

**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



MINUTES OF THE Finance and Strategy Committee

Held at the Council Chamber, Looe Library & Community Hub.

On 2nd June 2026 at 6.00pm

Present: Cllr Simon Barker (SB)
Cllr Mark Pughe (MP)
Cllr Stephen Remington (SR)
Cllr Chris Rose (CR)
Cllr Jasper Graham-Jones (JGJ)
Cllr Jon Holmes (JH)

In Attendance: Sam White, Town Clerk (TC)
Fiona Wilkes-Jones, Responsible Financial Officer (RFO)

Members of the Public: None

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome Cllr Barker welcomed everyone to the meeting of the Finance and Strategy Committee.	
FAS 26/27.001	To Receive and accept apologies It was RESOLVED to accept the apologies from Cllr Michala Powell Proposed by Cllr Simon Barker and seconded by Cllr Jon Holmes. All in favour. Cllr Abbas Matini was absent.	
	Cllr Jasper Graham-Jones joined the meeting at 6:02pm	
FAS 26/27.002	To Receive Declarations of Interest /Requests for Dispensations It was RESOLVED to grant dispensation to Cllr Simon Barker in matters pertaining to the Looe Weekender. Proposed by Cllr Stephen Remington and seconded by Cllr Jon Holmes. All in favour.	
FAS 26/27.003	To Receive Questions from members of the public None present.	

FAS 26/27.004	<p>To resolve to approve the Finance & Strategy minutes held on the 5th May 2026.</p> <p>It was RESOLVED to approve the minutes of the previous Finance and Strategy Committee meeting held on 5th May 2026. Proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington Carried 5 for, 1 abstained</p>	
	Finance	
FAS 26/27.005	<p>To receive an update report from the RFO.</p> <p>The report from the RFO was circulated and noted. The RFO gave an overview of the report. Cllr Mark Pughe stressed the importance of an annual diary for Finance & Strategy Committee to ensure policies and assessments are reviewed and approved in a timely manner.</p> <p>It was RESOLVED to approve the report, proposed by Cllr Simon Barker seconded by Cllr Stephen Remington. All in favour</p>	RFO
FAS 26/27.006	<p>To receive the following reports and resolve to approve:</p> <ol style="list-style-type: none"> 1) Bank reconciliation for April 2026 2) Previous Supplier payments & expenses 3) LTC monthly expenditure reports for March & April 2026 4) Direct Debits for 2026-27 <p>The reports were circulated and noted. It was RESOLVED to approve all reports, proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington. All in favour</p>	RFO re-send adobe esign
FAS 26/27.007	<p>To receive and note the Draft Annual Governance & Accountability Return (AGAR) from 2025-26.</p> <p>The Draft AGAR and Variance Report for 2025-26 were circulated and noted. Councillors requested that the RFO provide detailed analysis on the variances when the documents are approved at Full Council.</p> <p>It was RESOLVED to recommend the draft Annual Governance & Accountability Return (AGAR) 2025-26 to Full Council, proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington. All in favour</p>	RFO to continue analysis.
FAS 26/27.008	<p>To receive and approve The Internal Controls</p> <p>The RFO gave an overview of the internal procedures, policies and</p>	

	<p>reporting throughout the year.</p> <p>The RFO reported that the final Internal Audit had been completed. In the Auditor’s report, which forms part of the AGAR, it was noted that the Council had not reviewed the Risk Assessment within the financial year, although within the Council year.</p> <p>Therefore, when the AGAR is approved at Full Council in June; the Council must mark a ‘no’ on the relevant assertion on the Annual Governance Statement.</p> <p>The RFO asked the Committee to confirm that during 2025-26 it had received and reviewed sufficient information about the Council’s financial arrangements and its effectiveness during the year.</p> <p>It was RESOLVED to confirm that the Committee had received and reviewed sufficient information about the Council’s financial arrangements and its effectiveness during the year.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham-Jones All in favour</p>	
<p>FAS 26/27.009</p>	<p>Part 2 - Exclusion of members of the press and the public</p> <p>It was RESOLVED in accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington. All in favour</p>	
<p>FAS 26/27.010</p>	<p>To receive the following grant applications and to resolve to approve:</p> <p>It was RESOLVED to approve the £500 grant application to the Looe Weekender event, proposed by Cllr Stephen Remington and seconded by Cllr Jasper Graham-Jones Carried 5 for, 1 abstained</p> <p>Cllr Simon Barker declared an interest in matters pertaining to Looe Weekender and abstained from voting.</p> <p>The Town Clerk gave an overview of the revised grant policy.</p> <p>It was RESOLVED to approve the £500 grant application to St Pinnock’s band, proposed by Cllr Jon Holmes and seconded by Cllr Stephen Remington All in favour</p>	<p>RFO</p> <p>RFO</p>

The Meeting closed at 6:41pm.

Signed

Date.....

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