

**LOOE TOWN COUNCIL
KONSEL TRE LOGH**

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF.
Telephone: 01503 262255
VAT Reg: 381 5093 50



**Members of the Services, Assets and Community Committee
Looe Town Council**

26th November 2025

Dear Councillors

You are hereby summoned to attend a meeting of the Services, Assets & Community Committee, convened by the Town Clerk for the purpose of transacting the following business.

This meeting will be held at Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

Tuesday 2nd December 2025 at 6.00pm

Yours faithfully

**Sam White
Looe Town Clerk**

Please note that this meeting is open to members of the public. If you would like information about attending a meeting or how to ask a question please email enquiries@looetowncouncil.gov.uk or ring 01503 262255

Looe Town Council
Meeting of Services, Assets & Community Committee
Tuesday 2nd December 2025 at 6.00pm



AGENDA

	Welcome	
SAC/25-26/31	To Receive Apologies for Absence and reasons given. To receive and consider for approval, apologies for absence and reasons given.	
SAC/25-26/32	To Receive Declarations of Interest / Request for dispensations To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate. Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with the Council's Code of Conduct.	2 mins
	Public Participation	
SAC/25-26/33	To receive representations from members of the public in respect to the business on the agenda ¹ .	15 mins
SAC/25-26/34	To Resolve to approve the minutes of the previous meeting of the Services & Assets & Community Committee held on 23rd September 25.	2 mins
SAC/25-26/35	To receive questions on report from the Library Supervisor.	5 mins
SAC/25-26/36	To receive questions on report from the Content and Communications Officer.	5 mins
SAC/25-26/37	To receive questions on report from the Finance Officer.	5 mins
SAC/25-26/38	To receive questions on report from the Deputy Clerk and Resolve any necessary actions to be taken.	15 mins
SAC/25-26/39	To review and approve asset charging for the budget 2026-27 <ul style="list-style-type: none"> • RFO report. • Comparator Towns Report. 	10 mins
SAC/25-26/40	To review Maintenance Schedule plan & progress made.	5 mins
SAC/25-26/41	To Note correspondence received for information only.	2 mins
SAC/25-26/42	Exclusion of members of the press and public. To consider passing the following resolution(s). "In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed."	2 mins
SAC/25-26/43	Confidential items for discussion <ul style="list-style-type: none"> • Electric Vehicle Report • Seafront Toilet Roof • Budget Recommendations 	15 mins
SAC/25-26/44	Date of the next meeting: Tuesday 14 th April 2026.	

1 Please note that this meeting is open to members of the public. If you would like to attend, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255. In accordance with Looe Town Council Standing orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.