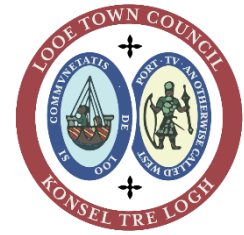


# LOOE TOWN COUNCIL

## KONSEL TRE LOGH



### Finance and Strategy Committee Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

On Tuesday 5<sup>th</sup> May 2026 at 6.00pm

**Present:** Cllr Simon Barker (SB) – Chair  
Cllr Jasper Graham-Jones (JGJ)  
Cllr Abbas Matini (AM)  
Cllr Mark Pughe (MPU) – Vice Chair  
Cllr Stephen Remington (SR)  
Cllr Chris Rose (CR)

**In Attendance:** Sam White, Town Clerk (TC)  
Fiona Wilkes-Jones, Responsible Financial Officer (RFO)  
Donna Folland, Admin Officer (AO)

**Members of the Public:** None

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	<b>Welcome</b>  Cllr Simon Barker welcomed everyone to the meeting of the Finance and Strategy Committee.	
<b>FAS 25/26.0125</b>	<b>To Receive Apologies for Absence.</b>  There were no apologies received.	

FAS 25/26.0126	<p><b>To Receive Declarations of Interest / Requests for Dispensations.</b></p> <p>None declared.</p>	
FAS 25/26.0127	<p><b>To Receive Questions from members of the public</b></p> <p>None present.</p>	
FAS 25/26.0128	<p><b>Finance and Strategy Committee Minutes</b></p> <p>It was <b>RESOLVED</b> to approve the minutes of the previous Finance and Strategy Committee meeting held on 21<sup>st</sup> April 2026.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Jasper Graham- Jones. All in favour.</p>	
<b>Finance</b>		
FAS 25/26.0129	<p><b>To receive the following reports and resolve to approve:</b></p> <p><b>1. Draft Income v Expenditure 2025-26</b></p> <p>The draft Income v Expenditure 2025-26 Report was circulated and noted. Councillors thanked the RFO for a well-presented report.</p> <p>It was <b>RESOLVED</b> to note the Income v Expenditure 2025-26 Report.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Jasper Graham-Jones. All in favour.</p>	
FAS 25/26.0130	<p><b>To receive the following reports and resolve to recommend to Full Council:</b></p> <p><b>1. Community Infrastructure Levy (CIL) 2025-26</b></p> <p>The Community Infrastructure Levy (CIL) 2025-26 report was circulated and noted. The Town Clerk gave an overview of how these funds are distributed and linked to local development.</p> <p>It was <b>RESOLVED</b> to recommend the Community Infrastructure Levy (CIL) 2025-26 Report to Full Council.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Stephen Remington. All in favour.</p>	

<p><b>FAS 25/26.0131</b></p>	<p><b>To receive the following reports and resolve to recommend to Full Council.</b></p> <p><b>1. Financial Regulations</b></p> <p>The Financial Regulations were circulated and noted. The RFO gave an overview of the regulations and how they were taken from a template from NALC and made relevant to Looe Town Council.</p> <p>It was <b>RESOLVED</b> to recommend the Financial Regulations to Full Council.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Chris Rose. All in favour.</p>	
<p><b>FAS 25/26.0132</b></p>	<p><b>To receive the following review and resolve to note:</b></p> <p><b>1. Internal Controls</b></p> <p>The Internal Controls report was circulated and noted. The RFO gave an overview of the report and the draft checklist (Appendix B). Discussion ensued and Councillors suggested a date be used instead of a tick when a task was completed and agreed that the more detailed summary was a welcome development.</p> <p>It was <b>RESOLVED</b> to note the Internal Controls report and Appendix B.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Jasper Graham-Jones. All in favour.</p>	
<p><b>FAS 25/26.0133</b></p>	<p><b>Exclusion of members of the press and public.</b></p> <p>It was <b>RESOLVED</b> in accordance with S1(2) of the Public bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to exclude the public and press from the meeting during consideration of the following matters.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Jasper Graham-Jones. All in favour.</p>	
<p><b>FAS 25/26.0134</b></p>	<p><b>To receive the following report to resolve to approve:</b></p> <p><b>1. Electricity Contract renewal</b></p> <p>A report detailing electricity suppliers, contract length and charges was circulated and noted.</p>	

	<p>It was <b>RESOLVED</b> to approve British Gas electricity supplier for a three-year contract.</p> <p><b>Proposed</b> by Cllr Stephen Remington and <b>seconded</b> by Cllr Abbas Matini. All in favour.</p>	
<b>FAS 25/26.0135</b>	<b>Date of next meeting: 2<sup>nd</sup> June 2026</b>	

**The Meeting closed at 6:35pm.**

Signed .....

Date.....