

**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255  
VAT Reg: 381 5093 50



**Town Councillors**  
**Looe Town Council**

13<sup>th</sup> September 2023

Dear Councillors

You are hereby summoned to attend a meeting of Looe Town Council, convened by the Chairman, for the purpose of transacting the following business. This meeting will be held at Council Chambers, Library and Community Hub Millpool Looe on:

**Tuesday 19<sup>th</sup> September 2023 at 6.00pm**

Yours faithfully

**Lynda Powell**  
**Looe Town Clerk**

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255



## Meeting of Looe Town Council 19<sup>th</sup> September 2023 at 6.00pm

### AGENDA

	<b>Welcome</b>	
<b>31</b>	<b>To Receive Apologies for Absence</b> To receive, and consider for approval, apologies for absence and reasons given.	2 mins
<b>32</b>	<b>To Receive Declarations of Interest</b> Councillors are reminded to declare any interest on any item on the agenda at this point or at any point during the meeting in accordance with Cornwall Council's Code of Conduct.	
<b>33</b>	<b>Public Participation</b> To receive representations from members of the public in respect to the business on the agenda. <sup>1</sup>	15 mins
<b>34</b>	<b>Appointment of New Councillors by Co-Option</b> To consider and resolve to appoint by co-option Councillors to Looe Town Council.	45 mins
<b>35</b>	<b>Items to be Taken in Private Session</b> To determine which items if any, of the Agenda should be taken with the public excluded.	5 mins
<b>36</b>	<b>Full Council and Policy and Strategy Committee Minutes</b> To receive and resolve to adopt the minutes of the Full Council held on Tuesday 8 <sup>th</sup> August 2023. To receive and resolve to adopt the minutes of the Policy and Strategy Committee Minutes held on the 13 <sup>th</sup> April 2023.	5 mins
<b>37</b>	<b>West Looe Town Trust Council Nominated Trustees</b> To consider a nomination from West Looe Town Trust for Council representation on the Trust in accordance with Looe Town Council Standing Orders 31e.	5 mins
<b>38</b>	<b>Clerk's Report</b> To receive a report from the Town Clerk outlining actions taken following the meeting held on the 8 <sup>th</sup> August 2023.	5 mins
<b>39</b>	<b>Cornwall Councillor Updates</b> To receive and note written reports from Cornwall Councillors Armand Toms and Edwina Hannaford and ask questions on the content.	5 mins
<b>40</b>	<b>Council Committees:</b> <ul style="list-style-type: none"> <li>• To receive a report from the Planning Committee and note resolutions –Cllr James Lundy.</li> <li>• To receive a report from the Finance and Strategy Committee and to note resolutions – Cllr Simon Barker. To consider a report and recommendations on revised priorities and specific actions for 2024 – Cllr Stephen Remington.</li> </ul>	10 mins
<b>41</b>	<b>Council Working Groups</b> <ul style="list-style-type: none"> <li>• To receive a report from the Business and Learning Hub Working Group and consider recommendations –Cllr Stephen Remington.</li> <li>• To receive a report from the Visit Looe Working Group – Town Clerk.</li> </ul>	5 mins
<b>42</b>	<b>Safer Looe Partnership</b> To receive an update and resolve to appoint a representative to this group- Cllr Chris Harwood.	5 mins
<b>43</b>	<b>Christmas Office and Community Hub Opening Hours</b> To receive a report from the Clerk and resolve to approve the recommendations.	5 mins
<b>43</b>	<b>Part 2 - Exclusion of members of the press and public</b> In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters:	
<b>44</b>	<b>Date of the next meeting: 31<sup>st</sup> October 2023</b>	

1 In accordance with Looe Town Council Standing Orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.