

Report to Looe Town Council for meeting on 25th March 2024

Produced by the Town Clerk

This report sets out actions taken as a result of previous Council meetings and provides an update on other key issues for the information of Councillors.

Delegated Authority

Job Evaluation by South West Councils. This work is progressing. A staffing committee will be held before the next Full Council and a report with recommendations will be considered on the 30th April.

Min	Action Required	By Who	Progress/proposal
FC23/101	Patient's Car Park, Station Road	TC/DC	TC&DC met with Link Officer for clarification on 'hold over' arrangements. Link Officer will raise this with legal team at Cornwall 18/3/24
FC23/113	Grants to Local Groups <ul style="list-style-type: none">Looe Town Football Club: £3,500	TC	Deferred – still awaiting copy of accounts
FC24/31	Brambles Hannafore	TC	No way found around not being able to pay the hedge trimmer. This work cannot be progressed while birds are nesting so solution will need to be in place for early autumn. Volunteers from HMS Raleigh reduced height of brambles in rose beds, but further work required by volunteers to clear ground of brambles.
FC23/54	Grant application Looe Primary Academy	TC	Awaiting information from school.
FC23/57	Looe Banking Hub	TC	The Hub at the Community Hall will be closing on Monday 18th and due to open in new premises on the 25th March.
FC24/85e	Planning Application	TC	Application submitted for land adjacent to the library.
FC24/87	Skatepark update	TC	Report submitted to Full Council 25/3/24
FC24/88	Voluntary Visitor Payback Scheme	TC	Report submitted to Full Council 25/3/24
FC24/90	Downs Store	DC	Work progressing to hand back this store to Cornwall Council on the 31.5.24

Other Items for Information:

1. Seafront Toilet Refurbishment. The Deputy Clerk, Cleaning and Maintenance Supervisor together with the cleaning/maintenance team have worked exceptionally hard to complete this project. The seafront toilets in the middle of winter do not provide the most comfortable of working environments but the team have never complained and just got on with the work. Thanks to their dedication this project is on target to open for Easter.
2. Calendar of Meetings for 24/25 has been circulated to Councillors see appendix 1. Councillors who are not members of committees are encouraged to attend and consider joining a committee as this enables new Councillors to gain an understanding of the work of the Council and take an active part of the decision making.
3. Recruitment for the role of Content and Communications Officer is progressing and the Visit Looe working group has met for its first meeting following the completion of the review.

4. The Mayor and Clerk were invited to attend a meeting with Cornwall Highways to discuss the landslide on Polperro Road. It was agreed to issue a joint statement explaining the challenges in resolving this problem. It was agreed that Highways would investigate placing additional signage to keep junctions clear and would provide regular updates to the Town Council.
5. The Clerk attended the Looe Tourism Ambassadors meeting. Following the last meeting of the group it was agreed to encourage more local businesses to attend and it was good to see a wide range of businesses attend the meeting. The group discussed the merits of establishing a Chamber of Trade/Business Forum and it was agreed that Cllr Jamie Pearn would lead on the creation of Looe Business Forum. The first meeting will be held on the 25th April at The Bay Talland, 10am.
6. **LANTRA Road Traffic Management for events training.** A reminder that there is availability on a course being run on the **4th April** at Notter Bridge, Saltash. It would help staff if more Councillors completed this training as it means that when we are running events and ask Councillors to help you have received appropriate training. If you would like to attend, please contact the Deputy Clerk karen@looetowncouncil.gov.uk