



**LOOE TOWN COUNCIL  
KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255  
VAT Reg: 381 5093 50

10<sup>th</sup> June 2024  
**Town Councillors  
Looe Town Council**

Dear Councillors

You are hereby summoned to attend a meeting of Looe Town Council for the purpose of transacting the following business. This meeting will be held at the Council Chambers, Library and Community Hub Millpool Looe on:

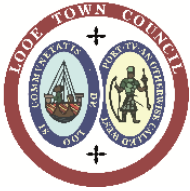
**Monday 17<sup>th</sup> June 2024 at 6.00pm**

Yours faithfully

A handwritten signature in blue ink that reads "L Powell".

**Lynda Powell  
Looe Town Clerk**

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255



**Meeting of Looe Town Council**  
**17<sup>th</sup> June 2024 at 6.00pm**

**AGENDA**

	<b>Welcome</b>	
<b>FC27</b>	<b>To Receive Apologies for Absence</b> To receive, and consider for approval, apologies for absence and reasons given.	2 mins
<b>FC28</b>	<b>To Receive Declarations of Interest</b> Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with the Council's Code of Conduct.	
<b>FC29</b>	<b>Public Participation.</b> To receive representations from members of the public in respect to the business on the agenda. <sup>1</sup>	15 mins
<b>FC30</b>	<b>Minutes.</b> To receive and resolve to adopt the minutes of the Annual Town Council Meeting, 20 <sup>th</sup> May 2024 and the Finance and Strategy Minutes, 18 <sup>th</sup> March 2024.	5 mins
<b>FC31</b>	<b>Council Committees and Working Groups:</b> <ol style="list-style-type: none"> <li>1. To receive a report from the Planning Committee and note resolutions.</li> <li>2. To receive a report from the Business and Learning Working Group, Cllr Stephen Remington.</li> </ol>	15 mins
<b>FC32</b>	<b>External Organisations</b> To receive a verbal update from Cllr Chris Harwood, Chair of the Looe Community Safety Partnership.	5 mins
<b>FC33</b>	<b>Clerk's Report.</b> To receive a report from the Town Clerk outlining actions taken following the meeting held on the 30 <sup>th</sup> April 2024.	5 mins
<b>FC34</b>	<b>Finance.</b> <ol style="list-style-type: none"> <li>1. To approve the Jan, Feb &amp; March bank reconciliations.</li> <li>2. To approve the year end CIL report to be submitted to Cornwall Council for 2023-24.</li> </ol>	5 mins
<b>FC35</b>	<b>To Approve the Annual Governance and Accountability Statement 2023-24</b>  In accordance with Accounts and Audit Regulations 2015 and proper practices set out in the JPAG Practitioners Guide, the Council is required to consider and approve the following: <ol style="list-style-type: none"> <li>(1) Internal Auditor's Report;</li> <li>(2) Conflict of Interest Form;</li> <li>(3) Annual Governance Statement;</li> <li>(4) Annual Accounting Statement;</li> <li>(5) Notification of dates for electors' rights</li> </ol>	10 mins
<b>FC36</b>	<b>Delegated Authority</b> To approve the Planning and Finance Admin Officer as a bank signatory.	2 mins
<b>FC37</b>	<b>CCLA Investments</b> To consider the recommendation of the Finance and Strategy Committee to place a proportion of LTC funds with the Churches, Charities and Local Authorities Investments Management Ltd	5 mins
<b>FC38</b>	<b>Mariner's Gardens.</b> To consider a report outlining a phased approach to improvements by Cllr James Lundy.	5 mins
<b>FC39</b>	<b>Additional Security Provision for the Town.</b> To receive a report and consider options.	10 mins
<b>FC40</b>	<b>Community Grants/Donations.</b> To consider applications for grants from <ol style="list-style-type: none"> <li>a) New Year Fireworks</li> </ol>	5 mins

<b>FC41</b>	<p><b>Exclusion of members of the press and public</b></p> <p>In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters:</p> <p><b>To approve contracts with:</b></p> <ol style="list-style-type: none"> <li>1) Planning consultancy</li> <li>2) LGRC recruitment</li> </ol>	5 mins
	<b>Date of the next meeting: Monday 5<sup>th</sup> August</b>	

1 In accordance with Looe Town Council Standing Orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.