

**LOOE TOWN COUNCIL  
KONSEL TRE LOGH**



MINUTES OF THE Finance and Strategy Committee

Meeting held on 25th July 2024 at 6pm

**PRESENT:** Cllr Simon Barker (SB)  
Cllr Stephen Remington (SR)  
Cllr Jamie Pearn (JP)

**IN ATTENDANCE:** Lynda Powell – Town Clerk (TC)  
Fiona Wilkes-Jones – Responsible Financial Officer (RFO)

1 member of the public

	<b>Welcome</b>	<b>ACTIONS</b>
	The Chair welcomed Cllr Pearn to his first meeting of the Finance and Strategy Committee.	
<b>FAS/24-25/1</b>	<p><b>To Receive and Accept Apologies</b></p> <p>Apologies for absence were received from Cllr Martin Gregory and Cllr Tony Smith.</p> <p>It was RESOLVED to accept apologies and the reasons given. Proposed by Cllr Remington, seconded Cllr Simon Barker. All in favour.</p>	
<b>FAS/24-25/2</b>	<p><b>To Receive Declarations of Interest</b></p> <p>none</p>	
<b>FAS/24-25/3</b>	<p><b>To Receive Questions from Members of the Public</b></p> <p>none</p>	

FAS/24-25/4	<p><b>To Resolve to approve the Minutes of the previous meeting:</b></p> <p>There were insufficient Councillors at the meeting to approve the minutes of the meeting held on the 13<sup>th</sup> May 2024. It was agreed that these minutes would be included on the agenda of the next Full Council so that they could be approved.</p>	<b>TC include with FC agenda.</b>
FAS/24-25/5	<p><b>To receive an update from the RFO.</b></p> <p>The report from the RFO was noted.</p> <p>The report included updated on actions from previous resolutions (pensions, insurance, electricity supply renewals, CCLA deposit fund) and actions since the last meeting.</p>	
FAS/24-25/6	<p><b>Bank Reconciliations and Suppliers</b></p> <p>Cllr Remington confirmed that he had completed the bank reconciliations for April, May, June 2024.</p> <p>It was RESOLVED to approve the bank reconciliations and the list of previous supplier payments</p> <p>Proposed Cllr Remington, Seconded Cllr Barker. All in Favour</p>	
FAS/24-25/7	<p><b>Direct Debit, Expenditure and BACS Reports</b></p> <p>It was RESOLVED to approve</p> <ul style="list-style-type: none"> <li>a) Direct Debit payments for 2024-25</li> <li>b) Expenditure reports April, May and June 2024</li> <li>c) BACS payments due 2024</li> </ul> <p>Proposed Cllr Barker, Seconded Cllr Remington. All in Favour</p>	
FAS/24-25/8	<p><b>To receive and note a report on Income V Expenditure 2024-25</b></p> <p>Councillors noted this report. They requested that this report include a year-to-date value on each budget line. It was also agreed that the RFO would review whether our accounting package needed to be updated to allow for more detailed reporting.</p>	<b>RFO</b>
FAS/24-25/9	<p><b>To receive a report from the Clerk</b></p> <p>The report from the Clerk was noted. The report included an update on actions from previous resolutions (Polkirt Arcade lease, land adjacent to the library, Marketing and Communications Strategy). The report included a timetable for reviewing policies during 2024/5 and a summary report of progress against the 2024 Action Plan.</p>	

FAS/24-25/10	<p><b>Financial Regulations 2024</b></p> <p>Councillors discussed the new regulations that use the National Association of Local Council model published in April 2024. It was agreed that the RFO and Clerk would arrange a meeting with the Chair and Deputy Chair to discuss the changes in detail and report back to the Finance and Strategy Committee.</p>	Clerk/RFO
FAS/24-25/11	<p><b>Media and Publicity Policy</b></p> <p>Councillors reviewed this policy. It was agreed that the following changes be made 6.2 – add accentuate the positive in the ‘do list’ 7.1 add Clerk and Deputy Clerk to the list of those who will act as Moderator of content.</p> <p>It was RESOLVED to recommend this policy to Full Council subject to these changes and minor typographical amendments.</p> <p>Proposed Cllr Barker, Seconded Cllr Pearn. All in favour.</p>	
	<p><b>Part 2 - Exclusion of members of the press and public.</b></p> <p>To resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information.</p> <p>none</p>	
	<p><b>Date of next meeting: 16<sup>th</sup> September</b></p>	

The Meeting closed at 7.30 pm

Signed .....

Date.....