



LOOE TOWN COUNCIL

KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF.

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**Members of the Finance and Strategy Committee
Looe Town Council**

12th November 2024

Dear Councillors

You are hereby summoned to attend a meeting of the Finance and Strategy Committee, Looe Town Council for the purpose of transacting the following business.

This meeting will be held at Council Chambers, Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

Monday 18th November 2024 at 6.00pm

Yours faithfully

A handwritten signature in blue ink that reads "L Powell".

Lynda Powell
Looe Town Clerk

Meeting of the Finance and Strategy Committee Looe Town Council
Monday 18th November 2024 at 6.00pm



AGENDA

	Welcome	
FAS/24-25/27	To Receive Apologies for Absence To receive, and consider for approval, apologies for absence and reasons given.	2 mins
FAS/24-25/28	To Receive Declarations of Interest Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with the Council's Code of Conduct.	
FAS/24-25/29	To Receive Questions from members of the public¹ To receive representations from members of the public in respect to the business on the agenda. ¹	15 mins
FAS/24-25/30	Finance and Strategy Committee Minutes To resolve to approve the minutes of the previous meeting of the Finance and Strategy Committee held on 16 th September 2024	2 mins
Policy and Strategy		
FAS/24-25/31	To receive an update report from the Clerk	5 mins
FAS/24-25/32	Scheme of Delegation and Terms of Reference To resolve to recommend to Full Council the revised scheme.	5 mins
FAS/24-25/33	Safeguarding Policy To resolve to recommend to Full Council the revised Safeguarding Policy.	5 mins
FAS/24-25/34	The Worker Protection Act 2023 To resolve to recommend to Full Council a revision to the Staff Handbook to comply with a new positive duty for councils (employers) to prevent sexual harassment in the workplace which came into effect on 26th October 2024.	5 mins
FAS/24-25/35	2025/6 Action Plan To consider the first draft of the action plan.	10 mins
Finance		
FAS/24-25/36	To receive an update report from the RFO	5 mins
FAS/24-25/37	To receive the following reports and resolve to approve: 1) Bank reconciliations September & October 2024 2) Previous Supplier payments	5 mins

¹ In accordance with Looe Town Council Standing Orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting. enquiries@looetowncouncil.gov.uk

FAS/24-25/38	To receive the following reports and resolve to approve 1) Expenditure reports September & October 2024 2) BACS payments due 18 th November 2024	5 mins
FAS/24-25/39	To receive and note a report on Income v Expenditure 2024-25	5 mins
FAS/24-25/40	To receive the first draft of the Budget for 2025-26 along with Looe Tax Base & Forecast for 2024-25.	10 mins
FAS/24-25/41	Community Grant Application To consider an application from Cornwall Air Ambulance.	5 mins
FAS/24-25/42	Part 2 - Exclusion of members of the press and public. In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters: none	2 mins
FAS/25-24/43	Date of the next meeting: Monday 9th December 2024	