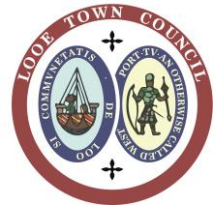


LOOE TOWN COUNCIL
KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255
VAT Reg: 381 5093 50



Town Councillors
Looe Town Council

24th October 2023

Dear Councillors

You are hereby summoned to attend a meeting of Looe Town Council, convened by the Chairman, for the purpose of transacting the following business. This meeting will be held at Council Chambers, Library and Community Hub Millpool Looe on:

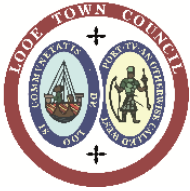
Tuesday 31st October 2023 at 6.00pm

Yours faithfully

A handwritten signature in blue ink that reads 'L Powell'.

Lynda Powell
Looe Town Clerk

Please note that this meeting is open to members of the public. If you would like to attend, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255



Meeting of Looe Town Council 31st October 2023 at 6.00pm

AGENDA

	Welcome	
45	To Receive Apologies for Absence To receive, and consider for approval, apologies for absence and reasons given.	2 mins
46	To Receive Declarations of Interest Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with Cornwall Council's Code of Conduct.	
47	Public Participation To receive representations from members of the public in respect to the business on the agenda. ¹	15 mins
48	Minutes To Resolve to approve the Minutes of previous meetings of: <ul style="list-style-type: none"> • Full Council held on Tuesday 19th September 2023. • Planning Committee held on the 5th September 2023. • Policy and Strategy Committee Minutes held on the 13th April 2023. • Library & Community Hub Committee held on 15th December 2022. 	5 mins
For Information		
49	Clerk's Report To receive questions on a report from the Town Clerk.	5 mins
50	Cornwall Councillor Updates To receive questions on reports from Cornwall Councillors Armand Toms and Edwina Hannaford.	5 mins
For Decision		
51	Mayor's Report To receive a report from the Mayor and resolve to; <ul style="list-style-type: none"> • Support the Looe/Chormomorsk, Ukraine Partnership Plan. • Approve expenditure for bramble cutting at Hannafore. • Resolve to work with the Mayor's group, Town and Parish Councils to lobby Cornwall Council to implement (i) residents' discount scheme, (ii) free overnight parking, (iii) town-by-town solutions rather than county-wide banding. 	5 mins
52	Council Committees: <ul style="list-style-type: none"> • To receive a report from the Planning Committee and note resolutions –Cllr James Lundy. • To receive a report from the Finance and Strategy Committee and to note resolutions. To receive reviewed and updated Data Protection and Privacy Policy, Equality and Diversity Policy, Health and Safety Policy and Home Working Policy and approve their adoption. Cllr Simon Barker. • To receive a report from the Services, Assets and Community Committee, to note resolutions and resolve to approve the Committee's recommendation on Seafront toilet charging - Cllr Jonathan Holmes 	10 mins
53	Finance To receive the report from the external auditor AGAR 2022/23 noting no areas for concern To receive a report on funds available for Community Grants 2023/24.	5 mins
54	Community Grants/Donations To consider and resolve to approve applications for grants from Looe Development Trust and Looe Primary Academy.	5 mins
55	Copperfish Distillery To consider a request for a letter of support to accompany the distillery's grant application to Cornwall Council SPF Fund.	2 mins

56	Review of LTC E-Vehicle To receive a report and consider recommendations for future provision.	5 mins
57	Banking Hub To receive a report and resolve to approve one of the options for the installation of a concrete pad.	5 mins
58	Food Festival To consider a request for help with the 2024 Food Festival and consider recommendations for how Looe Town Council can support this event.	5 mins
59	Skatepark To receive an update on this project, consider the Council's responsibilities as tenant and agree next steps regarding Cornwall Council's Heads of Terms for Leasehold Transfer.	5 mins
60	Correspondence To note correspondence received <ul style="list-style-type: none"> • Smugglers Way • D-Day 80th anniversary 	2 mins
61	Part 2 - Exclusion of members of the press and public In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters: <ol style="list-style-type: none"> 1. To resolve to appoint a company to undertake public consultation and assessment of business and learning options. 2. To receive a report from the Staffing Committee 	10 mins
62	Date of the next meeting: 12th December 2023	

1 In accordance with Looe Town Council Standing Orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.