



**LOOE TOWN COUNCIL**

**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF.

Telephone: 01503 262255

VAT Reg: 381 5093 50

**Members of the Finance and Strategy Committee  
Looe Town Council**

10<sup>th</sup> September 2024

Dear Councillors

You are hereby summoned to attend a meeting of the Finance and Strategy Committee, Looe Town Council for the purpose of transacting the following business.

This meeting will be held at Council Chambers, Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

**Monday 16<sup>th</sup> September 2024 at 6.00pm**

Yours faithfully

A handwritten signature in blue ink that reads "L Powell".

**Lynda Powell  
Looe Town Clerk**

**Meeting of the Finance and Strategy Committee Looe Town Council**  
**Monday 16<sup>th</sup> September 2024 at 6.00pm**



**AGENDA**

	<b>Welcome</b>	
<b>FAS/24-25/12</b>	<b>To Receive Apologies for Absence</b> To receive, and consider for approval, apologies for absence and reasons given.	2 mins
<b>FAS24-25/13</b>	<b>To Receive Declarations of Interest</b> Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with the Council's Code of Conduct.	
<b>FAS/25-24/14</b>	<b>To Receive Questions from members of the public<sup>1</sup></b> To receive representations from members of the public in respect to the business on the agenda. <sup>1</sup>	15 mins
<b>FAS/25-24/15</b>	<b>Finance and Strategy Committee Minutes</b> To resolve to approve the minutes of the previous meeting of the Finance and Strategy Committee held on 25 <sup>th</sup> July 2024	2 mins
<b>Finance</b>		
<b>FAS/25-24/16</b>	<b>To receive an update report from the RFO</b>	5 mins
<b>FAS/25-24/17</b>	<b>To receive the following reports and resolve to approve:</b> 1) Bank reconciliations July and August 2024 2) Previous Supplier payments	5 mins
<b>FAS/25-24/18</b>	<b>To receive the following reports and resolve to approve</b> 1) Expenditure reports July and August 2024 2) BACS payments due on 16 <sup>th</sup> September 2024	5 mins
<b>FAS/25-24/19</b>	<b>To receive and note Year End Income v Expenditure 2023-24 &amp; Reserves</b>	5 mins
<b>FAS/25-24/20</b>	<b>To receive and note a report on Income v Expenditure 2024-25</b>	5 mins
<b>Policy and Strategy</b>		
<b>FAS/25-24/21</b>	<b>To receive an update report from the Clerk</b>	5 mins
<b>FAS/25-24/22</b>	<b>Financial Regulations 2024</b> To resolve to recommend to Full Council the new model Financial Regulations.	10 mins
<b>FAS/25-24/23</b>	<b>Marketing and Communications Plan</b> A receive a report from Cllr Stephen Remington	
<b>FAS/25-24/24</b>	<b>Policy Review</b> 1. To review and resolve to recommend to Full Council a new Training and Development Policy.	10 mins

<sup>1</sup> In accordance with Looe Town Council Standing Orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting. [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk)

<b>FAS/25-24/25</b>	<b>Part 2 - Exclusion of members of the press and public.</b> In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters:  To consider quotes received for improvements to the parking area adjacent to the library.	2 mins
<b>FAS/25-24/26</b>	<b>Date of the next meeting: Monday 18<sup>th</sup> November 2024</b>	