



LOOE TOWN COUNCIL

KONSEL TRE LOGH

Looe Library and Community Hub,

The Millpool, West Looe PL13 2AF. Telephone: 01503 262255

VAT Reg: 381 5093 50

Town Councillors
Looe Town Council

18th August 2023

Dear Councillors

You are hereby summoned to attend a meeting of the Finance and Strategy Committee, Looe Town Council, for the purpose of transacting the following business. This meeting will be held at Council Chambers, Library and Community Hub Millpool Looe on:

Tuesday 29th August at 6.00pm

Yours faithfully

A handwritten signature in blue ink that reads "L Powell".

Lynda Powell
Looe Town Clerk

Please note that this meeting is open to members of the public. If you would like to attend, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255



Meeting of Finance and Strategy Committee
Looe Town Council
29th August 2023 at 6.00pm

AGENDA

	Welcome	
1	To Receive and Consider Apologies	2 mins
2	Declarations of Interest To note declarations of interest from Councillors on items on the agenda.	
3	Public Participation To receive representations from members of the public in respect to the business on the agenda. ¹	15 mins
For Decisions		
4	Election of Chair and Vice Chair To appoint a Chair and Vice-Chair of the Finance and Strategy Committee	5 mins
5	Policy and Strategy Committee Minutes To resolve to approve the Policy and Strategy Committee Minutes of the meeting held on 13 th April 2023.	5 mins
6	Terms of Reference To review the Finance and Strategy Terms of Reference and resolve to recommend any changes to Full Council for adoption.	6 mins
7	Bank Reconciliations – July, August 2023 To resolve to approve payments.	5 mins
8	Income & Expenditure July 2023 To resolve to approve report.	5 mins
9	Renewal of electricity Contracts To consider the RFO's report and make a recommendation to Full Council.	5 mins
10	New policies To review the following policies and recommend to Full Council for Approval. <ul style="list-style-type: none"> • Data Protection & Privacy Policy • Homeworking • Equality & Diversity Policy • Health & Safety Policy 	10 mins
For Information		
11	To review progress made in line with Strategic Priorities and Action Plan.	10 mins
12	To discuss the timetable for the creation of the 2024 Action Plan and budget.	10 mins
13	To discuss requirements for a Communications and Events Policy.	5 mins
14	Part 2 - Exclusion of members of the press and public In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters:	
15	Date of the next meeting: Monday 18th September	

1 In accordance with Looe Town Council Standing Orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.