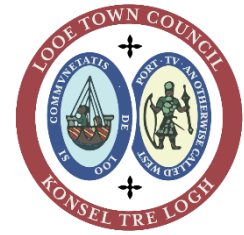


# LOOE TOWN COUNCIL

## KONSEL TRE LOGH



### Finance and Strategy Committee Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

On Tuesday 17<sup>th</sup> March 2026 at 6.00pm

**Present:** Cllr Simon Barker (SB) – Chair  
Cllr Mark Pughe (MPU) – Vice Chair  
Cllr Stephen Remington (SR)  
Cllr Jasper Graham-Jones (JGJ)

**In Attendance:** Sam White, Town Clerk (TC)  
Fiona Wilkes-Jones, Responsible Financial Officer (RFO)  
Donna Folland, Admin Officer (AO)

**Members of the Public:** None Present

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	<p><b>Welcome</b></p> <p>Cllr Simon Barker welcomed everyone to the meeting of the Finance and Strategy Committee.</p>	
<b>FAS/25-26/104</b>	<p><b>To Receive Apologies for Absence.</b></p> <p>It was <b>RESOLVED</b> to accept the apologies for absence and the reasons given from Cllrs Chris Rose and Jamie Pearn.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Jasper Graham-Jones. All in favour.</p>	

FAS/25-26/105	<p><b>To Receive Declarations of Interest / Requests for Dispensations.</b></p> <p>None Declared.</p>	
FAS/25-26/106	<p><b>To Receive Questions from members of the public</b></p> <p>No members of the Public present.</p>	
FAS/25-26/107	<p><b>Finance &amp; Strategy Committee Minutes</b></p> <p>It was <b>agreed</b> to approve the minutes of the previous Finance and Strategy Committee meeting held on 20<sup>th</sup> January 2026. Cllr Barker signed the minutes.</p>	
<b>Finance</b>		
FAS/25-26/108	<p><b>To receive an update report form the RFO.</b></p> <p>The report from the RFO was circulated and noted. The RFO gave an overview of her report. A request for a design statement of the broadband set up was requested. The RFO and TC will work together to provide this information.</p>	<b>RFO &amp; TC</b>
FAS/25-26/109	<p><b>To receive the following reports and resolve to approve:</b></p> <p><b>1. Bank reconciliations December 25 to February 26</b></p> <p>The Bank reconciliations for December 25 to February 26 were circulated and noted. Cllr Barker confirmed the Bank reconciliations were all in order.</p> <p><b>2. Previous Supplier payments</b></p> <p>The supplier payments were circulated and noted.</p> <p>It was <b>RESOLVED</b> to approve the Previous Supplier payments.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Stephen Remington. All in favour.</p>	
FAS/25-26/110	<p><b>To receive the following reports and resolve to approve:</b></p> <p><b>1. LTC expenditure report January &amp; February 2026.</b></p> <p>The LTC expenditure report for January &amp; February 2026 was circulated and noted.</p> <p>It was <b>RESOLVED</b> to approve the LTC expenditure report</p>	

	<p>January &amp; February 2026.</p> <p><b>Proposed</b> by Cllr Jasper Graham-Jones and <b>seconded</b> by Cllr Mark Pughe. All in favour.</p>	
<b>FAS/25-26/111</b>	<p><b>To receive and note a report on</b>  <b>1. Income v Expenditure 2025-26</b></p> <p>The Income v Expenditure 2025-26 report was circulated and noted.</p> <p>It was <b>RESOLVED</b> to receive and note the Income v Expenditure 2025-26 report.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Jasper Graham-Jones. All in favour.</p>	
<b>FAS/25-26/112</b>	<p><b>To approve release of funds to Boundless Trust.</b></p> <p>The Town Clerk gave an overview of the request from Boundless to release the £1000 grant.</p> <p>Cllr Barker declared an interest in matters pertaining to Boundless Trust. He therefore abstained from voting.</p> <p>It was <b>RESOLVED</b> to approve the release of £1000 to Boundless Trust.</p> <p><b>Proposed</b> by Cllr Jasper Graham-Jones and <b>seconded</b> by Cllr Stephen Remington. Carried 3 for / 1 abstained.</p>	<b>RFO</b>
<b>FAS/25-26/113</b>	<p><b>To receive and consider a recommendation on an updated Community Grants Policy.</b></p> <p>The updated Community Grants Policy was circulated and noted. The Town Clerk gave an overview of the updated Policy. Discussion ensued around whether there was a need for including two possible Committee review periods, the need for some flexibility, and applications to be received by the RFO no later than 10 days before a meeting date, to enable inclusion on the Agenda.</p> <p>It was <b>RESOLVED</b> to recommend the updated Community Grants Policy with the amendments reflecting the discussions to Full Council on 24<sup>th</sup> March 2026.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Stephen</p>	<b>TC</b>

	Remington. All in favour.	
<b>FAS/25-26/114</b>	<p><b>To receive a report and consider a recommendation on releasing funds for the Edwina Hannaford Skatepark.</b></p> <p>The report to consider releasing funds for the Edwina Hannaford Skatepark was circulated and noted. The Town Clerk gave an overview of the report and the monies currently held in Looe Town Council reserves of £22,553 in EMR and £6500 donated by Coca Cola. Discussion ensued around the funds already raised by Looe Development Trust. It was established that an Assessment of potential future liabilities needs to be ascertained and the need to build up a reserves pot to cover the future liabilities on an annual basis created.</p> <p>It was <b>RESOLVED</b> to defer the decision to release the £6500 Coca Cola contribution to Looe Development Trust for the Edwina Hannaford Skatepark to Full Council on 24<sup>th</sup> March 2026.</p> <p><b>Proposed</b> by Cllr Stephen Remington and <b>seconded</b> by Cllr Jasper Graham-Jones. All in favour.</p>	
<b>FAS/25-26/115</b>	<p><b>Exclusion of members of the press and public.</b></p> <p>It was <b>RESOLVED</b> in accordance with S1(2) of the Public bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to exclude the public and press from the meeting during consideration of the following matters.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Jasper Graham-Jones. All in favour.</p> <p>None present.</p>	
<b>FAS/25-26/116</b>	<p><b>To review quotes for insurance renewal.</b></p> <p>The RFO gave an overview of the insurance renewal quotes.</p> <p>It was <b>agreed</b> to forward Flash Flood documentation with amendments to Full Council on 24<sup>th</sup> March 2026 for consideration as an Agenda item.</p> <p><b>Proposed</b> by Cllr Mark Pughe and <b>seconded</b> by Cllr Jasper Graham-Jones. All in favour.</p>	

	<p>It was <b>RESOLVED</b> to renew the Zurich Insurance Policy.</p> <p><b>Proposed</b> by Cllr Simon Barker and <b>seconded</b> by Cllr Stephen Remington. All in favour.</p>	
--	---	--

**The Meeting closed at 7:45 pm.**

Signed .....

Date.....