

**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



MINUTES OF THE Finance and Strategy Committee

Held at the Council Chamber, Looe Library & Community Hub.

On Monday 4th December 2023 at 6.00pm

Present: Cllr Simon Barker (SB)
Cllr Stephen Remington (SR)
Cllr Chris Harwood (CH)
Cllr Jasper Graham-Jones (JGJ)

In Attendance: Lynda Powell, Town Clerk (LP)
Fiona Wilkes-Jones, Responsible Financial Officer (RFO)- via Teams
Schanine Bonney, Planning Officer (SB)

	Welcome	ACTIONS
	Cllr Barker welcomed everyone to the meeting of the Finance and Strategy Committee.	
43	To receive and accept apologies. Cllr Martin Gregory (MG) Cllr Jasper Graham-Jones (JGJ) gave apologies for his late attendance.	
44	To receive Declarations of Interest There were no declarations of interest.	
45	To receive questions from members of the public There were no members of the public in attendance.	
46	To resolve to approve the Finance & Strategy minutes held on the 13th of November 2023. It was resolved to approve the minutes of the previous Finance and Strategy committee minutes held on 13 th of November 2023, proposed by Cllr Barker, seconded by Cllr Remington, all in favour.	

47	<p>RFO- Update on matters arising.</p> <p>The committee reviewed the RFO's report, there was then a discussion regarding the date of implementation of the new living wage. It was agreed that this would need to be considered by the Staffing Committee.</p> <p>CIL Monies- The RFO had asked Cornwall Council if there is any way to predict the money and there is not, therefore there is no way to incorporate this money into the predicted funds.</p> <p>The RFO explained that she had included in the budget provision for a Street Marshal, a full time and part a part time position. It was agreed that this provision would be reviewed once the Visit Looe Review was complete.</p> <p>Pension provision was discussed. It was agreed that this would need to be considered alongside job evaluation.</p> <p>It was agreed that the CCLA should be reviewed. It was agreed that Cllr Barker would draft an investment policy for discussion at the next meeting.</p>	<p>TC</p> <p>RFO</p> <p>SB</p>
48	<p>To approve supplier BACS payments and debit card payments 18.11.23-3.12.23.</p> <p>It was resolved to approve the supplier payments, proposed by Cllr Remington, seconded by Cllr Barker, all in favour.</p> <p>It was Resolved to approve the debit card payments proposed by Cllr Remington, seconded by Cllr Barker, all in favour.</p>	
50	<p>To discuss the development of a marketing strategy</p> <p>The Visit Looe Review had highlighted the need for a Marketing and Communications Strategy. It was agreed to put this on the next agenda, but it may require a working party.</p> <p>(Cllr Jasper Graham-Jones (JGJ) joined the meeting at 18.45pm)</p>	<p>SR to explore tourism policy.</p>
51	<p>Part 2 - Exclusion of members of the press and public</p> <p>In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters:</p>	

	<p><u>To consider the 2nd draft of the budget for 2024-25.</u></p> <p>The Finance Committee thanked the RFO for her work on the second draft and agreed that the budget was on track to be considered at Full Council on the 30th of January.</p> <p>The Finance committee will review the budget again along with Year to Date figures (Apr-Dec) on the 22nd Jan 24 to then recommend to Full Council on 30th Jan 24.</p>	
52	<p>Date of next Finance and Strategy Committee meeting:</p> <p>Monday the 22nd of January 2024</p>	

The Meeting closed at 7.34 pm.

Signed

Date.....