

**LOOE TOWN COUNCIL  
KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255  
VAT Reg: 381 5093 50



**Members of the Staffing Committee  
Looe Town Council**

16<sup>th</sup> May 2024

Dear Councillors,

You are hereby summoned to attend a meeting of the Staffing Committee of Looe Town Council, convened by the Chairman, for the purpose of transacting the following business. This meeting will be held at the Council Chambers, Library and Community Hub, Millpool, Looe on:

**Wednesday 22<sup>nd</sup> May 2024 at 5.30 pm**

Yours faithfully

A handwritten signature in blue ink that reads "L Powell".

**Lynda Powell  
Town Clerk**



**Meeting of Staffing Committee of Looe Town Council  
22<sup>nd</sup> May 2024 at 5.30**

**AGENDA**

	<b>Welcome</b>	
<b>27</b>	To Receive and Consider Apologies.	2 mins
<b>28</b>	To Receive Declarations of Interest.	
<b>29</b>	To approve the minutes of the Staffing Committee held on the 24 <sup>th</sup> October 2023 and 24 <sup>th</sup> April 2024	2 mins
<b>30</b>	Exclusion of members of the press and public. To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following:  1) To approve revised hourly rates in line with the salary payment policy 2) To approve changes to contracted hours.	30 mins
	<b>Date of the next meeting: TBA</b>	

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255