

LOOE TOWN COUNCIL

KONSEL TRE LOGH



Services, Assets and Community Committee Meeting Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

Date: 10th June 2025

Time: 6pm

PRESENT: Cllr Jon Holmes (JH) - Chair
Cllr Stephen Remington - Mayor (SR)
Cllr Chris Harwood (CH)
Cllr Mark Pughe (MPU)

IN ATTENDANCE: Sam White – Town Clerk (TC)
Sharon Payne – Deputy Clerk (DC)
Donna Folland – Admin Officer (AO)

Members of the Public: 1

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome The Chair, Cllr Jon Holmes welcomed everyone to the meeting.	
SAC/25-26/01.	To Receive Apologies for Absence and reasons given. To receive and consider for approval, apologies for absence and reasons given.	

	It was agreed to accept Apologies for absence from Cllr James Lundy (JL), Cllr Jamie Pearn – Deputy Mayor(JP) and Cllr Michala Powell (MP). Cllr Jasper Graham-Jones (JGJ) was absent.	
SAC/25-26/02.	To Receive Declarations of Interest / Request for dispensations. To receive any declarations of interest. To resolve to grant dispensations where appropriate. None received.	
Public Participation		
SAC/25-26/03.	To Receive representations from members of the Public in respect to the business on the Agenda. 1 member of public present.	
SAC/25-26/04.	To Resolve to approve the minutes of the previous meeting of the Services, Assets & Community Committee held on 14th April 2025. It was agreed to approve the Minutes of the Services, Assets & Community Committee at the next Full Council meeting to be held on 17th June 2025, as not enough Cllrs were present.	
SAC/25-26/05.	To Receive questions on the report from the Library Supervisor. The Library Supervisor's newsletter was circulated and noted.	
SAC/25-26/06.	To Receive questions on report from the Content and Communications Officer. The Content and Communications Officer's report was circulated and noted. Cllrs' questions will be forwarded to the Content and Communications Officer.	

SAC/25-26/07.	To Receive questions on the report from the Responsible Finance Officer. The Responsible Finance Officer's report was circulated and noted.	
SAC/25-26/08.	To Receive questions on report from the Deputy Clerk and Resolve any necessary actions to be taken including; 1. Purchase of a replacement Boat style planter for the Mariners Garden. The Deputy Clerk's report was circulated and noted. The Deputy Clerk gave an overview of her report. It was RESOLVED to purchase a 7 & ½ foot blue boat style garden Planter from Otter Boats for delivery at a cost of £510 from CIL funds. Proposed by Cllr Jon Holmes and seconded by Cllr Stephen Remington. All in favour.	
SAC/25-26/09.	To Review Maintenance Schedule plan & progress made. The Maintenance Schedule was circulated and noted.	
SAC/25-26/010.	Report from Looe's Loos working group. The report from the Looe's Loos working group was circulated and noted. The Deputy Clerk gave an overview of the report.	
SAC/25-26/011.	To note correspondence received for information only. None received.	
SAC/25-26/012.	Exclusion of members of the press and public. To consider passing the following resolution(S). "In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the	

	consideration of the following matter due to the confidential nature of the business to be discussed.” Not required.	
SAC/25-26/013.	Confidential items for discussion. • None.	
SAC/25-26/014.	Date of Next Meeting: 23 rd September 2025	
	Meeting Closed at: 6:23pm	