

LOOE TOWN COUNCIL

KONSEL TRE LOGH



Full Council Meeting Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

Date: 25th November 2024

Time: 6:00pm

PRESENT:

- Cllr Tony Smith - Mayor (TS)
- Cllr Stephen Remington - Deputy Mayor (SR)
- Cllr Simon Barker (SB)
- Cllr Jasper Graham-Jones (JGJ)
- Cllr Martin Gregory (MG)
- Cllr Jon Holmes (JH)
- Cllr James Lundy (JL)
- Cllr Jamie Pearn (JP)
- Cllr Michala Powell (MP)
- Cllr Armand Toms (AT)

IN ATTENDANCE: Lynda Powell (TC)

Members of the Public: 4

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome The Mayor, Cllr Tony Smith welcomed everyone to the meeting.	
FC24/25.75	To Receive Apologies for Absence and the reasons given.	

	<p>It was RESOLVED to accept the apologies and the reasons given by Cllr Chris Harwood and Cllr Stuart Haresnape.</p> <p>Proposed by Cllr Armand Toms and seconded by Cllr Stephen Remington. All in favour.</p>	
FC24/25.76	<p>To Receive Declarations of Interest.</p> <p>Cllr Armand Toms declared an interest in matters pertaining to Cornwall Council, Looe Development Trust, and Looe Harbour Commissioners.</p>	
FC24/25.77	<p>Public Participation. To receive representations from members of the public in respect to the business on the agenda.</p> <p>There were 4 members of the public present. 2 members of the public asked questions.</p> <p>The Clerk and Cllr Tony Smith responded to questions from members of the public. One question was referred to the RFO.</p> <p>Cornwall Councillors Updates. The reports from Cornwall Councillors Armand Toms and Jim Candy were noted.</p>	RFO
FC24/25.78	<p>Minutes.</p> <p>It was RESOLVED to approve the Minutes of the Full Council meeting held on 21st October 2024. Proposed by Cllr Tony Smith and seconded by Cllr Stephen Remington.</p> <p>All in favour.</p> <p>It was RESOLVED to approve the Minutes of the Services, Assets and Community Committee held on 7th October 2024. Proposed by Cllr Jon Holmes and seconded by Cllr Stephen Remington.</p> <p>5 in favour /5 abstained as not present.</p>	

FC24/25.79 1.

Council Committees and Working Groups

The Services, Assets and Community Committee report was noted. The following Committee recommendations were considered.

Cllr Michala Powell left the room before 79.1a was discussed.

- a. The quotes for the gardening contract at Hannafore were discussed.

It was **RESOLVED** to adopt the quote from the Casual Gardening Company for maintaining the hedge and flower beds at Hannafore.

Proposed by Cllr Simon Barker and seconded by Cllr Martin Gregory.

Carried 8 for/ 1 abstention.

Cllr Michala Powell returned to the Council Chamber.

- b. It was **RESOLVED** to increase toilet charging at the Seafront and Millpool Toilets from 20p to 30p from the 1st April 2025.

Proposed by Cllr Jon Holmes and Seconded by Cllr James Lundy.

Carried 7 for / 2 against. 1 abstention

There was a discussion about the procedure for considering committee recommendations. The Clerk advised that Committee recommendations should be debated as the first proposal but if the recommendation was rejected other proposals could then be considered. The Chair of the Services, Assets and Committee reminded Councillors that they were welcome to attend any committee meetings.

<p>FC24/25.79.2</p>	<p>Finance and Strategy Committee The Finance and Strategy Committee report was noted. The following Committee recommendations were considered.</p> <p>a) It was RESOLVED to approve the revised Scheme of Delegation and Terms of Reference. Proposed Cllr Simon Barker, Seconded Cllr Jasper Graham-Jones.</p> <p>All in favour.</p> <p>b) It was RESOLVED to approve an amendment to the staff handbook as well as staff and Councillor training to comply with the Worker Protection Act 2023.</p> <p>Proposed Cllr Simon Barker, Seconded Cllr Stephen Remington.</p> <p>All in favour.</p>	<p>TC</p> <p>TC</p>
<p>FC24/25.79.2</p>	<p>Planning Committee Report Cllr James Lundy gave a brief overview for members of the public as the report had not been uploaded to the website ahead of the meeting.</p>	
<p>FC24/25.80</p>	<p>Mayor and Deputy Mayor. This report was received and noted. There were no questions.</p>	
<p>FC24/25.81</p>	<p>Clerk’s Report This report was received and noted. There were no questions.</p>	
<p>FC24/25.82</p>	<p>Housing Allocation Councillors discussed a proposal from Lanteglos-By-Fowey Parish Council suggesting changes to the housing allocation. This proposal would provide additional opportunities for people with a local connection to apply for housing in their parish/town.</p> <p>There was a discussion about how difficult it was for people with a local connection, particularly working people to access affordable housing. It was agreed that this was a complex issue and it would be helpful to form a task and finish group to discuss this issue in detail.</p>	

	<p>It was RESOLVED that a task and finish group would meet, discuss the issue and make a recommendation to Full Council. The membership to comprise of Cllr Armand Toms, Cllr Jamie Pearn, Cllr Michala Powell and Cllr Jasper Graham-Jones.</p> <p>Proposed by Cllr Stephen Remington, seconded by Cllr Michala Powell.</p> <p>All in favour.</p>	<p>Cllrs Toms, Pearn, Powell and Graham-Jones.</p>
<p>FC24/25.83</p>	<p>Reform of the Bathing Water Quality Regulation.</p> <p>Councillors discussed the need to consult with water users, Looe Marine Conservation Group and East Looe Town Trust before completing the questionnaire.</p> <p>It was RESOLVED that Cllr Martin Gregory would consult with water users, conservation groups and organisations in the town. Cllr Gregory would circulate answers to the questionnaire to all Councillors ahead of submission.</p> <p>Proposed by Cllr Martin Gregory, seconded by Cllr Simon Barker.</p> <p>All in favour</p>	<p>Cllr Gregory</p>
<p>FC24/25.84</p>	<p>Creative Looe</p> <p>Cllr Stephen Remington introduced his report and explained that this was a new group formed to support creativity in the town.</p> <p>It was RESOLVED that</p> <ul style="list-style-type: none"> a) The Council would support Creative Looe for the next 12 months with officer time for minute taking, the use of the Council offices for meetings and occasional use of the office printer and other general low-cost admin support. b) That Cllr Stephen Remington would be the Council representative on the Creative Looe group and report back to Council on progress. 	

	<p>Proposed Cllr Jon Holmes, seconded Cllr Martin Gregory</p> <p>All in favour.</p>	
FC24/25.85	<p>We Are of This Place Project</p> <p>Cllr Jon Holmes provided a verbal update on this project which has emerged from the successful Smugglers Way Project (a way marked walking route along the Looe, Liskeard valley). Cllr Holmes has continued to attend meetings and the group are planning a festival of events throughout April 2025 along the Looe – Liskeard valley. It was noted that the Smugglers Way and this project are successfully supporting town and parish councils to work collaboratively.</p> <p>Cllr Holmes agreed to circulate the minutes of the last meeting of the group.</p>	Cllr Holmes
FC24/25.86	<p>Exclusion of members of the press and public</p> <p>In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters:</p> <p>Proposed Cllr Tony Smith, Seconded Cllr Stephen Remington.</p> <p>All in favour.</p> <p>It was RESOLVED to exclude the public and press to discuss a draft tender document for land adjacent to the Library and Heads of Terms for leasehold transfer of part of the Millpool car park for a wheeled sports facility due to the nature of the business being confidential.</p> <p>A) Draft Tender Document</p> <p>It was RESOLVED that the Deputy Clerk should</p> <p>a) Seek advice on useage classes for land adjacent to the library.</p> <p>b) Include in tender documentation details of the planning constraints and history of the site.</p>	

	<p>c) Consider if the vacant vets building could support the delivery of Council services.</p> <p>d) Seek advice on rental income for the whole site.</p> <p>Proposed Cllr Tony Smith, Seconded Cllr Martin Gregory. All in favour.</p> <p>B) Heads of Terms for leasehold transfer of part of the Millpool car park for a wheeled sports facility.</p> <p>Councillors discussed the risks and liabilities associated with the Heads of Terms.</p> <p>It was RESOLVED to reject the Heads of Terms.</p> <p>Proposed Cllr Martin Gregory, Seconded Cllr Jon Holmes.</p> <p>3 in favour/4 against/2 abstentions. Not carried.</p> <p>A recorded vote was requested.</p> <p>Cllrs Martin Gregory, Jon Holmes and James Lundy in favour. Cllrs Stephen Remington, Simon Barker, Jamie Pearn and Jasper Graham Jones against. Cllrs Tony Smith and Michaela Powell abstained.</p> <p>It was RESOLVED to defer a decision about the Heads of Terms to allow for a discussion with Looe Development Trust (LDT) and seek clarification from Cornwall Council in regard to subletting, nuisance and the inclusion of a 25-year break clause. It was agreed that the following Councillors would meet with LDT Cllr Holmes, Barker and Powell.</p> <p>Proposed Cllr Martin Gregory, Seconded Cllr Jon Holmes.</p> <p>9 for /1 against. Carried.</p> <p>C) Committee Resolutions</p>	
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	It was agreed that time should be allowed for the Committee Chair to introduce the recommendation and for Councillors to debate before a vote is taken on a Committee recommendation.	
FC24/25.87	Date of Next Meeting: Monday 27th January 2025	
	Meeting Closed at: 19:50 pm	

Signed:

Date:

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