

**LOOE TOWN COUNCIL**

**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF.  
Telephone: 01503 262255  
VAT Reg: 381 5093 50



**Members of the Services, Assets and Community Committee  
Looe Town Council**

26th November 2025

Dear Councillors

You are hereby summoned to attend a meeting of the Services, Assets & Community Committee, convened by the Town Clerk for the purpose of transacting the following business.

This meeting will be held at Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

**Tuesday 2<sup>nd</sup> December 2025 at 6.00pm**

Yours faithfully

**Sam White**  
**Looe Town Clerk**

Please note that this meeting is open to members of the public. If you would like information about attending a meeting or how to ask a question please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255

**Looe Town Council**  
**Meeting of Services, Assets & Community Committee**  
**Tuesday 2<sup>nd</sup> December 2025 at 6.00pm**

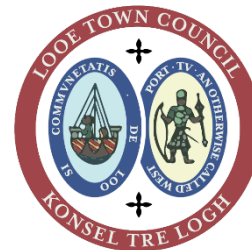


**AGENDA**

	<b>Welcome</b>	
<b>SAC/25-26/31</b>	<b>To Receive Apologies for Absence and reasons given.</b> To receive and consider for approval, apologies for absence and reasons given.	
<b>SAC/25-26/32</b>	<b>To Receive Declarations of Interest / Request for dispensations</b> To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate. Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with the Council's Code of Conduct.	2 mins
	<b>Public Participation</b>	
<b>SAC/25-26/33</b>	To receive representations from members of the public in respect to the business on the agenda <sup>1</sup> .	15 mins
<b>SAC/25-26/34</b>	To Resolve to approve the minutes of the previous meeting of the Services & Assets & Community Committee held on 23rd September 25.	2 mins
<b>SAC/25-26/35</b>	To receive questions on report from the Library Supervisor.	5 mins
<b>SAC/25-26/36</b>	To receive questions on report from the Content and Communications Officer.	5 mins
<b>SAC/25-26/37</b>	To receive questions on report from the Finance Officer.	5 mins
<b>SAC/25-26/38</b>	To receive questions on report from the Deputy Clerk and Resolve any necessary actions to be taken.	15 mins
<b>SAC/25-26/39</b>	To review and approve asset charging for the budget 2026-27 <ul style="list-style-type: none"> <li>• RFO report.</li> <li>• Comparator Towns Report.</li> </ul>	10 mins
<b>SAC/25-26/40</b>	To review Maintenance Schedule plan & progress made.	5 mins
<b>SAC/25-26/41</b>	To Note correspondence received for information only.	2 mins
<b>SAC/25-26/42</b>	<b>Exclusion of members of the press and public.</b> To consider passing the following resolution(s). "In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed."	2 mins
<b>SAC/25-26/43</b>	<b>Confidential items for discussion</b> <ul style="list-style-type: none"> <li>• Electric Vehicle Report</li> <li>• Seafront Toilet Roof</li> <li>• Budget Recommendations</li> </ul>	15 mins
<b>SAC/25-26/44</b>	Date of the next meeting: Tuesday 14 <sup>th</sup> April 2026.	

1 Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255. In accordance with Looe Town Council Standing orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.

# LOOE TOWN COUNCIL KONSEL TRE LOGH



## Services, Assets & Community Committee Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

Meeting held on 23<sup>rd</sup> September 2025 at 6pm

**PRESENT:**

- Cllr Jamie Pearn (JP) – Vice Chair
- Cllr Stephen Remmington (SR)
- Cllr Jasper Graham-Jones (JGJ)
- Cllr James Lundy (JL)
- Cllr Chris Harwood (CH)
- Cllr Michala Powell (MP)
- Cllr Mark Pughe (MPU)
- Cllr Chris Rose (CR)

**IN ATTENDANCE:**

- Sam White – Town Clerk (TC)
- Sharon Payne – Deputy Clerk (DC)
- Donna Folland – Admin Officer (AO)

**Members of the Public: None**

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	<b>Welcome</b>  The Vice Chair Cllr Jamie Pearn welcomed everyone to the meeting.	
SAC/25-26/015	<b>To Receive Apologies for Absence and reasons given.</b>	

	It was agreed to accept Apologies for absence and the reasons given from Cllr Jon Holmes	
SAC/25-26/016	<b>To Receive Declarations of Interest/Request for dispensations.</b>  None declared by all Cllrs.	
<b>Public Participation</b>		
SAC/25-26/017	<b>To Receive representations from members of the Public in respect to the business on the Agenda.</b>  None Present.	
SAC/25-26/018	<b>To Resolve to approve the minutes of the previous meeting of the Services, Assets &amp; Community Committee held on 10<sup>th</sup> June 2025.</b>  It was <b>RESOLVED</b> to approve the minutes of the previous Services, Assets & Community Committee held on 10 <sup>th</sup> June 2025.  <b>Proposed</b> by Cllr Stephen Remington and <b>seconded</b> by Cllr Chris Harwood.  All in favour by those present at the meeting. 2 abstentions.	
SAC/25-26/019	<b>To receive questions on the report from the Library Supervisor.</b>  The Library newsletter was circulated and noted. Cllrs congratulated the Library Team on their hard work.	
SAC/25-26/020	<b>To receive questions on the report from the Content and Communications Officer.</b>  The report from the Content and Communications Officer was circulated and noted.  Discussion ensued around Council facebook posts. The Town Clerk will liaise with the	<b>TC to liaise with CCO</b>



	<p>Content and Communications Officer.</p> <p>6:05pm Cllr Jasper Graham-Jones joined the meeting.</p>	
SAC/25-26/021	<p><b>To receive questions on the report from the Responsible Finance Officer</b></p> <p>The report from the Responsible Finance Officer was circulated and noted.</p>	
SAC/25-26/022	<p><b>To receive questions on the report from the Deputy Clerk and Resolve any necessary actions to be taken.</b></p> <p>The Deputy Clerks report was circulated and noted. The Deputy Clerk gave an overview of her report and answered Cllrs questions. Discussion ensued around the use of the Seafront Toilets during Kernowfornia, the Maintenance schedule, Cleaning Team, Polkirt Arcade and the repairs to the LTC van.</p>	<p><b>DC to liaise with Cllr MPU</b></p> <p><b>TC to liaise with Cllr JP</b></p>
SAC/25-26/023	<p><b>To receive a report on the Patients Car Park Barrier and Resolve to select option 5a, 5b, or 5c from the report.</b></p> <p>The report on the Patients Car Park Barrier was circulated and noted. The Deputy Clerk gave an overview of the report. Discussion ensued around the researched options within the Report.</p> <p>It was <b>RESOLVED</b> to instruct Trelawney, Fire and Security to replace the barrier with an intercom and fob option. Between 8am &amp; 5:30pm access will be limited to patients with appointments being ‘buzzed’ in by reception at the Doctors. LTC permit holders granted access via a fob from 5:30pm (the Doctors Surgery have advised that although appointments can be after 6pm, patient numbers are very low).</p> <p><b>Proposed</b> by Cllr Jamie Pearn and seconded by Cllr Mark Pughe. Carried 6 for / 1 against. 1 abstention.</p>	

SAC/25-26/024	<p><b>To Review Maintenance Schedule plan &amp; progress made.</b></p> <p>The Maintenance Schedule was circulated and noted. The Deputy Clerk gave an overview of the report.</p>	
SAC/25-26/025	<p><b>Report from Looe's Loos working group.</b></p> <p>The report from the Looe's Loos working group was circulated and noted. The Deputy Clerk gave an overview of the report. A request was made for volunteer Cllrs to assist the cleaning team with New Years Eve toilet closures.</p>	
SAC/25-26/026	<p><b>To receive questions on the report from Town Clerk regarding Looe Boating Lake?</b></p> <p>The report from the Town Clerk regarding the Boating lake was circulated and noted. The Clerk gave an overview of the report. Discussion ensued around historical use and previous planning applications.</p> <p>It was agreed not to comment until a presentation to Cllrs or planning application was received.</p>	
SAC/25-26/027	<p><b>To note correspondence received for information only.</b></p> <p>Correspondence received was circulated and noted.</p>	
SAC/25-26/028	<p><b>Exclusion of members of the press and public.</b></p> <p>To consider passing the following resolution(s).          "In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed."</p> <p><b>None present.</b></p>	

SAC/25-26/029	<p><b>Confidential items for discussion.</b></p> <ul style="list-style-type: none"> <li>• <b>CCTV Extension Proposal</b></li> </ul> <p>The report on the proposed CCTV extension was circulated and noted.</p> <p>It was <b>RESOLVED</b> to install two cameras on the Seafront Toilets subject to further research into positioning of cameras to protect our assets.</p> <p>Proposed by Cllr Mark Pughe and seconded by Cllr Stephen Remington. All in favour.</p>	
SAC/25-26/030	<p><b>Date of Next Meeting:</b></p> <p>Tuesday 2<sup>nd</sup> December 2025</p>	
	<b>Meeting Closed at: 7:03pm</b>	



# ‘Wasson’ December 2025

## Community Events In & Around Looe



1 <sup>st</sup>	No Man's Land Producers Market	9:30am - 12:30pm, No Mans Land Village Hall, PL13 1QP
2 <sup>nd</sup>	The Write Place (Creative Writing Group) New Members Welcome	10:30am - 12pm, Looe Library & Community Hub, Millpool.
2 <sup>nd</sup>	Christmas flower demonstration by Pat Whitehouse and Looe & District Flower Club	2pm, Pelynt Village Hall. Members Free. £5 Visitors
3 <sup>rd</sup>	A Musical Evening by Whatsand Harmony (Bar & Nibbles)	7pm, Downderry & Seaton Village Hall (£6 In aid of the Foodbank)
4 <sup>th</sup>	Local Produce & Craft Market	10am - 4pm, Polperro Methodist Church, Polperro
6 <sup>th</sup>	No Man's Land Producers Market	9:30am - 12:30pm, No Mans Land Village Hall, PL13 1QP
6 <sup>th</sup>	<b>Free Parking</b> In all Cornwall Council Car Parks (Small Business Saturday)	
6 <sup>th</sup>	Looe's Christmas Market	10am - 3pm, Quayside Centre, West Looe
6 <sup>th</sup>	Polperro Christmas Festival 11am – Late, Inc 6pm Lights Switch On, 7:30pm Polperro Fisherman's Choir (FREE Parking)	
6 <sup>th</sup>	Downderry Christmas Extravaganza. 10am - 7pm, Craft Fair at Village Hall & 4:30pm, Lantern Parade from St Nicholas Church	
8 <sup>th</sup>	Looe Shedd's Repair Cafe	10am - 1pm, St Martin's Community Hall. PL13 1FA
8 <sup>th</sup>		
9 <sup>th</sup>	'The Making of Landscape Photographs' An Illustrated talk with Liskeard Arts Society	7pm, Public Hall, West Street, Liskeard PL14 6BW
9 <sup>th</sup>	RNLI Carol Concert. 7pm, Pelynt Male Voice Choir & Keltique (+ Refreshments), St Martins Church Hall (£7:50 In aid of RNLI)	
10 <sup>th</sup>	Christmas Wreath Making Workshop (Fundraiser for Polperro Primary School) 6:30pm, Polperro Village Hall. £15 pp	
11 <sup>th</sup>	Local Produce & Craft Market	10am - 4pm, Polperro Methodist Church, Polperro
11 <sup>th</sup>	<b>Save the Children</b> Cake Sale (It's Christmas Jumper Day!)	9:30am – 4:30pm, Looe Library & Community Hub
13 <sup>th</sup>	Looe Listening Hub Drop-In	9am - 12pm, Old Bridge Surgery, East Looe
13 <sup>th</sup>	Christmas Market	10am - 3pm, Quayside Centre, West Looe
13 <sup>th</sup>	Christmas Craft for Children	10 - 11am, Looe Library & Community Hub, Millpool, West Looe Book your free place. Phone: 01503 262390
14 <sup>th</sup>	Polperro Fishermen's Choir Concert	2:30pm, Quayside centre, West Looe
15 <sup>th</sup>	Carol Concert with Keltique	7:30pm, St Nicholas Church, West Looe
15 <sup>th</sup> - 19 <sup>th</sup>	Santa Tour of Looe (Looe Lions)	<a href="http://www.looeions.co.uk/santas-tour/">www.looeions.co.uk/santas-tour/</a>
16 <sup>th</sup>		
18 <sup>th</sup>	Local Produce & Craft Market	10am - 4pm, Polperro Methodist Church, Polperro
18 <sup>th</sup>		
19 <sup>th</sup>	Cinema by the Sea/Looe Film Society	7pm Doors Open, 7:30pm Start Looe Family Hub, East Looe PL13 1NA £5 Adult £3 con
21 <sup>st</sup>	Tinsel Tractor Run (Pelynt Young Farmers)	5 - 7pm (approx.), Buller Quay Car Park
21 <sup>st</sup>	Sing Rock Christmas Concert	7:30pm, St Nicholas Church, West Looe
22 <sup>nd</sup>	Christingle Service	4pm, St Nicholas Church, West Looe
22 <sup>nd</sup>	9 Lessons & Carols	7pm, St Martins Church, East Looe
23 <sup>rd</sup>	Carols in the Cattle Shed - 3pm	3pm, Bucklawren Farm
24 <sup>th</sup>	Midnight Mass	11:30pm, St Nicholas Church, West Looe
25 <sup>th</sup>	Christmas Day Service	11am, St Martins Church, East Looe
25 <sup>th</sup>	Christmas Day Community Lunch	?, Millpool Centre, West Looe. Sara 07766 020524
25 <sup>th</sup>		
26 <sup>th</sup>		
27 <sup>th</sup>		
27 <sup>th</sup>		
28 <sup>th</sup>		
29 <sup>th</sup>		
30 <sup>th</sup>		

Venues in Looe that regularly feature live music: Olde Grog and Ale House, The Admiral Boscarn, The Fisherman's Arms (01503 265800), The Ship (01503 263124), The Jolly Sailor (01503 263387), Looe Social Club (01503 262333) & The Globe (01503 262495).

**ADD**

## Community Clubs & Groups

1 <sup>st</sup> Looe Sea Scouts	Scout Hut, Downs Road, Looe. PL13 12AR	Chris Buss: 07504254486
Age Concern Social Group	2 - 4pm, Tuesdays, Looe Social Club	01503 264614
Arts Society Liskeard	7 - 8:45pm, 2 <sup>nd</sup> Tues o/t month, Liskeard Public Hall	Mary 07731380715
Barbican Pre-School	Family Hub, East Looe	01503 262948    barbicanpre-school@hotmail.co.uk
Board Masters Club	7:30 - 9:30pm, Thursdays. The Haven, East Looe	07986 741426 (Caleb)
Child Wellbeing Clinic	1:30 - 3:30pm, Last Tues of the month (Drop-In), Family Hub, East Looe	
Children's Club (5-10 yrs)	4 - 5pm, Wednesdays (Term Time), The Haven, East Looe	07986 741426 (Caleb)
Church Services (Looe Valley Benefice)	10am, Every Wednesday & 9.30am, 2nd Sunday, at St Nicholas Church. 11am, 1st, 3rd and 4th Sundays, at St Martins Church	Rev Ben Lundie 01503 261184
Community Tea Room	10am - 12pm, Mon - Sat, Rose Garden, East Looe	01503 264614
Darby & Joan Club	2 - 4pm, Fridays, Looe Social Club. West Looe	07816 955624
Duloe Art Group	9:30am - 12: 30pm, Fridays, Cricket Pavilion, Duloe	Lorna 07711 026648
Friends of Kilminorth Woods	Regular events throughout the year	01503 265590    Kilminorth@btinternet.com
Keltique Singing Group	7:25 - 9:15pm, Mondays, Riverside Church, West Looe	07817 456283    www.keltique.org.uk
Knit & Natter (Looe Library)	2 - 4pm, Tues, Looe Library, Millpool	01503 262390
Knit & Natter (The Haven)	10:30am - 12:30pm, Thurs, The Haven, East Looe	07986 741426 (Caleb)
Lego Club	11am - 1pm, Sat. Looe Library, Millpool	01503 262390
Lions Club of Looe	Regular events throughout the year	07540 269157    secretary@looeions.co.uk
Looe Allotments	St Martins, Looe	c/o LTC: 01503 262255    looeallotments@gmail.com
Looe Army Cadets	7 - 9pm, Thurs, 72 Sunrising, East Looe. PL13 1NF. Drop in or contact: Detachment Commander, Colour Serjeant Anthony Launce on 07762159141 or 7606launc@armymail.mod.uk	
Looe Boat Owners Assoc.	Looe Sailing Club, 2 Buller St, Looe PL13 1AS.	Website: www.lboa.co.uk
Looe Bowls Club	Marine Drive, Hannafore, West Looe	01579 641179
Looe Bridge Club	1 - 5pm, Mon, Family Hub, East Looe	looebridgeclub@gmail.com
Looe Community Meals	4:30pm, Last Wed o/t month. Millpool Centre.	07766 020524 (Sara)
Looe & District Flower Club	2pm, 1 <sup>st</sup> Tues of the month. Pelynt Village Hall	Linda 01579 342488
Looe Cinema/Film Society	Wed evenings (monthly) Family Hub, East Looe	looeifilms@gmail.com
Looe Football Club	Barbican Road, East Looe	01503 265483    looetownfc@btconnect.com
Looe Garden Club	2:15pm, 4 <sup>th</sup> Wed of the month, St Martin's Hall, Looe	Susan 01503 264873
Looe In Bloom	Contact: Susan Rowe 07891 930140    Looeinbloom@outlook.com or susangrowe@yahoo.co.uk	
Looe Lawn Tennis Club	Marine Drive, Hannafore, West Looe	looeatennis@gmail.com
Looe Marine Conservation Group	6:15 - 8:15pm, 3 <sup>rd</sup> Tues o/t month. Looe Lifeboat Station	looeemcg.events@gmail.com
Looe Memory Cafe	2pm, 2 <sup>nd</sup> Fri of the month. St Martin's Hall, Looe	Sarah Jayne Croft 07738 177613
Looe Old Cornwall Society	2:30pm, 2 <sup>nd</sup> Sat o/t month, St Martin's Community Hall, Looe	Norma Dobinson 01503 220042
Looe Peer Recovery Group (MIND)	2 - 4pm, 2 <sup>nd</sup> Thurs o/t month, Millpool Centre.	Please phone before attending 01208 892855
Looe Pioneers Running Club	7 - 8pm Tues, Looe Community Academy, East Looe & 7 - 8pm Thurs, Millpool Car Park, West Looe	
Looe Royal British Legion	7:30, 1 <sup>st</sup> Monday o/t month. Bottom Bar, Looe Social Club	Dave Massey    Dm.59er@live.co.uk
Looe Rifle & Pistol Range	Contact: John 01503 265226/Peter 07850 913780 or Email: looeifleclub@hotmail.com	
Looe Rowing Club	Esmee Couch Boat Shed, East Looe Beach	01503 598932    looerowingclub@gmail.com
Looe Scottish Country Dance	10:15am - 12:15pm, Mondays. Family Hub, East Looe	01503 264862
Looe Singing in Mind (MIND)	2-4pm, 4 <sup>th</sup> Thurs o/t month, Millpool Centre	Please phone before attending 01208 892855
Looe Sailing Club	2 Buller St, East Looe	01503 262559
Looe Sheddars	10am - 1pm, 2 <sup>nd</sup> Sat & 4 <sup>th</sup> Thurs o/t month St Martin's Community Hall, Looe	07840 777 293 Contactus@looeschedders.co.uk
Looe Valley Rotary Club	7pm, alternate Mondays, Hannafore Point Hotel	01503 240920 or looevalleyrotary@gmail.com
Looe Valley Singers	10:30am - 12pm, Tues. Pelynt Village Hall	07760 123869 (Pauline)    paulinetamin@hotmail.co.uk
Looe Youth Theatre	4:30pm, Millpool Centre, West Looe	looeeyouth@gmail.com Mob: 07920 282818
Menheniot-Looe Cricket Club	Fourgates Cricket Ground, Menheniot, Liskeard PL14 3QY	07879 631007 (Giles)
Pelynt History Group	7pm, 2 <sup>nd</sup> Wed o/t month, Pelynt Hall. £2 donation. Refreshments Available. Mark Camp	07967 320199
Pelynt Line Dancers	7-9pm, Tuesdays. Pelynt Village Hall	01503 272931
Pelynt Male Voice Choir	7-9pm, Tuesdays. Pelynt Methodist Church	07790 038640
St Cuby's Bell Ringers	Tues evening, St Cuby Church, Duloe	01503 265273 (Mark)
Stories & Songs (Ages 0-5)	10:30 - 11am, Mondays at Looe Library, Millpool	01503 262390
Talland Bellringers	7:30pm (New ringers arrive at 7pm), St Talland Church, Talland, PL13 2JB	Viv 07527 002884
The Haven (& Food Bank)	Above Simply Fish, East Looe Quayside	07766 020524 (Sara)
Badminton & Table Tennis	7pm Friday, Trewidland Village Hall. PL14 4ST	Nicky 07764 846658
Music Club	10 - 11:30am, The Zone, Health & Wellbeing Hub, Downderry	01503 250519 (Viv)
U3a Looe & District	10am, 2 <sup>nd</sup> Wed o/t month. St Martin's Hall, Looe	Please book: chair@looeu3a.org
Valley Verse - Open Mic	7:30pm, Last Tues o/t month. St Nicholas Church, West Looe. PL13 2DT	
West Looe Pre-School	The Old School Canteen, West Looe	01503 265623    admin@westlooenursery.co.uk
Youth Club (11-16 yrs)	5:30 - 7pm, Wednesdays (Term Time) The Haven, Looe	07986 741426 (Caleb)

SAC.25-26.35

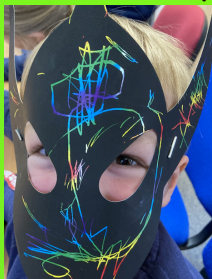
# November



## LOOE LIBRARY

LAST MONTH AT LOOE

Brave souls enjoyed our Halloween Craft morning. We indulged in spooky jewellery, mysterious masks and daring decorations, followed by some creepily delicious cakes!



## West Looe Nursery & Barbican Pre-School

Our local pre-schools have enjoyed visits to the library. Donna entertained them with stories and songs, the children were thoroughly engaged and loved it.



## 詩のワークショップ



Ever tried to write a Haiku? Know what a Senryu is? Our Writer in Residence, Graeme Sandford, is offering a free performance and workshop of Japanese poetry, 11am on Tuesday 18<sup>th</sup> November. 'The Write Place', our monthly Creative Writing Group is growing and developing - new members are always welcome. 10:30 - 12pm, first Tuesday of the month. Come along and start writing that book! Catherine

Supervisor, Looe Library & Community Hub

## FREE CLUBS & GROUPS

**Stories & Songs** EVERY MONDAY 10:30-11AM

**Knit & Natter** EVERY TUESDAY 2-4PM

**Saturday Club** EVERY WEEK 11AM-1PM

**The Write Place** 1ST TUES O/T MONTH 10:30AM

**Community Connections** Free refreshments

10am-12pm Friday 7<sup>th</sup> November

An opportunity to meet your Mayor, a town councillor and people that run your community support groups

Everyone Welcome

Looe Library & Community Hub  
Looe Town Council  
Millpool West Looe PL13 2AF

Logos: Looe Town Council, Looe Lions Club, ageUK, RFL, Read Easy, Healthy Cornwall, jobcentreplus, CAP debt help, Mind Cornwall, Volunteer Cornwall, Better Housing Better Health.



Follow us on Instagram & Facebook  
Looe Library & Community Hub





## Content & Communications Report Oct-Dec 2025

### Introduction:

This report provides an overview of content and communication from October to early December 2025, highlighting progress made against objectives set out in the July-September SAC report.

### Key Points:

- Completed Mental Health First Aid Course
- Completed Fire Safety Course
- Developed and maintained the Visit Looe website, added to Rainy Day activities & utilised seasonal blog posting.
- Maintained our social media presence across Visit Looe and Looe Town Council platforms, with continued growth.
- Supported communications via press releases, poster design, submission to community news etc.
- Contributed to wider Council initiatives including the heritage sign regeneration project, town council website audit, Looe Lantern Parade & working alongside Looe Library to promote in house events.
- Photographed events when needed & assisted in workshops when necessary (Lanterns & Halloween).

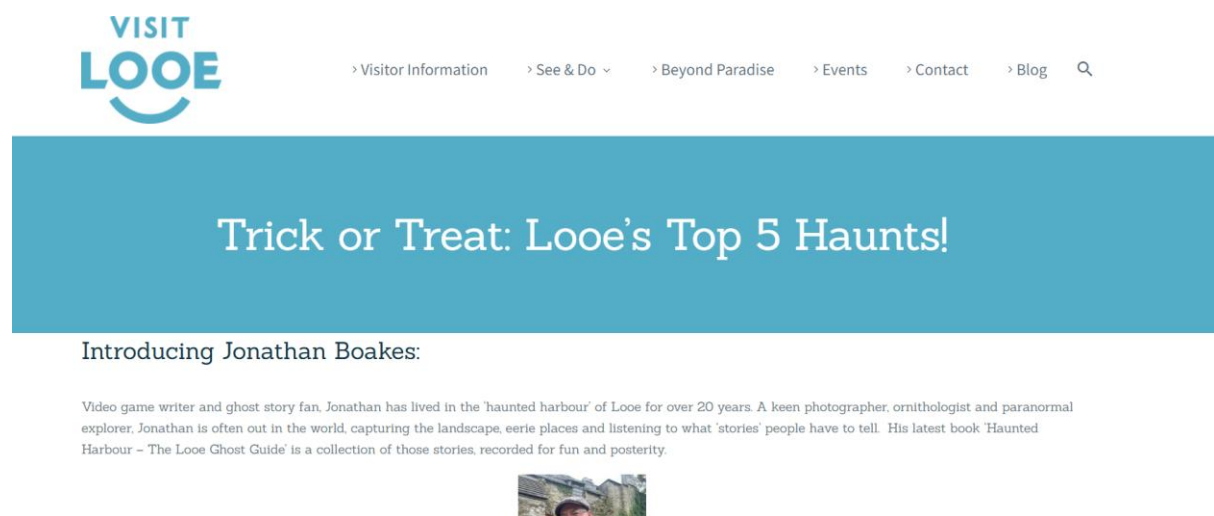
### Training Courses:

I have completed two training courses during this period: Mental Health First Aid Training and Fire Safety Training. Both have been valuable in different ways and highly informative. I hope these qualifications will support plans to become more involved in community events; I have also completed a DBS check to help facilitate this.

**Training Objective:** I am open to exploring further training opportunities that may assist me within my content & communications role, and I will be keeping my eye on platforms such as Breakthrough Communications & SLCC for opportunities as they arise.

## Visit Looe Website:

I am continuing to learn as I work on editing the Visit Looe WordPress website. In my previous report, I set three objectives. The first, creating a “*Meet Our Tourist Information Team*” post has been completed. This was met as I created an informative reel directing tourists to our information trailer a blog post to introduce the team has been drafted, scheduled for the start of December (ahead of festive posting). I have also developed my skills in blog posting further by producing a collaborative post with local author & paranormal explorer Jonathan Boakes for Halloween. This seasonal post was well received by viewers and generated a lot of questions about Halloween events and activities.



The remaining two objectives are still in progress and are dependent on external involvement. To address these challenges and maintain momentum, I have discussed my next steps.

## Website Objectives:

**Add to Beyond Paradise Page:** This has been challenging as we do not have updated, high-quality images from the newer seasons, as mentioned I am cautious about sourcing images online due to copyright concerns. I have identified a series of usable images from the *Beyond Paradise* Facebook page. The objective is to contact the production company, share the images, and request written permission for their use. Sharon J has connections with the team through her involvement in the Looe Festival of Words, so I am hopeful that she will be able to assist with this. In the meantime, the posts will be shared from their page via social media.

**Mitigate Issue with Google Maps:** The issue with Google Maps remains unresolved. I am hoping to discuss this with Simon (our web designer), who may be able to offer some guidance. A call has been scheduled.



**Rainy Day Attractions:** In addition to this, I set an objective to increase the number of attractions featured on our ‘Rainy Day’ page. I have since added several new attractions, including The Story of Emily in Liskeard. I have also reached out to a range of businesses and hope to continue expanding the list over the coming weeks.

## Social Media:

Our social media channels remain active. In my previous report, I highlighted Facebook as a problem area, as posts on this platform typically receive less engagement compared to Instagram. Since then, I have been focusing on the objectives set, including *scheduling posts during peak times, utilising reels where possible, and engaging with comments and relevant Facebook groups*. I also aimed to include a clear call to action in all posts, for example, directing users to our website for more information or using rhetorical questions such as “*Can you spot any familiar faces?*” which was featured on the Beyond Paradise filming reel. The progress of social media posting can be seen below.

### Visit Looe Facebook Statistics (Last 90 days Aug-Dec)

Views	183,405
Interactions/ Engagement	2.5k
Net Follows	156

This is a significant improvement from June – August statistics shown in the previous report. Our top-performing post on this channel was the *Beyond Paradise* post, which reached 18,000 views, received 190 likes, 19 comments, and 26 shares. According to the Meta dashboard, the post achieved an engagement score of 2,885.

For clarity: **views** measure how many times a post appeared in users’ feeds, while **engagement** reflects all interactions with the post, including likes, comments, shares, clicks on links, photo or video views, and actions on shared versions of the content. This is why the engagement number is significantly higher than the sum of direct likes, comments, and shares.



Visit Looe

October 14 · 🌐



Coastal views, cream teas & also a TV set? Looe has it all!

We spotted [Beyond Paradise](#) filming in Shipton Abbott today! 🤩

Can you recognise some of our local businesses nearby?

[#BeyondParadise](#) [#shiptonabbott](#) [#KrisMarshall](#)



Other top performers included informative posts such as 'Spooky fact, Looe Island'. This post had 28k views, 164 likes, 4 comments and 13 shares. Engagement hit 1,0004. We gained 19 followers from this post.



## Visit Looe Instagram Statistics (Aug- Dec)

Views	27,216
Account Reach	2,768
Profile Visits	346
External Link Taps (to tourism website from Instagram)	14

Unfortunately, this represents a slight decrease compared with the last reported statistics. It highlights the challenge of maintaining strong performance across both platforms posts that perform well on Facebook do not necessarily perform well on Instagram. Content must be created and tailored for each platform, which inevitably increases workload. Instagram performance is further affected by restrictions on promoting Eat, Stay, Shop content, which typically generates strong engagement during colder months. A potential workaround is collaborative posting, a topic discussed under Community Projects later in this report.

Nonetheless, some strong content examples were created, our top performing post was a Beyond Paradise reel (<https://www.instagram.com/p/DPzDPsGCF49/>) with 96 likes, 1 comment, 3 shares & 3 reposts. This had 1,663 views total. I also explored more informative carousel posting as shown in the example below:



### **Looe Town Council Facebook Page:**

Views	273k
Interactions	2,899
Net Follows	4106

The Looe Town Council Facebook page remains strong, with overall engagement continuing to increase. Our top-performing post was the Remembrance Sunday post, which achieved 13,135 views, 1,405 engagements, 325 likes, 4 comments and 8 shares. As we continue to implement the communications plan outlined under Community Projects later in this report, I anticipate these statistics will continue to improve.

**Social Media Objective:** Schedule time to create Instagram reels, post these during peak audience times. Take time to remember the different audience on Instagram vs Facebook.

### **Print Media:**

As always, in addition to social media it is important not to neglect print media. There have been a few stories to print from Oct- late November. I also submitted an update to Looe Community news.

### **Cornwall Live:**

Around the time *Beyond Paradise* was filming in Looe, Visit Looe was interviewed by *Cornwall Live* for a feature that included some light-hearted celebrity spotting. I used this as an opportunity to promote our Beyond Paradise website page & leaflets hopefully encouraging readers interested in the series to take a visit to Looe. E.g. “It’s always great to see the team filming in Looe. There’s been a real buzz around the show, and it’s lovely to see that kind of excitement. We even have a dedicated Beyond Paradise page on our Visit Looe website, and our brilliant library team have created leaflets highlighting all the filming hotspots. We’re true fans.” Google analytics show the Beyond Paradise page remains one of most popular via Visit Looe, meanwhile, the Beyond Paradise post mentioned in this interview had 18k views



Kris Marshall was joined by a camera crew in Looe as they filmed the latest series of *Beyond Paradise* (Image: Town Council/ Visit Looe)

## Cornish Times

We have a working relationship with local reporter Mark Stevens, who has featured Looe in the *Cornish Times* on several occasions throughout October to early December. Mark often gathers these stories directly from our social media posts and website, which highlights the importance of keeping these channels consistently updated. Other stories, such as the Town Twinning initiative, have been included at my request.

# Looe looks to strengthen French connection with Quiberon

Two coastal communities prepare to celebrate the 50th anniversary of their official twinning

By Mark Stevens | Reporter |  
Wednesday 12th November 2025 2:00 pm  
✉ mark.stevens@cornish-times.co.uk

View 1 comment



To further emphasise the importance of keeping our social media channels and news posts up to date, it is worth noting that most news pages do not give any notice before sharing our content. This was demonstrated when **Cornish Stuff** included our lantern parade details in their coverage of local Christmas light switch-on events. Again, this highlights the need to post regularly and ensure that all information is accurate before it



goes online, as there is no reliable way to predict which stories will be picked up organically, it simply happens. For reference, this page has 51k followers.



## Council & Community Projects:

In my previous report, I outlined several ongoing projects that sit outside my immediate responsibilities. I used a colour-coding system to indicate their progress: green for completed, orange for near completion, and red for projects that were still far from completion. All orange coded projects have now been completed. These included posting an FAQ document for the Planning Committee, completing the resident survey and passing the results on to Sam, and printing and distributing business cards to staff.

The following projects are ongoing or have been added & completed:

Key:

**Green:** Project completed

**Orange:** Project near completion

**Red:** Project far from completion

### Heritage Sign Project:

The Heritage Sign project has advanced significantly since the last report. We have secured both a designer and a manufacturer and have held several meetings with the

Old Cornwall Society to ensure the design aligns with their expectations. We are currently continuing our collaboration with Nick Dell Anno, who is producing the heritage leaflet, and Parc Signs, who are responsible for manufacturing the signs. I have also provided the manufacturer with the What3Words locations for all sites so they can proceed with site assessments and removal preparations and reserved a spot for the map on the visit Looe website (QR code will direct here).

### **St Pirans Day Event:**

I have been in discussions with Sam regarding the organisation of a St Piran's Day event. The plan for this year is to keep it small by creating a welcoming space in the Council Chambers for the community to visit, potentially offering an afternoon tea. This project is ongoing, and Reverend Ben has also expressed a keen interest in being involved.

### **Town Council Website Update:**

In the previous report, the Looe Town Council website was identified as a priority. The site has now been audited, and several problem areas have been highlighted, including irrelevant and duplicated information. While noticeable errors have been corrected during this audit, many of the core issues stem from the overall site layout. Further work will be required in collaboration with the website provider to address these structural issues, making this a key priority for the new year

### **Communications Plan:**

Following the resident survey, a report was produced outlining several ambitions for the Content and Communications role. My aim is to work through these objectives. Key areas identified include the creation of an additional newsletter focused specifically on council meetings and decisions, as well as the development of a seasonal, magazine-style publication designed in-house (with further discussions planned with Elaine from Community News). Additional proposals include listing Town Council meetings as events on Facebook and expanding our PR activity to local radio and ITV.

### **Looe Lantern Parade:**

As we are all aware, the Looe Lantern Parade is taking place on 28th November. To help facilitate the event, I have carried out the following tasks: assisted at the lantern-making workshop; designed and printed the Looe Lantern Parade posters; distributed the posters across Facebook groups and the website; and secured a professional photographer for the day.

### **Collaboration Post with Welcome to Looe & Polperro:**

At present, we are not permitted to promote Eat, Stay, Shop content on the Visit Looe channels. As the festive season approaches and the weather gets colder, this

unfortunately creates a noticeable content gap. I have reached out to Peter, who is open to collaborative posting (allowing content to appear on both Visit Looe and Welcome to Looe & Polperro). I am still developing ideas for meaningful content, but discussions have begun and we now have the ball rolling.

### Summary:

Overall, content and communications activity from October to early December 2025 has been proactive and impactful. Key initiatives will continue into the new year, with a focus on enhancing website functionality, expanding the communications plan, and delivering on the objectives outlined in this report.



Client Name: Looe  
 Date Period: From: 01/09/2025 To 30/09/2025

Machine Number	Location	Total Transactions Count	Credit Card	Pre-Paid Credit	Service Fee	Processing Fee (Credit Card)	Processing Fee (Pre-Paid)
612130224153606	Seafront Ladies	2906	£801.30	£70.50	£15.00	£64.10	£0.71
612130224153552	Seafront Gents	731.7	£731.70	£60.90	£15.00	£58.54	£0.61
153614	Millpool Ladies New	5720	£1,626.00	£90.00	£15.00	£130.08	£0.90
53650	Millpool Gents New	5019	£1,420.80	£84.90	£15.00	113.664	0.849
		<b>14,377</b>	<b>£4,579.80</b>	<b>£306.30</b>	<b>£60.00</b>	<b>£366.38</b>	<b>£3.06</b>

Gross Amount £4,886.10  
 Billable Payments £4,579.80  
 Service Fee £60.00  
 Processing Fee £369.45  
 VAT £85.89  
 Total to Transfer **£4,064.46**

(£) Monthly Fee	£15.00
(%) Service Fee	8%
Total Machines	4
Price per a Use	£0.30

Client Name: Looe  
Date Period: From: 01/10/2025 To 31/10/2025

Machine Number	Location	Total Transactions Count	Credit Card	Pre-Paid Credit	Service Fee	Processing Fee (Credit Card)	Processing Fee (Pre-Paid)
612130224153606	Seafront Ladies	2881	£770.40	£93.90	£15.00	£61.63	£0.94
612130224153552	Seafront Gents	731.7	£697.20	£76.50	£15.00	£55.78	£0.77
153614	Millpool Ladies New	2930	£797.70	£81.30	£15.00	£63.82	£0.81
53650	Millpool Gents New	2959	£794.70	£93.00	£15.00	63.576	0.93
		9,502	£3,060.00	£344.70	£60.00	£244.80	£3.45

Gross Amount	£3,404.70
Billable Payments	£3,060.00
Service Fee	£60.00
Processing Fee	£248.25
VAT	£61.65
Total to Transfer	£2,690.10

(£) Monthly Fee	£15.00
(%) Service Fee	8%
Total Machines	4
Price per a Use	£0.30




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**Author:** Sharon Payne, Deputy Town Clerk

**Committee:** SAC 2nd December 2025

**Status:** PUBLIC

**Agenda Item** SAC 25-26/38 Deputy Clerk's Report

**Date:** 25th November 2025

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## Deputy Clerk's Report on Services, Assets & Community – November 2025

This report sets out actions taken by the Services, Assets & Community Committee, and provides any necessary update on other LTC assets or matters arising.

**Items in bold red require a decision from Committee members please.**

### 1. UPDATE ON ACTIONS FROM PREVIOUS MEETINGS

- **Polkirt Arcade** – We will complete a review of our annual Fire Risk Assessment on 3<sup>rd</sup> December 2025. Liskeard Property Management had outstanding works to complete - Interconnected fire alarm for the upstairs. We will check to ensure this has been completed. Gifts and Myths have moved out of this unit to a shop on Higher Market Street. Our tenant has retained the unit and has expanded their business offering; a new 'wellbeing centre' for Looe.
- **Looe Heritage Trail signs** – This project is in progress with a final design now with Nick Dellanno and Parc signs. We look forward to seeing the new signs delivered and installed.
- **Maintenance Plan** – Monthly plans prepared for period to the end of January 2026. Deputy Town Clerk to complete monthly plans for February 2026. See Point 2 in this report.
- **Hannafore Toilets** – The redundant water tank has been removed, a new cupboard has been installed and air vents have been fitted. See gallery below.
- **The Mariners Garden – Decision Required.** The Christmas Tree has been planted. A new boat has been delivered and the cleaning and maintenance team are working on a framework for

installation. Members of the SAC committee are asked to confirm the location of the new boat.  
**See point 6 below.**

- **Guildhall Toilets** – The Deputy Clerk met with our appointed architect; Robert Freer. A drainage design has commenced, but we await further information on drainage as Southwest Water won't allow rainwater from surrounding properties to be rerouted into the combined sewer.
- **Toilet Consumables Report** - see Appendix A. We have secured a reduction of £1.70 p/litre for hand soaps.
- **Patients Car Park Barrier** – Council resolved to select an intercom option for the barrier (SAC 25-26.23), this work is in progress.
- **The Old Vets** – Boundless Trust have signed the lease agreement for The Old Vets and work to update the interior and create a new location for Looe Community Meals is in progress.
- **Town CCTV** – Three new cameras have been installed on the seafront toilets.

## 1. CLEANING & MAINTENANCE TEAM

We are operating on our winter schedule. All facilities will be open daily from 9am-5pm. The facilities were open for extended hours on Friday 28<sup>th</sup> November for the Lantern Parade and will also be open later on Sunday 21<sup>st</sup> December for the annual Christmas Tractor Run. We would like to take this opportunity to thank our hard-working cleaning and maintenance team. They strive to offer a friendly, quality service in very difficult circumstances. Please see point 9 below for Christmas and New year opening times.

## 2. MAINTENANCE PLAN/SCHEDULE

The Monthly Maintenance Plan is a working document which we update at the end of each calendar month and Councillors can view this in Teams at:

[https://looe town council.sharepoint.com/:f:/s/TownCouncillors/Eh0rhzdilRMmUZbA6mxbJIBvG9yNmQmp\\_MfzzvSCKsq6w?e=eB35pB](https://looe town council.sharepoint.com/:f:/s/TownCouncillors/Eh0rhzdilRMmUZbA6mxbJIBvG9yNmQmp_MfzzvSCKsq6w?e=eB35pB)

See SAC.25-26/40.

## 3. SEAFRONT TOILETS

Are open for the winter. Looe Town Council have closed the walkway to the rear of the facilities for safety reasons. The council are preparing to put out a tender notice for a re-roof.

## 4. LIBRARY

Drainage works to the rear of the library and community hub are ongoing. We will need to make alterations to the guttering and this requires a scaffold. An update will be provided in due course.

## 5. LOOE LIBRARY ACCESSIBLE TOILET

A burst water pipe under the sink in the accessible toilet on Wednesday 6<sup>th</sup> August, caused significant water damage to the non-slip flooring in the accessible toilet (lifted) and to the carpet tiles in the upper part of the library. New flooring in the accessible toilet is complete. The Maintenance Supervisor is overseeing redecoration of the facility and we look forward to seeing it back at its best soon.

## 6. MARINERS GARDEN

**Decision Required.** Councillors are asked to confirm the location of the new boat to be installed at the Mariners garden. Please select option 1 or 2 below.

**Option 1:** Install the boat as a direct replacement for the previous boat (next to the bridge).

**Option 2:** Install the boat on the tarmac, beneath and alongside the Christmas tree.

## 7. MEMORIAL BENCHES

The admin officer has been working hard to complete a review of all LTC memorial benches. As part of this review, we have been able to offer two benches to people on our waiting list. We have identified a few more benches that are available and we will continue to offer these to names on the waiting list first. Please contact [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) if you would like to be added to the memorial bench waiting list.

## 8. ELECTRIC VEHICLE

The Garia Utility vehicle is back on the road. Please see separate report – SAC 25-26.43.1

## 9. CHRISTMAS AND NEW YEAR

Christmas and New Year toilet opening times. The towns toilet facilities will be open:

Christmas Eve: 1000 – 1600

Christmas Day: All Closed

Boxing Day: 1000-1600

27<sup>th</sup> – 30<sup>th</sup> December: 0900-1700 (Normal Hours)

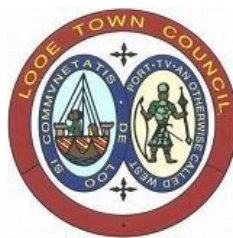
New Years Eve: 0900-0030

New Year's Day: 1000-1600

2<sup>nd</sup> January: 0900-1700 (Normal Hours)

## Gallery.





**Author:** Responsible Finance Officer  
**Committee:** Services, Asset & Community Committee (SAC)  
**Status:** Public  
**Agenda Item** SAC/25-26.39 Asset charging for the 2026-27 budget  
**Date:** 27.11.2025

1. **Purpose.** To consider the options of asset income generation levels for the financial period 2026-27 specifically relating to the toilet entry charging at the Seafront and Millpool facilities and the annual permit pricing for the Patient Car Park.
2. **Summary.** The aim is to maximise income generation from Council owned assets while remaining fair and proportionate for both residents and visitors. This report provides historical income figures and estimated income projections with a range of charging options for the 2026-27 budget.
3. **Current year to date & previous years financial positions.**

#### 3.1 Toilet entry income

	22/23	23/24	24/25	25/26 YTD
<b>Entry net income</b>	£11,422	£15,393	£27,783	£40,495

#### 3.2 Patient Car park income

	22/23	23/24	24/25	25/26 YTD
<b>annual income</b>	£2,268	£3,120	£2,995	£2,955

#### 4. Budget Options 2026-27

##### 4.1 Toilet entry

Months	Estimated M/P paying No. entries	Estimated S/F paying No. entries	gross income @30p	30p less charges	gross income @35p	35p less charges	gross income @40p	40p less charges	gross income @50p	50p less charges
Apr-26	6,984	8,568	£4,666	£4,152	£5,443	£4,844	£6,221	£5,537	£7,776	£6,921
May-26	7,360	8,080	£4,632	£4,122	£5,404	£4,810	£6,176	£5,497	£7,720	£6,871
Jun-26	10,405	11,573	£6,593	£5,868	£7,692	£6,846	£8,791	£7,824	£10,989	£9,780
Jul-26	15,351	14,186	£8,861	£7,886	£10,338	£9,201	£11,815	£10,515	£14,769	£13,144
Aug-26	20,999	17,598	£11,579	£10,305	£13,509	£12,023	£15,439	£13,741	£19,299	£17,176
Sep-26	15,266	5,110	£6,113	£5,440	£7,132	£6,347	£8,150	£7,254	£10,188	£9,067
Oct-26	5,308	4,892	£3,060	£2,723	£3,570	£3,177	£4,080	£3,631	£5,100	£4,539
Nov-26	1,000	100	£330	£294	£385	£343	£440	£392	£550	£490
Dec-26	1,000	100	£330	£294	£385	£343	£440	£392	£550	£490
Jan-27	1,250	200	£435	£387	£508	£452	£580	£516	£725	£645
Feb-27	2,300	1,400	£1,110	£988	£1,295	£1,153	£1,480	£1,317	£1,850	£1,647
Mar-27	3,700	3,800	£2,250	£2,003	£2,625	£2,336	£3,000	£2,670	£3,750	£3,338
<b>TOTAL</b>	<b>90,923</b>	<b>75,607</b>	<b>£49,959</b>	<b>£44,464</b>	<b>£58,286</b>	<b>£51,874</b>	<b>£66,612</b>	<b>£59,285</b>	<b>£83,265</b>	<b>£74,106</b>

Estimated level of income with estimated costs of 11%

##### 4.2 Patient Car Park

	a. remains the same	b. increase 2.9%	c. increase 5.9%	d. increase 8.8%	e. increase 11.8%	f. increase 14.7%
annual charge	£204	£210	£216	£222	£228	£234
daily approx cost to customer	£0.56	£0.58	£0.59	£0.61	£0.63	£0.64
monthly charge	£17.00	£17.50	£18.00	£18.50	£19.00	£19.50
net income	£170	£175	£180	£185	£190	£195
<b>total income for 18 spaces</b>	<b>£3,060</b>	<b>£3,150</b>	<b>£3,240</b>	<b>£3,330</b>	<b>£3,420</b>	<b>£3,510</b>

#### 5. Decision & Recommendation for 2026-27 budget from the SAC Committee

##### 5.1 Toilet entry

- Remain the same at .30p
- Increase to .35p
- Increase to .40p
- Increase to .50p
- Any other suggestion

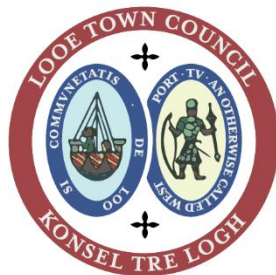
##### 5.2 Car Park annual permit

- Remain the same at £204
- Increase to £210
- Increase to £216
- Increase to £222
- Increase to £228
- Increase to £234
- Any other suggestion



## **6. Recommendation**

- 6.1 The Council provides three sets of free public toilets in addition to the two entry controlled facilities. With residents able to purchase a one-off resident access card and in recognition of the rising operational costs across all five toilet sites, it is recommended that the Committee approves an increase to .40 pence per entry for April 2026. This increase remains competitive with similar charging facilities elsewhere, while also supporting the increasing costs of delivery and maintenance.
- 6.2 The Patient Car Park has provided consistent income over recent years with a waiting list indicating strong demand. Permit holders can now also park for an additional hour each day, increasing the value of the permit. It is recommended that the annual permit charge from April 2026 be increased to £228.




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**Author:** Sharon Payne, Deputy Town Clerk

**Committee:** SAC 2nd December 2025

**Status:** PUBLIC

**Agenda Item** SAC 25-26/39.2 Toilet Charging – Comparator Towns Report.

**Date:** 24th November 2025

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1. **Purpose.** To provide Councillors with comparator towns toilet charging data.

2. **Decision Required.** Councillors are asked to review the Asset Charging report supplied by the RFO (SAC.25-26.39.1) and **RESOLVE** to recommend to Full Council:

- **Option a: Remain at 30p per entry;**
- **Option b: 5p increase to 35p per entry;**
- **Option c: 10p increase to 40p per entry;**
- **Option d: 20p increase to 50p per entry at the Seafront and Millpool facilities.**

3. **Comparator Towns.**

3.1. **Newquay Town Council.** Resolved to increase entry charges to 50p from 1<sup>st</sup> May 2023 at sites where charges are collected. See image 3.1a & b below.

3.1a.



#### Toilet Charges set to change from 01 May

The Environment & Facilities Committee debated heavily at its meeting in March the current entry toilets for the majority of toilets under Town Council ownership. Members felt that the current charge was no longer sufficient to meet the increased running costs to maintain the facilities.

The 20p charge has been in place since 2014 when the Council transferred the toilets from Cornwall Council and has never been reviewed or changed. However, since that time costs of running the toilets has increased steadily and until now this has cost has been absorbed. Members deliberated the matter at length and have taken the difficult decision to increase the charge from 20p to 50p on all sites where there is an entry fee, which is anticipated to come into effect from 01 May.

To coincide with this the Committee will also be looking at phasing in Contactless machines where possible to make it more convenient for the public who have reported to us that they carry less cash around as change as opposed to cards. This does not mean that contactless will be the only method however it will be an option for those who choose to use it.

Councillor Andy Hannan, Chairman of the Environment & Facilities Committee commented "I would like to remind residents of the very heavy use the toilets suffer over the busy summer period and that it is only fair that the welcomed visitors to our town should bear some of the extremely high costs incurred in keeping these facilities open all year round".

### 3.1b.

DISABLED TOILETS: Newquay does not operate a RADAR key scheme. Disabled toilets are normal pay toilets like all others.

The following toilets are run by Newquay Town Council and some of the public toilets in Newquay have a charge of 50p.

## List of Toilets in Newquay

- » **Chester Road** – TR7 2RX – CLOSED
- » **Esplanade** – TR7 1PS – Two unisex facilities and one accessible toilet including a baby change unit, and also outside showers for washing wet suits, etc. FREE.
- » **Fore Street** – TR7 1HB – Baby change unit in the ladies and the accessible toilet. 4 cubicles within the ladies toilets and 2 cubicles and 4 urinals within the gents. 50p charge applies.
- » **Narrowcliff** – TR7 2RR – 3 cubicles and 2 large urinals within the gents. One accessible toilet and 4 cubicles within the ladies toilet. 50p charge applies.
- » **Trenance Gardens** – TR7 2ES – Baby change unit in the accessible toilet and also an ADI unit fitted which helps blind/visually impaired people to navigate around the toilet. 1 cubicle and 3 urinals in the gents. 3 cubicles within the ladies. 50p charge applies.
- » **Watergate Bay** – TR8 4AA – 1 accessible toilet with baby changing unit. 3 cubicles and 4 urinals in gents. 4 cubicles in the ladies as well as a baby change unit. 1 unisex shower room and 1 female shower room. 50p charge applies for all toilets and separate charges for the showers.
- » **Killacourt/Trebarwith Crescent** – TR7 1DN – Baby change room located via the ladies facility. Gents has 4 urinals and 2 cubicles. Ladies has 5 cubicles. accessible toilet. 50p charge applies.
- » **Pentire Headland** – TR7 1PN – CLOSED
- » **Porth** – TR7 3NE – Baby change unit in the accessible toilet. Ladies has 4 cubicles. Gents has 3 cubicles and 3 urinals. FREE.
- » **Little Fistral/Towan Headland** – TR7 1HS – 1 accessible toilet. 1 unisex block with separate gents and ladies cubicles and one Elsan Point. FREE.

3.2. **Bude Town Council.** All toilet facilities are free with the exception of a 50p payment to use the beach showers.

3.3. **Fowey Town Council.** 40p per entry. See image 3.3a below.

3.3a.

### Town Quay Toilets

The Town Quay toilets are open during the day and are cleaned twice daily by the FTC contractors. There is a 40p charge, which goes a small way to finance the service. If you need to use the facilities please ensure that you leave them clean, that you wash your hands and you respect other people's space..

3.4. **Falmouth Town Council.** All toilets are free to use.

3.5. **St. Ives Town Council.** 40p per entry. See image 3.5a below.

3.5a.

During the summer season there are nine public conveniences open through out the town and in the winter season there are four, details are listed below. The toilets are usually open from dawn-to-dusk.

The town council is proud to provide good quality, clean toilets across the town.

- 1. West Pier (next to the Lifeboat Station)** Open all year\* | OPEN
- 2. Dove Street** (town centre, near the library) | OPEN
- 3. Smeaton's Pier** (Lighthouse Pier) Seasonal | OPEN
- 4. Longstone Cemetery** (Carbis Bay) Open all year\* | OPEN
- 5. Porthminster** (above Porthminster Beach) Seasonal | OPEN
- 6. St Ives Brewery** – privately managed (by the main car park above the town) Seasonal | OPEN
- 7. Sloop Car Park (behind the Sloop Inn)** | OPEN
- 8. Porthmeor Car Park** – privately managed (above Porthmeor Beach) Seasonal | OPEN
- 9. Porthgwidden** (above Porthgwidden Beach) Seasonal | OPEN

\*Except Christmas Day

#### **Accessible Toilets**

These may be found at West Pier [RADAR key required], Porthminster, the Sloop Car Park, Porthmeor and Porthgwidden (Seasonal).

#### **Why Pay 40p for a Pee?**

As a busy seaside town, we believe it's essential to keep St Ives' seven sets of toilets open, clean and a pleasure to use. But that costs money – around £300,000 a year. Which means that nearly £1 in every £5 paid by St Ives residents in Council Tax goes towards toilet maintenance.

We think it's fair that the cost is shared.

Every penny that we charge for use of these loos helps maintain and improve our toilets, and fund future plans for the town to benefit everyone who lives and visits here. We promise that your 40p will be well spent.

**3.6. Padstow. Toilet facilities are mostly free. There is a charge of 50p per entry for Trevone Head. See images 3.6a and 3.6b below.**

3.6a.

#### **Public Conveniences In Trevone**

There are public toilets in Trevone which are maintained by Trevone Bay Stores (01841 520275).

These toilets require 50p to enter with ladies, gents, disabled and baby changing facilities available.

During quieter months the facility may close some sections, but aim to keep the disabled toilet available and maintained for everyone to use.

3.6b.



4. **Officer Recommendation.** Select Option 2c above; 10p increase to 40p per entry at the Seafront and Millpool facilities from 1<sup>st</sup> April 2026. We have reviewed comparator towns and it's the officer's belief that 40p per entry is acceptable. The town's toilet facilities are costing the local taxpayer approximately £212,000 per year (budget 2025-26). An increase to 40p entry fee at the Seafront and Millpool facilities will help offset some of this cost. Residents with a PL13 postcode can continue to use our 'Residents Card' which is available at Looe Library and Community Hub for a one-off cost of £5 (allows 30 free entries to charging facilities per month).