

LOOE TOWN COUNCIL

KONSEL TRE LOGH



Full Council Meeting Minutes

Held in

The Council Chamber, Looe Library and Community Hub, The Millpool, Looe

On 5th August 2024 at 6.00pm

PRESENT: Cllr Tony Smith - Mayor (TS)
Cllr Stephen Remington - Deputy Mayor (SR)
Cllr Martin Gregory (MG)
Cllr Jon Holmes (JH)
Cllr Simon Barker (SB)
Cllr James Lundy (JL)
Cllr Michala Powell (MP)
Cllr Chris Harwood (CH)
Cllr Jamie Pearn (JP)

IN ATTENDANCE: Lynda Powell – Town Clerk (TC), Donna Folland Admin (AO)

Members of the Public: 4 members of the public were present.

Agenda Item	Discussion/Outcome/Decision	Action/Follow up
	Welcome The Mayor, Cllr Tony Smith welcomed everyone to the meeting. The Mayor informed the meeting of the recent death of David Bryan who was a Town Councillor and elected Mayor. The funeral will be held on 20 th August 2024. The mayoral chains will be made available to be placed on the coffin.	
FC 42	To Receive Apologies for Absence and reasons given. It was RESOLVED to accept the apologies and the reasons given from Cllr Armand Toms (AT) and Cllr Stuart Haresnape (SH). Proposed by: Cllr Stephen Remington and seconded by Cllr Chris Harwood. All in favour.	

	Cllr Jasper Graham-Jones (JGJ) was absent.	
FC 43	<p>To Receive Declarations of Interest.</p> <p>None were declared.</p>	
FC 44	<p>Public Participation. To receive representations from members of the public in respect to the business on the agenda.</p> <p>There were four members of the public present.</p> <p>A member of the public raised concerns with parking and Campervans around Hannafore and whether the Kiosk has a music license for events it holds. They also reported that there was a broken railing by the viewing point. The Clerk informed the meeting that LTC holds a music license for the town, which businesses can apply for permission to use. The clerk will check the Kiosk has a license .</p> <p>Another member of the public raised a concern regarding lack of advertising on facebook for Council meetings. The Chair noted that the council fulfils its legal obligations for notice of meetings on the website and notice boards.</p> <p>Cornwall Councilor Updates. To receive and note written reports from Cornwall Councillors Armand Toms and Jim Candy and ask questions on the content.</p> <ol style="list-style-type: none"> 1. A written report from Cllr Toms circulated and noted. The Clerk asked Councillors to contact Cllr Toms if they had any questions that they would like to raise with South West Water. 2. A written report from Cllr Candy was circulated and noted. Cllr Candy read through the report and apologised for the delay in submitting. 	TC to check music license application.
FC 45	<p>Minutes. To receive and resolve to adopt the minutes of the Full council meeting held on the 17th June 2024 and the Finance and Strategy Meeting held on the 13th May 2024.</p> <ol style="list-style-type: none"> 1. It was RESOLVED to approve the Minutes of the Full Council meeting held on 17th June 2024. Proposed by Cllr Stephen Remington and seconded by Cllr Simon Barker. Carried 8 for /1 abstention not present at previous meeting. 2. It was RESOLVED to approve the Minutes of the Finance and Strategy Meeting held on 13th May 2024. 	

	<p>Proposed by Cllr Simon Barker and seconded by Cllr Martin Gregory. Carried 4 for by those present at the meeting.</p>	
<p>FC 46</p>	<p>Council Committees and Working Groups:</p> <ol style="list-style-type: none"> 1. To receive a report from the Planning Committee and note resolutions. <ol style="list-style-type: none"> a) Appointment of Planning consultant. To consider a report from the Chair of the Planning committee to appoint a consultant to represent the Council in relation to the planning application Land to the West of Kimler’s Way PA23/09844. <p>A written report from the Planning Committee was circulated and noted.</p> <p>It was RESOLVED to agree in principle to appoint a Planning Consultant to represent LTC at a maximum cost of £2,500. Proposed by Cllr James Lundy and seconded by Cllr Simon Barker. All in favour.</p> <ol style="list-style-type: none"> 2. To receive a report from the Services, Assets and Community Committee, note resolutions and recommendations to: <ol style="list-style-type: none"> a) Remove the double waste bin at the Goonwartha/Tregarick Junction and purchase a dog poo bin. <p>A written report from the Services, Assets and Community Committee was circulated and noted.</p> <p>It was RESOLVED to remove the double waste bin and replace it with a dog waste bin.</p> <p>Proposed by Cllr John Holmes and seconded by Cllr Tony Smith. All in favour.</p> <ol style="list-style-type: none"> b) That the Town Council sign a license with Cornwall Council to use and maintain the wooden structure near the entrance to Kilminorth Woods for the purposes of providing information about the Smugglers Way Walk. <p>It was RESOLVED to sign a license with Cornwall Council to use and maintain the wooden structure near the entrance to Kilminorth Woods to provide information regarding the Smugglers Way Walk.</p>	

	<p>Proposed by Cllr John Holmes and seconded by Cllr Martin Gregory. All in favour.</p> <p>3. To receive a report from the Finance and Strategy Committee, note resolutions and recommendation to:</p> <p>a) Resolve to adopt the Social Media and Publicity Policy.</p> <p>A written report from the Finance and Strategy Committee and a copy of the Social Media and Publicity Policy were circulated and noted.</p> <p>It was RESOLVED adopt the Social Media and Publicity Policy.</p> <p>Proposed by Cllr Simon Barker and seconded by Cllr Chris Harwood. All in favour.</p> <p>4. To receive a report from the Business and Learning Working Group.</p> <p>A written report from the Business and Learning Working Group was circulated and noted.</p>	
FC 47	<p>Clerks Report. To receive a report from the Town clerk outlining actions taken following the meeting held on the 17th June 2024.</p> <p>A written report from the Clerk was circulated and noted.</p> <p>The Clerk gave an update on the progress of the Skatepark and the additional Security Patrols in the Town.</p> <p>The Christmas Lantern Parade will take place on 29th November 2024 finishing at the Seafront enabling participants to gather in a large safe space for the carol concert and light switch on. Enhancement of the Christmas lights is being explored. The cost of a short firework display is £1,000. Welcome to Looe and Polperro (WLP) have agreed to contribute £500 towards the cost. The Chair thanked WLP for their contribution..</p> <p>The Deputy Clerk has been appointed and will start on 2nd September 2024. The Chair thanked the team involved in the recruitment process.</p>	
FC 48	<p>Flyposting Policy. To resolve to approve the policy.</p> <p>The Flyposting Policy was circulated and noted.</p>	

	<p>It was RESOLVED to approve the Policy and template letters. Proposed by Cllr James Lundy and seconded by Cllr Stephen Remington. All in favour.</p>	
FC 49	<p>Street Marshal. To consider a report regarding provision for summer 2024.</p> <p>A written report was circulated and noted. Discussion ensued and consideration of costs and options for alternative future provision, road improvements explored. It was RESOLVED not to recruit a Street Marshal for the remainder of the season.</p> <p>Proposed by Cllr Martin Gregory and seconded by Cllr John Holmes. All in favour.</p> <p>It was RESOLVED to consider options developed with the Business Form for potential solutions for 2025 by end October 2024.</p> <p>Proposed by Cllr Stephen Remington and seconded by Cllr Martin Gregory. All in favour.</p>	
FC50	<p>Community Grants/Donations. To consider application for grants.</p> <p>a) Christmas Lights</p> <p>It was RESOLVED to award a grant of £1,500 to Looe Development Trust towards the Looe annual lighting display.</p> <p>Proposed by Cllr Martin Gregory and seconded by Cllr Stephen Remington. All in favour.</p>	
FC51	<p>Exclusion of members of the press and public.</p> <p>Exclusion of the Press and Public. Standing Order 3d. The Town Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p>	
	<p>Date of Next Meeting: Monday 9th September 2024</p>	
	<p>Meeting Closed at: 6:48pm</p>	

Signed:

Date: