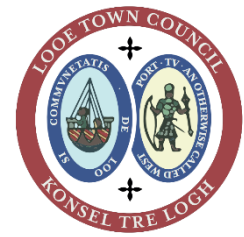


LOOE TOWN COUNCIL

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Finance and Strategy Committee Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

On Tuesday 5th May 2026 at 6.00pm

Present: Cllr Simon Barker (SB) – Chair
Cllr Jasper Graham-Jones (JGJ)
Cllr Abbas Matini (AM)
Cllr Mark Pughe (MPU) – Vice Chair
Cllr Stephen Remington (SR)
Cllr Chris Rose (CR)

In Attendance: Sam White, Town Clerk (TC)
Fiona Wilkes-Jones, Responsible Financial Officer (RFO)
Donna Folland, Admin Officer (AO)

Members of the Public: None

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome Cllr Simon Barker welcomed everyone to the meeting of the Finance and Strategy Committee.	
FAS 25/26.0125	To Receive Apologies for Absence. There were no apologies received.	

FAS 25/26.0126	<p>To Receive Declarations of Interest / Requests for Dispensations.</p> <p>None declared.</p>	
FAS 25/26.0127	<p>To Receive Questions from members of the public</p> <p>None present.</p>	
FAS 25/26.0128	<p>Finance and Strategy Committee Minutes</p> <p>It was RESOLVED to approve the minutes of the previous Finance and Strategy Committee meeting held on 21st April 2026.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham- Jones. All in favour.</p>	
Finance		
FAS 25/26.0129	<p>To receive the following reports and resolve to approve:</p> <p>1. Draft Income v Expenditure 2025-26</p> <p>The draft Income v Expenditure 2025-26 Report was circulated and noted. Councillors thanked the RFO for a well-presented report.</p> <p>It was RESOLVED to note the Income v Expenditure 2025-26 Report.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham-Jones. All in favour.</p>	
FAS 25/26.0130	<p>To receive the following reports and resolve to recommend to Full Council:</p> <p>1. Community Infrastructure Levy (CIL) 2025-26</p> <p>The Community Infrastructure Levy (CIL) 2025-26 report was circulated and noted. The Town Clerk gave an overview of how these funds are distributed and linked to local development.</p> <p>It was RESOLVED to recommend the Community Infrastructure Levy (CIL) 2025-26 Report to Full Council.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Stephen Remington. All in favour.</p>	

<p>FAS 25/26.0131</p>	<p>To receive the following reports and resolve to recommend to Full Council.</p> <p>1. Financial Regulations</p> <p>The Financial Regulations were circulated and noted. The RFO gave an overview of the regulations and how they were taken from a template from NALC and made relevant to Looe Town Council.</p> <p>It was RESOLVED to recommend the Financial Regulations to Full Council.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Chris Rose. All in favour.</p>	
<p>FAS 25/26.0132</p>	<p>To receive the following review and resolve to note:</p> <p>1. Internal Controls</p> <p>The Internal Controls report was circulated and noted. The RFO gave an overview of the report and the draft checklist (Appendix B). Discussion ensued and Councillors suggested a date be used instead of a tick when a task was completed and agreed that the more detailed summary was a welcome development.</p> <p>It was RESOLVED to note the Internal Controls report and Appendix B.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham-Jones. All in favour.</p>	
<p>FAS 25/26.0133</p>	<p>Exclusion of members of the press and public.</p> <p>It was RESOLVED in accordance with S1(2) of the Public bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to exclude the public and press from the meeting during consideration of the following matters.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Jasper Graham-Jones. All in favour.</p>	
<p>FAS 25/26.0134</p>	<p>To receive the following report to resolve to approve:</p> <p>1. Electricity Contract renewal</p> <p>A report detailing electricity suppliers, contract length and charges was circulated and noted.</p>	

	<p>It was RESOLVED to approve British Gas electricity supplier for a three-year contract.</p> <p>Proposed by Cllr Stephen Remington and seconded by Cllr Abbas Matini. All in favour.</p>	
FAS 25/26.0135	Date of next meeting: 2nd June 2026	

The Meeting closed at 6:35pm.

Signed

Date.....

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