

Report to Looe Town Council for meeting on 5th August 2024

Produced by the Town Clerk

This report sets out actions taken as a result of previous Council meetings and provides an update on other key issues for the information of Councillors.

Min	Action Required	By Who	Progress/proposal
FC38	Mariners Garden	Cllr Lundy	Report submitted to SAC – quotes being sought with a view to including in priorities for 25/26, possibly using CIL funds
FC39	Additional Security for the Town	TC	Patrols are going well, positive feedback from businesses and East Looe Town Trust. Responded to incidents of shoplifting, anti-social behaviour. One incident related to drugs and one of alcohol.
FC41.1	DISC reporting system	TC	The Clerk discussed this system with the business forum. Information has been shared, awaiting feedback and decision from forum.
EXO15	Skatepark	TC	Meeting held on the 30 th August a) LDT have agreed to submit pre planning application. b) LDT produced a draft MoU. Clerk to feedback to next meeting c) Clerk continues to progress Heads of Terms with solicitor and Cornwall Council d) LDT met with Devon and Cornwall Police Community Safety team at the proposed site to discuss skatepark proposals. They were supportive and will raise at the next meeting of the Looe Community Safety Partnership.

Other Items for Information:

- 1 Deputy Clerk** – Since our last meeting we have said goodbye to Karen Vaughan and completed the recruitment for a new Deputy Clerk. 60 people expressed an interest in this post, 19 submitted applications and four were shortlisted for interview. Sharon Payne was selected and will start work with the Council on the 2nd September.
- 2 Looe Volunteers CIC** – The Clerk met with members of the group who wished to discuss how the Council could assist. Volunteering is a 24/25 priority for the Council. The group expressed their disappointment that very few people had come forward to volunteer at events.

The Clerk suggested that a well publicised annual clean up day and a focus on one area of the town might aid recruitment of volunteers. The area beyond the Hannafore kiosk and as far as the entrance to the coastal path was discussed as an option for a targeted trial approach. This area is on the Council's devolution list but the timescales for devolution are long – a minimum of 2 years.

The Clerk agreed to explore with Cornwall Council if this area could be managed under a licence. The benefits of potentially having the area under licence are that a contractor

could be brought in to tidy the area and then volunteers could maintain. The Clerk will update the group and Council when more information is available so Councillors can decide how best to support the group and this priority of the Council.

- 3 Looe Visitor Survey** – The Clerk, Content and Communications Officer and Welcome to Looe and Polperro have been working on a visitor survey. The survey will increase our understanding of our visitors and provide useful data for the Marketing and Communications Strategy that is currently being developed by the Mayor and Deputy Mayor.
- 4 Visit Looe Website** – The Clerk has been supporting the Content and Communications Officer to make the final targeted improvements to the website. These will be completed by mid-August. The focus will then turn to reviewing options for Visit Looe and the Council website. The intention is to reconvene the Visit Looe Review Group in mid-September.
- 5 Patients Car Park** – We have had several complaints that this car park is being used by people not visiting the surgery or people who have been to the surgery and then leave their car and go into town. The Clerk/Deputy Clerk will explore with the practise manager how access can be restricted/time periods enforced.
- 6 Lantern Parade and Light Switch On** – This will take place on the 29th November. The first co-ordination meeting for this event will take place in early September. After last year’s very successful event it was agreed that the parade would finish at the seafront at East Looe. Finishing at the seafront provides a safe large space for participants to gather for the carol concert and light switch on.
- 7 Business Forum** – The Clerk and Deputy Mayor have attended the meetings of this group. They have been well attended with several initiatives including Christmas late night shopping and associated Christmas programme currently being developed.