

**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF.  
Telephone: 01503 262255  
VAT Reg: 381 5093 50



**Members of the Services, Assets and Community Committee**  
**Looe Town Council**

16th September 2025

Dear Councillors

You are hereby summoned to attend a meeting of the Services, Assets & Community Committee, convened by the Town Clerk for the purpose of transacting the following business.

This meeting will be held at Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

**Tuesday 23<sup>rd</sup> September 2025 at 6.00pm**

Yours faithfully

**Sam White**  
**Looe Town Clerk**

Please note that this meeting is open to members of the public. If you would like information about attending a meeting or how to ask a question please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255

**Looe Town Council**  
**Meeting of Services, Assets & Community Committee**  
**23<sup>rd</sup> September 2025 at 6.00pm**



**AGENDA**

	<b>Welcome</b>	
<b>SAC/25-26/15</b>	<b>To Receive Apologies for Absence and reasons given.</b> To receive and consider for approval, apologies for absence and reasons given.	
<b>SAC/25-26/16</b>	<b>To Receive Declarations of Interest / Request for dispensations</b> To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate. Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with the Council's Code of Conduct.	2 mins
	<b>Public Participation</b>	
<b>SAC/25-26/17</b>	To receive representations from members of the public in respect to the business on the agenda <sup>1</sup> .	15 mins
<b>SAC/25-26/18</b>	To Resolve to approve the minutes of the previous meeting of the Services & Assets & Community Committee held on 10th June 25.	2 mins
<b>SAC/25-26/19</b>	To receive questions on report from the Library Supervisor.	5 mins
<b>SAC/25-26/20</b>	To receive questions on report from the Content and Communications Officer.	5 mins
<b>SAC/25-26/21</b>	To receive questions on report from the Responsible Finance Officer.	5 mins
<b>SAC/25-26/22</b>	To receive questions on report from the Deputy Clerk and Resolve any necessary actions to be taken.	15 mins
<b>SAC/25-26/23</b>	To receive a report on the Patients Car Park Barrier and Resolve to select option 5a, 5b or 5c from the report.	10 mins
<b>SAC/25-26/24</b>	To review Maintenance Schedule plan & progress made.	5 mins
<b>SAC/25-26/25</b>	To receive a report from Looe's Loos working group.	5 mins
<b>SAC/25-26/26</b>	To receive questions on report from Town Clerk regarding Looe Boating Lake	5 mins
<b>SAC/25-26/27</b>	To Note correspondence received for information only.	2 mins
<b>SAC/25-26/28</b>	<b>Exclusion of members of the press and public.</b> To consider passing the following resolution(s). "In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during the consideration of the following matter due to the confidential nature of the business to be discussed."	2 mins
<b>SAC/25-26/29</b>	<b>Confidential items for discussion</b> <ul style="list-style-type: none"> <li>• CCTV Extension Proposal</li> </ul>	5 mins
<b>SAC/25-26/30</b>	Date of the next meeting: Tuesday 2 <sup>nd</sup> December 2025.	

1 Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255. In accordance with Looe Town Council Standing orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.