



LOOE TOWN COUNCIL

KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF.

Telephone: 01503 262255

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Members of the Finance and Strategy Committee

Looe Town Council

27th May 2026

Dear Councillors

You are hereby summoned to attend a meeting of the Finance and Strategy Committee, Looe Town Council for the purpose of transacting the following business.

This meeting will be held at the Council Chambers, Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

Tuesday 2nd June 2026 at 6:00pm

Yours faithfully

A handwritten signature in black ink that reads "Sam White".

Sam White

Looe Town Clerk

Please note that this meeting is open to members of the public. *If you would like information about attending a meeting or how to ask a question, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255*

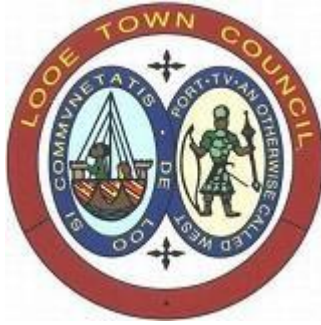
Meeting of the Finance and Strategy Committee Looe Town Council
 Tuesday 2nd June 2026 at 6:00pm



AGENDA

Welcome	
FAS/26-27/001	To Receive Apologies for Absence To receive, and consider for approval, apologies for absence and reasons given.
FAS/26-27/002	To Receive Declarations of Interest/ Requests for Dispensations To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate. Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with the Council's Code of Conduct.
FAS/26-27/003	To Receive Questions from members of the public¹ To receive representations from members of the public in respect to the business on the agenda. ¹
FAS/26-27/004	Finance and Strategy Committee Minutes To resolve to approve the minutes of the previous meeting of the Finance and Strategy Committee held on 5 th May2026.
Finance	
FAS/26/26/005	To receive an update from the RFO
FAS/26-27/006	To receive the following reports and to resolve to approve: 1) Bank reconciliation April 2026 2) Previous Supplier payments & expenses 3) LTC monthly expenditure report March & April 2026 4) Direct debits for 2026-27
FAS/26-27/007	To receive and note a report on: 1) Draft Annual Governance & Accountability Return (AGAR) 2025-26
FAS/26-27/008	To receive the following review and resolve to approve: 1) Internal Controls
FAS/26-27/009	Exclusion of members of the press and public To consider passing the following resolution "In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed." .
FAS/26-27/010	To receive the following grant applications and resolve to approve: 1) Looe Weekender 2) St Pinnock's band
FAS/26-27/011	Date of the next meeting: 14th July 2026.

¹ In accordance with Looe Town Council Standing Orders 3e, f and g members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend. A member of the public may speak for no more than 3 minutes, and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chair of the meeting. enquiries@looetowncouncil.gov.uk



Author: Responsible Finance Officer
Committee: Finance & Strategy
Status: Public
Agenda Item: FAS.26-27.005
Date: 29.05.2026

Update

Finance Officer

Our new Finance Officer started on Monday 18th May and has settled into the role very well.

Internal Audit & AGAR

The final internal audit is underway along with the production of the Annual Governance & Accountability Return (AGAR) and the supporting documents. Some of these documents are available to view.

Finance & Strategy Committee Calendar

A calendar of this year's meetings, including the required policy reviews and internal control checks, will be prepared.

Vat return

The VAT return for the quarter ended 31st March 2026 resulted in a reclaim of £7,957.49, which was received on 14th May.

Employer pension contribution

The approved increase to employer pension contributions has now been implemented. Currently seven employees have increased their contributions to 7% or above to gain the extra 2% employer pension contribution (maximum 12%).

Community Infrastructure Levy (CIL) Annual Report 2025-26

The approved report for the financial year 2025-26 has been submitted to Cornwall Council and will be displayed on the Looe Town Council website.

Internal audit

A review of potential internal auditors will be reviewed at the committee meeting in July 2026.

Reserves

After the year-end 2025-26 has been completed a revision of reserves will be completed.

LTC EXPENDITURE MAR-26

Mar-26

Date	Details	Net Amount	Tax Amount	Gross Amount
15/03/2026	CC-RATES-OFFICE 25-26 MONTHLY PAYMENT	£343.00	£0.00	£343.00
15/03/2026	CC-RATES-LIBRARY- 25-26 MONTHLY PAYMENT	£343.00	£0.00	£343.00
05/03/2026	RMAIL LETTER TO SAVILLS	£0.87	£0.00	£0.87
03/03/2026	M & P ELECTRICAL CIRCUIT BOARD OLD VETS	£695.00	£139.00	£834.00
05/03/2026	TAMAR MOBILITY SERVICE OF WHEELCHAIRS	£155.00	£0.00	£155.00
02/03/2026	TRELAWNEY ANNUAL ACCESS CONTROL SERVICE	£95.00	£19.00	£114.00
03/03/2026	EXPENSE MILEAGE TO BODMIN	£20.70	£0.00	£20.70
02/03/2026	ORIGINAL LOOE BAKERY SCONES ETC FOR EVENT	£37.50	£0.00	£37.50
04/03/2026	BROSWEYTH CHILDRENS T SHIRTS SKATEPARK JAM	£172.80	£0.00	£172.80
02/03/2026	PELYNT MALE CHOIR PERFORMANCE FEE AT EVENT	£50.00	£0.00	£50.00
01/03/2026	SW HYGIENE BIN CLLECTIONS FROM HUB	£46.06	£9.21	£55.27
01/03/2026	SW HYGIENE BIN CLLECTIONS FROM MP CONVS	£178.83	£35.77	£214.60
01/03/2026	SW HYGIENE BIN CLLECTIONS FROM GH CONVS	£111.08	£22.22	£133.30
01/03/2026	SW HYGIENE BIN CLLECTIONS FROM SF CONVS	£165.28	£33.06	£198.34
01/03/2026	SW HYGIENE BIN CLLECTIONS FROM WL CONVS	£78.57	£15.71	£94.28
01/03/2026	SW HYGIENE BIN CLLECTIONS FROM HF CONVS	£105.67	£21.13	£126.80
01/03/2026	LOOE STORAGE MONTHLY FEE STORAGE ST FURNITURE	£120.00	£0.00	£120.00
25/03/2026	SAVILLS ALLOTMENT RENT IN ADVANCE TO SEPT	£1,225.00	£0.00	£1,225.00
01/03/2026	SAGE ACCOUNTING SOFTWARE SUBS	£288.18	£57.64	£345.82
04/03/2026	PLUMBERS MATE 12 X CONVS SEATS	£152.50	£30.50	£183.00
01/03/2026	COBIT IT SERVICE CONTRACT	£136.75	£27.35	£164.10
01/03/2026	COBIT SOFTWARE SUBS	£237.84	£47.57	£285.41
10/03/2026	MILLPOOL CENTRE HIRE OF ROOM	£35.00	£0.00	£35.00
12/03/2026	WAGSTAFF WINDOW CLEANING	£40.00	£0.00	£40.00
12/03/2026	CORNWALL ELECTRICAL SYSTEMS INSTALLATION OF ADDIT CCTV CAMER	£975.00	£195.00	£1,170.00
11/03/2026	12 COMPLY TRAINING COURSE	£17.50	£3.50	£21.00
03/03/2026	ROYAL MAIL POSTAGE FOR LIBRARY	£0.87	£0.00	£0.87
13/03/2026	CALC CLLR TRAINING	£70.00	£14.00	£84.00
11/03/2026	LOOE CHANDLERY BOLT FOR TOURISM SIGNAGE	£4.17	£0.83	£5.00
06/03/2026	CORONA ENERGY INV SF CONVS	£59.11	£2.95	£62.06
06/03/2026	CORONA ENERGY INV HF CONVS	£42.03	£2.10	£44.13
06/03/2026	CORONA ENERGY INV HF CONVS	£41.75	£2.08	£43.83
01/03/2026	AMAZON PORTABLE DRIVE FOR LAPTOP	£50.82	£10.17	£60.99
02/03/2026	AMAZON STATIONERY	£3.81	£0.76	£4.57
02/03/2026	AMAZON LAMINATING POUCHES FOR LIBRARY	£29.07	£5.83	£34.90
01/03/2026	AMAZON HARD DRIVE CASE	£4.79	£0.96	£5.75
01/03/2026	AMAZON SPARE OFFICE PHONE	£11.41	£2.28	£13.69
06/03/2026	CORONA ENERGY INV MP CONVS	£79.23	£3.96	£83.19
06/03/2026	CORONA ENERGY INV WL CONVS	£21.08	£1.05	£22.13
06/03/2026	CORONA ENERGY INV SF CONVS	£73.72	£3.68	£77.40
06/03/2026	CORONA ENERGY INV GH CONVS	£44.23	£2.21	£46.44
06/03/2026	CORONA ENERGY INV WL CONVS	£21.08	£1.05	£22.13
06/03/2026	CORONA ENERGY INV WL STORES	£27.42	£1.37	£28.79
03/03/2026	LOOE SERVICE STAION DEISEL FOR VAN	£12.50	£2.50	£15.00
16/03/2026	LOOE SERVICE STAION DEISEL FOR VAN	£12.51	£2.50	£15.01
22/03/2026	JUST RODS DRAIN CLEARANCE	£65.00	£0.00	£65.00
24/03/2026	MS EXPENSE FOR MILEAGE LIBRARY DELIVERY SERVICE	£15.75	£0.00	£15.75
06/03/2026	MS EXPENSE FOR MILEAGE LIBRARY DELIVERY SERVICE	£9.45	£0.00	£9.45

LTC EXPENDITURE MAR-26

06/03/2026	COBIT LAPTOP	£897.21	£179.44	£1,076.65
26/03/2026	HMRC PAYE	£3,029.00	£0.00	£3,029.00
26/03/2026	HMRC PAYE	£4,694.24	£0.00	£4,694.24
03/03/2026	ALLIANCE LOOE HARBOUR PARKING CHARGE	£0.83	£0.17	£1.00
20/03/2026	1P MOBILE TOP UP BARRIER SIM	£5.00	£0.00	£5.00
10/03/2026	BRITISH GAS ACC 964 50/50 SPLIT HUB	£469.52	£93.90	£563.42
10/03/2026	BRITISH GAS ACC 964 50/50 SPLIT OFFICES	£469.52	£93.90	£563.42
20/03/2026	BRITISH GAS ACC 964 50/50 SPLIT HUB	£30.04	£1.50	£31.54
20/03/2026	BRITISH GAS ACC 964 50/50 SPLIT OFFICES	£30.04	£1.51	£31.55
26/03/2026	HI TECH SUPPLY OF PRINTED LABELS	£94.20	£18.84	£113.04
24/03/2026	CORNWALL ELECTRICAL SIM TOP UP FOR HF CONVS	£28.00	£5.60	£33.60
24/03/2026	CORNWALL ELECTRICAL SIM TOP UP FOR SF CONVS	£28.00	£5.60	£33.60
23/03/2026	WORLDPAY CARD TRANSACTION CHARGES	£0.54	£0.01	£0.55
24/03/2026	WORLDPAY CARD TRANSACTION CHARGES	£0.81	£0.03	£0.84
05/03/2026	COOP EXPENSE FOR ST PIRANS DAY EVENT	£13.80	£0.00	£13.80
09/03/2026	ROYAL MAIL POSTAGE FOR LIBRARY	£1.74	£0.00	£1.74
18/03/2026	ROYAL MAIL POSTAGE FOR LIBRARY	£1.74	£0.00	£1.74
28/03/2026	FIRE SAFETY SOLUTIONS FIRE RISK ASSESSMENT	£550.00	£0.00	£550.00
30/03/2026	MUFG PENSION CONTRIBUTIONS	£3,162.47	£0.00	£3,162.47
17/03/2026	BOUNDLESS TRUST GRANT APPLICATION FOR NEW COMPUTERS	£1,000.00	£0.00	£1,000.00
04/03/2026	AMAZON PATIO CLEANER	£29.92	£0.00	£29.92
04/03/2026	AMAZON OFFICE CHAIR	£97.50	£19.50	£117.00
04/03/2026	AMAZON OUTDOOR PAINT	£15.85	£3.17	£19.02
04/03/2026	AMAZON SEALANT FOR CONVS	£13.50	£2.70	£16.20
15/03/2026	AMAZON LAMINATING POUCHES FOR LIBRARY	£8.77	£1.76	£10.53
15/03/2026	AMAZON CARD READER	£5.31	£1.06	£6.37
15/03/2026	AMAZON LITTER PICKERS	£16.24	£3.25	£19.49
15/03/2026	AMAZON PRINTER PAPER	£16.99	£3.40	£20.39
15/03/2026	AMAZON PRINTER PAPER	£16.99	£3.40	£20.39
31/03/2026	INDEED RECRUITMENT COMMS-FINANCE-FACILITIES	£274.73	£0.00	£274.73
31/03/2026	AQUAID WATER COOLER + WATER REFILL	£53.99	£10.79	£64.78
31/03/2026	ALL IN ONE REPAINTED FINGER POSTS	£560.00	£0.00	£560.00
31/03/2026	MAPS FOR LIBRARY TIC	£89.63	£0.00	£89.63
31/03/2026	WORLDPAY CARD TRANSACTION CHARGES	£0.22	£0.01	£0.23
31/03/2026	ELECTRIC HUB-COUNCIL	£20.96	£1.04	£22.00
31/03/2026	ELECTRIC HUB-COUNCIL	£20.97	£1.05	£22.02
31/03/2026	AIS PRINTING COSTS	£61.66	£12.34	£74.00
27/03/2026	BIFFA WASTE DISPOSAL	£117.65	£23.53	£141.18
27/03/2026	BIFFA WASTE DISPOSAL 50/50	£37.18	£7.44	£44.62
27/03/2026	BIFFA WASTE DISPOSAL 50/50	£37.18	£7.43	£44.61
27/03/2026	ADOBE MONTHLY CHARGES	£16.64	£3.33	£19.97
10/03/2026	DBS CHECK CLLR X1	£36.50	£3.00	£39.50
06/03/2026	JEWSONS SINK TRAP	£28.90	£5.78	£34.68
06/03/2026	CORONA ELECTRIC WLSTORE	£21.36	£1.06	£22.42
31/03/2026	ST PETROCS FUND RAISING PAYMENT TO CHARITY	£96.47	£0.00	£96.47
31/03/2026	PORFELL FUND RAISING PAID TO CHARITY	£96.47	£0.00	£96.47
31/03/2026	RNLI LOOE DONATIONS FROM WHEELCHAIRS	£25.00	£0.00	£25.00
31/03/2026	LISKEARD LIONS DONATIONS FROM WHEELCHAIR	£25.00	£0.00	£25.00
17/03/2026	TELECOM NW BROADBAND MONTHLY CHARGES	£70.00	£14.00	£84.00
31/03/2026	WL STORES MILK HUB-COUNCIL	£21.80	£0.00	£21.80
31/03/2026	AMAZON WASHING UP LIQUID- WORK PADS	£8.87	£1.77	£10.64
31/03/2026	AMAZON COFFEE	£24.60	£0.00	£24.60

LTC EXPENDITURE MAR-26

06/03/2026	AMAZON STAPLERS	£3.86	£0.77	£4.63
12/03/2026	EVERFLOW REPLACEMENT METER	£58.00	£11.60	£69.60
30/03/2026	EVERFLOW WATER CHARGES SF PCS	£46.00	£0.00	£46.00
30/03/2026	EVERFLOW WATER CHARGES MP PCS	£188.31	£0.00	£188.31
31/03/2026	EVERFLOW WATER CHARGES GH PCS	£393.35	£0.00	£393.35
31/03/2026	EVERFLOW WATER CHARGES HANNA PCS	£105.93	£0.00	£105.93
31/03/2026	EVERFLOW WATER CHARGES SF PCS	£114.47	£0.00	£114.47
31/03/2026	EVERFLOW WATER CHARGES MP PCS	£302.44	£0.00	£302.44
31/03/2026	EVERFLOW WATER CHARGES WL PCS	£159.98	£0.00	£159.98
30/03/2026	VISTPRINT FLYERS-LEAFETS X250	£28.29	£0.00	£28.29
30/03/2026	LOOE SERVICE STATION VAN FUEL	£16.62	£3.33	£19.95
11/03/2026	LLOYDS BANK CHARGES	£8.50	£0.00	£8.50
03/03/2026	ASDA 5 X £5 MONTHLY PAY AS YOU GO TOP UPS (STAFF)	£25.00	£0.00	£25.00
27/03/2026	BPA BODYSHOP INSURANCE EXCESS PAYMENT FOR VAN REPAIRS	£250.00	£0.00	£250.00
06/03/2026	CORONA CREDIT SF CONVS	-£114.24	-£5.71	-£119.95
06/03/2026	CORONA CREDIT WL SQUARE CONVS	-£21.36	-£1.06	-£22.42
06/03/2026	CORONA CREDIT WL SQUARE CONVS	-£21.36	-£1.06	-£22.42
06/03/2026	CORONA CREDIT ELCECTRIC HANNAFORE PCS	-£44.78	-£2.24	-£47.02
26/03/2026	ZURICH CARPARK BARRIER PAYOUT	-£4,830.00	£0.00	-£4,830.00
30/03/2026	EVERFLOW CREDIT RE: WATER LEAK HANN APR-25	-£1,495.84	£0.00	-£1,495.84
30/03/2026	EVERFLOW CREDIT WATER CHARGES GH PCS	-£571.38	£0.00	-£571.38
30/03/2026	EVERFLOW CREDIT WATER CHARGES HANNA PCS	-£850.23	£0.00	-£850.23
30/03/2026	EVERFLOW CREDIT WATER CHARGES WL PCS	-£86.56	£0.00	-£86.56
31/03/2026	EVERFLOW CREDIT WATER CHARGES HANNA PCS	-£585.60	£0.00	-£585.60
Total		£16,078.88	£1,253.88	£17,332.76

LTC EXPENDITURE APR-26

Apr-26

Date	Details	Net Amount	Tax Amount	Gross Amount
09/04/2026	BRITISH GAS HUB/COUNCIL	£493.55	£98.71	£592.26
09/04/2026	BRITISH GAS HUB/COUNCIL	£493.56	£98.71	£592.27
01/04/2026	BROWNS NUSERIES HEATHERS OUTSIDE SPACES	£60.00	£12.00	£72.00
01/04/2026	CALC ANNUAL SUBS	£1,516.62	£303.32	£1,819.94
01/04/2026	NALC ANNUAL SUBS	£371.48	£0.00	£371.48
01/04/2026	COBIT IT SUPPORT	£136.75	£27.35	£164.10
01/04/2026	COBIT MICROSOFT PACKAGES	£237.84	£47.57	£285.41
09/04/2026	WORK BOOTS REIMBURSEMENT	£50.00	£0.00	£50.00
10/04/2026	LIBRARY BOOK DELIVERIES	£18.00	£0.00	£18.00
04/04/2026	PARISH ONLINE COUNCIL WEBSITE MAPPING	£180.00	£36.00	£216.00
14/04/2026	RMAIL POSTAGE	£3.72	£0.00	£3.72
01/04/2026	SAGE ACCOUNTS/PAYROLL MONTHLY SUBS	£270.50	£54.10	£324.60
08/04/2026	SARAHS PASTY SHOP MAYOR MAKING	£55.00	£0.00	£55.00
08/04/2026	SARAHS PASTY SHOP MAYOR MAKING	£67.00	£0.00	£67.00
07/04/2026	COMPOST FOR HUB PLANTER REIMBURSE	£8.49	£0.00	£8.49
01/04/2026	SLCC ANNUAL MEMBERSHIP DC	£336.00	£0.00	£336.00
01/04/2026	SOUTH WEST COUNCIL ANNUAL SUBS	£555.00	£111.00	£666.00
01/04/2026	HYGIENE WASTE DISPOSAL HUB	£46.06	£9.21	£55.27
01/04/2026	HYGIENE WASTE DISPOSAL TOILETS	£639.43	£127.89	£767.32
09/04/2026	WAGSTAFF WINDOW CLEANING HUB BUILDING	£40.00	£0.00	£40.00
03/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.29	£0.01	£0.30
04/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.36	£0.02	£0.38
01/04/2026	LHC BULLER CARPARK PHONEBOX	£5.69	£1.14	£6.83
15/04/2026	UNIQUE FIRE & SECURITY BATTERY SLA	£25.00	£5.00	£30.00
15/04/2026	PLANNING PORTAL FOR SF ROOF PLANNING	£384.83	£15.17	£400.00
15/04/2026	SPACE DESIGN PLANNING APP WORK SF ROOF	£1,400.00	£280.00	£1,680.00
19/04/2026	1P CARPARK BARRIER SIM	£4.17	£0.83	£5.00
16/04/2026	MILLPOOL CENTRE HIRE - MAYOR MAKING 2026	£50.00	£0.00	£50.00
01/04/2026	STORAGE UNIT	£120.00	£0.00	£120.00
01/04/2026	MILK HUB/OFFICES	£61.20	£0.00	£61.20
16/04/2026	TELECOM NW BROADBAND MONTHLY CHARGES	£72.00	£14.40	£86.40
09/04/2026	CORMAC-CORSERV TRAFFIC MANAGEMENT TRAINING X2	£220.00	£44.00	£264.00
01/04/2026	ZURICH INSURANCE FOR ASSETS ANNUAL CHARGE	£6,849.72	£0.00	£6,849.72
23/04/2026	NALC LOCAL COUNCILS AWARD SCHEME-SILVER WARD FEES	£50.00	£10.00	£60.00
24/04/2026	CCTV SIM FOR HANN	£28.00	£5.60	£33.60
24/04/2026	CCTV SIM FOR SF	£28.00	£5.60	£33.60
11/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.06	£0.01	£0.07
13/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.35	£0.02	£0.37
14/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.29	£0.01	£0.30
17/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.50	£0.02	£0.52
02/04/2026	PEOPLE COUNTER SENSOR FOR HUB	£92.02	£0.00	£92.02
17/04/2026	AMAZON PANSYWIND BOOKSHELF 6TIER	£139.99	£0.00	£139.99
17/04/2026	AMAZON SMALL KETTLE	£12.49	£2.50	£14.99
21/04/2026	AMAZON TOILET LOCKS	£33.07	£6.60	£39.67
21/04/2026	AMAZON SHEARS	£5.82	£1.17	£6.99
22/04/2026	AMAZON DRAIN RODS	£33.71	£6.74	£40.45
21/04/2026	AMAZON RECHARGABLE BATTERIES OFFICE PHONE	£13.53	£2.71	£16.24
03/04/2026	CORONA ENERGY ELECTRIC WLSTORE	£0.28	£0.01	£0.29

LTC EXPENDITURE APR-26

03/04/2026	CORONA ENERGY ELECTRIC WLSTORE	£21.08	£1.05	£22.13
03/04/2026	CORONA ENERGY ELECTRIC WL	£9.37	£0.47	£9.84
03/04/2026	CORONA ENERGY ELECTRIC WL	£21.08	£1.05	£22.13
03/04/2026	CORONA ENERGY ELECTRIC HANN	£20.67	£1.03	£21.70
03/04/2026	CORONA ENERGY ELECTRIC HANN	£21.08	£1.05	£22.13
03/04/2026	CORONA ENERGY ELECTRIC GH	£35.83	£1.79	£37.62
03/04/2026	CORONA ENERGY ELECTRIC GH	£21.08	£1.05	£22.13
03/04/2026	CORONA ENERGY ELELCTRIC MP	£75.24	£3.76	£79.00
03/04/2026	CORONA ENERGY ELELCTRIC MP	£21.08	£1.05	£22.13
03/04/2026	CORONA ENERGY ELECTRIC SF	£70.01	£3.50	£73.51
03/04/2026	CORONA ENERGY ELECTRIC SF	£21.08	£1.05	£22.13
24/04/2026	BIFFA 1100L WASTE DISPOSAL 50/50	£27.74	£5.55	£33.29
24/04/2026	BIFFA 1100L WASTE DISPOSAL 50/50	£27.74	£5.55	£33.29
24/04/2026	BIFFA WASTE DISPOSAL RECYCLING	£98.57	£19.71	£118.28
08/04/2026	EVERFLOW WATER CHARGES GH PCS	£407.16	£0.00	£407.16
08/04/2026	EVERFLOW WATER CHARGES HANNA PCS	£449.63	£0.00	£449.63
08/04/2026	EVERFLOW WATER CHARGES SF PCS	£310.15	£0.00	£310.15
08/04/2026	EVERFLOW WATER CHARGES MP PCS	£456.88	£0.00	£456.88
08/04/2026	EVERFLOW WATER CHARGES WL PCS	£280.03	£0.00	£280.03
08/04/2026	MILLPOOL CENTER HIRE COUNCIL MEETINGS (FC&PLANN)	£630.00	£0.00	£630.00
27/04/2026	ELECTRCITY EXPENSES CCTV LOTTIE LOVES	£49.00	£0.00	£49.00
27/04/2026	SLCC TRAINING SOCIAL MEDIA	£58.50	£11.70	£70.20
30/04/2026	HMRC PAYE	£2,863.80	£0.00	£2,863.80
30/04/2026	HMRC NI	£4,646.95	£0.00	£4,646.95
28/04/2026	TRELAWNEY FIRE & SEC INSTALLATION BARRIER PATIENTS CARPARK	£4,825.00	£965.00	£5,790.00
28/04/2026	GJ PLUMBING& HEATING MP ROOF REPAIRS	£1,214.50	£0.00	£1,214.50
28/04/2026	HI-TEC SERVICING OF PADDLEGATES	£1,500.00	£300.00	£1,800.00
29/04/2026	AIS MONTHLY RPINTING CHARGES	£149.35	£29.86	£179.21
30/04/2026	WEST LOOE STORES MILK-HOT CHOC	£25.34	£0.00	£25.34
30/04/2026	A2Z PRINT LFF-26 EXPENSES	£15.00	£3.00	£18.00
30/04/2026	CREATIVE MUFG PENSIONS MONTHLY FUNDS	£3,646.57	£0.00	£3,646.57
30/04/2026	AQUAID MONTHLY WATER CHARGES	£11.41	£2.28	£13.69
30/04/2026	AQUAID MONTHLY WATER CHARGES	£11.41	£2.28	£13.69
24/04/2026	HUB BOOK DELIVERIES MILEAGE CLAIM	£11.25	£0.00	£11.25
28/04/2026	BGAS ELECTRIC HUB/COUNCIL	£36.38	£1.82	£38.20
28/04/2026	BGAS ELECTRIC HUB/COUNCIL	£36.37	£1.81	£38.18
23/04/2026	CHRIS LANG FIT NEW NOTICEBOARD BARRETS ESTATE	£95.00	£0.00	£95.00
16/04/2026	BPA BODYSHOP VAT VAN REPAIRS VAT	£0.00	£299.05	£299.05
29/04/2026	AMAZON FLOOR MASKING TAPE & SIGN PCS	£20.76	£0.00	£20.76
29/04/2026	AMAZON A4 PAPER	£16.99	£3.40	£20.39
29/04/2026	AMAZON FOOTPRINT STICKERS FOR PCS	£9.99	£2.00	£11.99
29/04/2026	AMAZON FLOOR STICKER PCS	£15.59	£3.12	£18.71
23/04/2026	AUK SUPPLIES CONSUMABLES	£578.34	£115.66	£694.00
23/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.06	£0.01	£0.07
28/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£0.06	£0.01	£0.07
30/04/2026	WORLDPAY CHARGES DEDUCTED FROM CARD PAYMENTS	£1.38	£0.01	£1.39
15/04/2026	CC RATES - OFFICE/HUB SPLIT	£304.00	£0.00	£304.00
15/04/2026	CC RATES - OFFICE/HUB SPLIT	£304.00	£0.00	£304.00
15/04/2026	CC RATES WL STORES	£85.85	£0.00	£85.85
07/04/2026	ASDA 5 X £5 MONTHLY (APRIL) PAY AS YOU GO TOP UPS	£25.00	£0.00	£25.00
30/04/2026	ROYAL MAIL POSTAGE TIC LEAFLETS	£0.91	£0.00	£0.91
29/04/2026	ADOBE MONTHLY CHARGES	£16.64	£3.33	£19.97

LTC EXPENDITURE APR-26

Total	£38,811.27	£3,119.42	£41,930.69
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Author: Responsible Finance Officer
 Committee: Finance and Strategy
 Status: PUBLIC
 Agenda Item: FAS 26-27.006.4
 Date: 28th May 2026

1. Purpose.

To review the direct debit payments for the financial year ahead 2026-27

2. Detail of current direct debits

Company	Service provided	invoiced
Advanced Imaging Systems	Servicing charges not included in the contract for the printer	Monthly
Biffa	All waste disposal-recycling for all buildings	Monthly
British Gas	Electricity supply Hub/Council building	monthly
BT	phonline	Quarterly
Corona Energy	Electricity supplier all toilets	Monthly
Cornwall Council	Rates for buildings	Monthly
HMRC	PAYE & NI	Monthly
MUFG Retirement - Creative	Management company collection of pensions	Monthly
Everflow	Water supplier for all buildings	Monthly
ICO	Date protection annual fee	Annually
Telecom NW	Broadband lines (Blizzard)	Monthly
Sage	Accounts & payroll package	Monthly
Shire leasing	Printer-photocopier	Quarterly
Southwest Hygiene	Hygiene waste collections	Monthly
Worldpay	Card payment transaction charges -hub counter sales	Daily

3. Approval

To approve the supplier list in section 2 for direct debit payments for the financial year 2026-27.

Section 2 – Accounting Statements 2025/26 for

ENLOOE TOWN COUNCILITY

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	610,177	560,614	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	481,675	569,900	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	132,615	139,050	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	380,557	432,276	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	283,296	255,983	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	560,614	581,305	<i>Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	568,796	572,414	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	226,953	238,643	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?			<i>For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.</i>

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

DD/MM/YYYY

Date

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Accounting statements

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

	Year ending		Variance £	Variance %	Notes and guidance	Explanation required
	31-Mar-25	31-Mar-26				
					Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.	
1. Balances brought forward	610,177	560,614			Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year	
2. (+) Precept or Rates and Levies	481,675	569,900	88,225	18%	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	Please explain within the relevant tab
3. (+) Total other receipts	132,615	139,050	6,435	5%	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	No explanation required
4. (-) Staff costs	380,557	432,276	51,719	14%	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	No explanation required
5. (-) Loan interest/capital repayments	0	0	0	0%	Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).	No explanation required
6. (-) All other payments	283,296	255,983	-27,313	-10%	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	No explanation required
7. (=) Balances carried forward	560,614	581,305			Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	Please explain in the Reserves tab
Bal c/f checker	560,614	581,305				
8. Total value of cash and short term investments	568,796	572,414			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - to agree with bank reconciliation.	
9. Total fixed assets plus long term investments and assets	226,953	238,643	11,690	5%	The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.	No explanation required
10. Total borrowings	0	0	0	0%	The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).	No explanation required