



**LOOE TOWN COUNCIL  
KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255

**Members of the Services and Asset Management Committee  
LOOE TOWN COUNCIL**

10<sup>th</sup> January 2023

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Services & Asset Management Committee, convened by the Town Clerk for the purpose of transacting the following business. This meeting will be held at Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

**Monday, 16<sup>TH</sup> January 2023 at 6.00pm**

Yours faithfully

A handwritten signature in black ink, appearing to read "K Vaughan".

**Karen Vaughan  
Deputy Clerk (Acting Proper Officer)**

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255 by 12 noon on Friday 13<sup>th</sup> January



**Meeting of Services & Asset Management Committee  
Monday, 16<sup>th</sup> January 2023 at 6.00pm**

**AGENDA**

	Welcome	
26.	To Receive and accept Apologies	5 mins
27.	To Receive Declarations of Interest	
28.	To Receive Questions from members of the public	15 mins
29.	To Resolve to approve the Minutes of previous meetings held on 22 August and 31 October 2022	5 mins
30.	To Receive questions on report from the Deputy Clerk and to Resolve actions required with regards to: <ul style="list-style-type: none"> <li>• Polkirt Arcade</li> <li>• Buller Quay phonebox</li> <li>• Land North of Sunrising House</li> <li>• CC Local Maintenance Partnership</li> <li>• Waste on Looe Seafront</li> </ul>	20 mins
31.	To Review Maintenance Schedule plan, progress made and budget requirements	5 mins
32.	To Review letting arrangements and usage of Seafront Store and West Looe Downs Store and Resolve recommendations to Full Council on future use	10 mins
33.	To Review licence for land adjacent to library building and Resolve arrangements for Invitation to Tender for the coming year	10 mins
34.	To Review current budget, earmarked reserves, Year End and Community Infrastructure Levy	15 mins
35.	To Resolve to approve the terms for a continuation of the lease from Cornwall Council of the Patients car park, Station Road, Looe	10 mins
36.	To Discuss advertising on bus stops owned by Looe Town Council	5 mins
37.	To Receive an update on the progress of the Accessibility Audit in Looe	5 mins
38.	Other urgent business as determined by the Chairman (for information only)	5 mins
39.	<b>Part 2 - Exclusion of members of the press and public.</b> To resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information	
	<b>Date of the next meeting: 20<sup>th</sup> March 2022</b>	