

**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



MINUTES OF THE Services, Assets & Community Committee

Meeting held on 7th October 2024 at 6pm

PRESENT: Cllr Jon Holmes (JH)
Cllr Armand Toms (AT)
Cllr Chris Harwood (CH)
Cllr James Lundy (JL)
Cllr Stephen Remington (SR)
Cllr Jasper Graham-Jones (JG)

IN ATTENDANCE: Lynda Powell – Town Clerk (TC)
Sharon Payne – Deputy Clerk (DC)

	Welcome	ACTIONS
	To Receive and Accept Apologies Apologies for absence were received from Cllr Martin Gregory.	
SAC 24/25 0012.	To Receive Declarations of Interest Cllr Toms declared an interest in matters pertaining to Cornwall Council, Looe Development Trust and Looe Harbour Commissioners.	
SAC 24/25 0013.	To Receive Questions from Members of the Public none	
SAC 24/25 0014.	To Resolve to approve the Minutes of the previous meeting: It was RESOLVED to approve the Minutes of previous meetings of: Services, Assets and Community Committee held on the 22nd July 2024	DC publish minutes.

	<p>Proposed by Cllr Remington, seconded by Cllr Toms. Carried 5 for /1 abstained as not present at the meeting.</p>	
SAC 24/25 0015.	<p>To receive questions on a report from the Library Supervisor.</p> <p>The library report was noted. Cllr Holmes commented that the library continues to be very successful and a great asset for the community.</p>	
SAC 24/25 0016.	<p>To receive questions on a report from the Content and Communications Officer.</p> <p>The report was noted. There were no questions.</p>	
SAC 24/25 0017.	<p>Deputy Clerk Report.</p> <p>1. Future location of dual purpose bin, previously located at Goonwartha/Tregarick Junction. This bin is due to be removed from site to enable a dog poo bin to be installed. It was RESOLVED that this bin should be stored until a suitable location and need can be identified.</p> <p>Proposed Cllr Graham Jones, Seconded Cllr Remington, all in favour.</p> <p>2. Future of Community Cupboard The Deputy Clerk explained that this cupboard was no longer being regularly used. A number of options were discussed.</p> <p>It was RESOLVED to offer the cupboard to Looe Shedders so that it could be incorporated into their plans to provide raised beds and storage for a local community group.</p> <p>Proposed Cllr Remington, Seconded Cllr Harwood. All in favour.</p>	<p>DC</p> <p>DC</p>
SAC 24/25 0018.	<p>Budget Recommendations</p> <p>The Chair proposed that this item should be considered under confidential matters. Seconded by Cllr Remington. All in favour.</p>	
SAC 24/25 0019.	<p>Maintenance Plan Councillors reviewed the plan. There were currently no areas of concern.</p>	

SAC 24/25 0020.	<p>Correspondence</p> <p>There was no correspondence.</p>	
SAC 24/25 0021.	<p>Part 2 - Exclusion of members of the press and public.</p> <p>To resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information.</p> <p>The Chair proposed, seconded by Cllr Lundy that the committee exclude members of the public to discuss confidential matters. All in favour.</p> <p>1) Quotes for urinals. It was RESOLVED to replace the urinals with troughs supplied and fitted by GJ Plumbing. Proposed Cllr Remington, Seconded by Cllr Graham Jones, all in favour.</p> <p>2) Quotes for flood barrier and fitting for the library and community hub. It was RESOLVED to contract with Flood Protection for the supply of a flood barrier and to agree via email a supplier for the installation of the flood barrier. Proposed Cllr Toms, Seconded Cllr Harwood, all in favour.</p> <p>3) Budget recommendations 2025/26. Councillors considered proposals for increases in toilet charges, patient car park and rental units. It was agreed that comparator information about toilet charges in other Cornish towns would be helpful. It was agreed to research if it was possible to have a toilet card that could be sold to users of the Millpool and Seafront toilets.</p> <p>It was RESOLVED to recommend to Full Council an annual increase of 3% (£6) for permit holders of the Patients carpark and to recommend no increase in annual charges for rent units.</p> <p>Cllr Remington requested that any new lease arrangements for the Old Vets building should allow for the possibility of the use of the land for a future Business and Learning Hub.</p> <p>4) Projects for 25/26 were discussed. The projects</p>	<p>DC</p> <p>RFO TC</p> <p>TC/DC</p>

	<p>were ranked in order of priority.</p> <ol style="list-style-type: none"> 1. Refurbishment of Hannafore toilet block 2. West Looe quay toilet block roof 3. Improvements to seafront store 4. Improvements to CCTV 5. Improvements to the entry and exit controls for the Patients carpark 6. Energy efficiency measures for Library and Community Hub 7. Continue to progress to cost Mariners Garden on the basis that this will be funded using Community Investment Levy funds. <p>The Deputy Clerk was asked to cost these priorities. It was agreed to hold an additional meeting in November to discuss budget proposals.</p>	<p>DC</p> <p>ALL</p>
<p>SAC 24/25 0022.</p>	<p>Date of next meeting: Monday 11th November</p>	

The Meeting closed at 7.10 pm

Signed

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