granted by the **Water (Special Measures) Act** to remove the offending company from operating in Cornwall. We demand that South West Water be placed into **Special Administration**, stripping the current management of their mandate. We call upon the Government to transition Cornish sewage and water assets into a publicly-owned organisation, run as a public service, answerable to elected representatives of Cornish voters, that will prioritise the Cornish environment and its people over private profit.

Cornish rivers and seas are the lifeblood of our economy and our identity. We will no longer stand by while they are managed into decline.

We await your urgent response regarding the steps you will take to revoke SWW's licence in the Duchy.

Yours faithfully,

[Name of Council]

On behalf of the Collective Councils of Cornwall

Date 24 June 2026

Sent via email to all Parish and Town Councils in Cornwall

Dear Sir/Madam

South West Water is aware of a motion that has already or may be due to be tabled at an upcoming council meeting calling for a vote of no confidence in our organisation. We understand this motion is being led by Dowl Glan. We have proactively engaged with them, securing a meeting to discuss our ambitious investment plans across Devon and Cornwall over the next five years — plans that we believe demonstrate our commitment to meaningful, lasting change.

Pennon Group, owners of South West Water, is committing approximately £3.2 billion between 2025 and 2030 to transform water and wastewater services across its companies — South West Water, Bristol Water, Bournemouth Water and SES Water. Of this, an exceptional £2.8 billion will be invested in the South West Water region. This represents one of the most significant infrastructure commitments in the region's history. At the heart of this programme is a £760 million investment specifically targeted at reducing storm overflows and pollution, in line with the Environment Act and the Government's Storm Overflow Action Plan.

This is not about minor tweaks — it is about leading change we all want to see. The national target is to reduce storm overflow spills to no more than ten per year on average by 2050. South West Water has set its sights higher: we are determined to achieve this a full decade earlier, by 2040.

We have listened carefully to our customers, communities, and environmental stakeholders. As a result, we have prioritised investment where it matters most — focusing on storm overflows that impact designated bathing waters and shellfish waters across our region. The results speak clearly: in Cornwall, 88 out of 89 bathing waters were classified as 'Good' or 'Excellent' in 2025, based on rigorous Environment Agency sampling undertaken throughout the summer season. These are among the highest standards in Europe, and they reflect both the natural beauty of our coastline and the progress already being made.

Clean, thriving beaches are not just an environmental priority — they are the lifeblood of local economies, supporting tourism, jobs, and community wellbeing. We are deeply committed to protecting and enhancing these assets so that Cornwall continues to flourish for generations to come.

We are under no illusion: meaningful environmental improvement takes time. But this is not a promise of future action — we are already delivering results. Across Cornwall, including in areas such as Falmouth, we have begun reducing storm overflow activity, and where investment has been made, measurable improvements are already being seen. This is real progress, backed by evidence.

We recognise the scale of the challenge before us — but we do not shy away from it. Our investment is bold, our ambition is clear, and our commitment is unwavering. We are ready to be held to account, and we are determined to deliver the cleaner, healthier waterways that our communities rightly expect and deserve.

We are committed to working closely with your Community Area Partnerships to demonstrate the scale of our investment over the next five years—and the transformational impact it will have on the environment in their communities. The full scale of our environmental investment across Cornwall can be explored through the Environment Agency's interactive map, bringing to life the breadth and ambition of our programme [Price Review 2024 Water Industry National Environment Programme \(WINEP\) App](#).

Kind regards

A handwritten signature in dark ink, appearing to read 'Alan Burrows', with a stylized flourish at the end.

Alan Burrows,

Head of Local Government Affairs