



**LOOE TOWN COUNCIL  
KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF.

Telephone: 01503 262255

VAT Reg: 381 5093 50

**Members of the Services and Asset Management Committee  
Looe Town Council**

15<sup>th</sup> April 2024

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Services, Assets & Community Committee, convened by the Town Clerk for the purpose of transacting the following business.

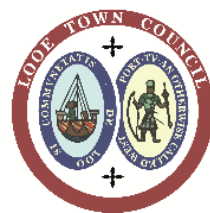
This meeting will be held at Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

**Monday 22<sup>nd</sup> April 2024 at 6.00pm**

Yours faithfully

**Lynda Powell  
Looe Town Clerk**

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255 by 12 noon on Friday 19<sup>th</sup> April.



**Meeting of Looe Town Council  
Monday 22<sup>nd</sup> April 2024 at 6.00pm**

**AGENDA**

	<b>Welcome</b>	
<b>26.</b>	To Receive and accept Apologies	2 mins
<b>27.</b>	To Receive Declarations of Interest	
<b>28.</b>	To Receive Questions from members of the public	15 mins
<b>29.</b>	To Resolve to approve the minutes of the previous meeting of the Services & Assets & Community held on Monday 15 <sup>th</sup> January 2024	2 mins
<b>30.</b>	To Receive questions on report from the Library Supervisor	5 mins
<b>31.</b>	To Receive questions on report from Social Media provider	5 mins
<b>32.</b>	To Receive questions on report from the Deputy Clerk and Resolve any necessary actions to be taken	10 mins
<b>33.</b>	To Review Maintenance Schedule plan, progress made and budget requirements	15 mins
<b>34.</b>	To Resolve actions to be taken in response to Legionella Risk Assessments completed at Town Council premises	10 mins
<b>35.</b>	To consider options for traffic management in East Looe during peak holiday season and Resolve action to be taken	10 mins
<b>36.</b>	<p><b>Part 2 - Exclusion of members of the press and public.</b> To resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information.</p> <p>A) To Resolve new licence arrangements for lease of the Seafront store</p>	10 mins
	<b>Date of the next meeting: TBA</b>	

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