

LOOE TOWN COUNCIL
KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255
VAT Reg: 381 5093 50



Town Councillors
Looe Town Council

2nd August 2023

Dear Councillors

You are hereby summoned to attend a meeting of Looe Town Council, convened by the Chairman, for the purpose of transacting the following business. This meeting will be held at Council Chambers, Library and Community Hub Millpool Looe on:

Tuesday 8th August 2023 at 6.00pm

Yours faithfully

A handwritten signature in blue ink that reads "L Powell".

Lynda Powell
Looe Town Clerk

Please note that this meeting is open to members of the public. If you would like to attend, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255



Meeting of Looe Town Council 8th August 2023 at 6.00pm

AGENDA

	Welcome	
16	To Receive and Consider Apologies	2 mins
17	Declarations of Interest To note declarations of interest from Councillors on items on the agenda.	
18	Public Participation To receive representations from members of the public in respect to the business on the agenda. ¹	15 mins
19	Full Council and Finance Committee Minutes To receive and resolve to adopt the minutes of the Full Council held on Wednesday 21 st June 2023 and the Finance committee held on Monday 13 th March 2023	5 mins
20	West Looe Town Trust Council Nominated Trustees To consider nominations for West Looe Town Trust for Council representation on the Trust in accordance with Looe Town Council Standing Orders 31e.	5 mins
Reports for Information		
21	To Receive the Town Clerk's Update Report	5 mins
22	Cornwall Councillor Updates To receive and note written reports from Cornwall Councillors Armand Toms and Edwina Hannaford and ask questions on the content.	5 mins
23	To Receive Questions on reports and current priorities from Council Committees: <ul style="list-style-type: none"> • Planning – James Lundy • Services & Asset Management (SAM) – Martin Gregory 	5 mins
Reports For Decisions		
24	Co-option Policy To consider and resolve to approve a revised co-option policy.	5 mins
25	Committee Structure. To consider a report outlining a reduction in the number of committees.	5 mins
26	Visit Looe Review To consider a report outlining the process for reviewing the Visit Looe website.	10 mins
27	Banking Hub To consider a report on lease arrangements for a banking hub for Looe.	10 mins
28	Finance <ul style="list-style-type: none"> • Bank Reconciliations – March, April, May & June 23 to minute checks. • Bank signatories – to resolve to appoint additional Councillors to be signatories. • Expenditure to approve supplier BACS & debit card payments March, May, June & July 23 • Income & Expenditure 2023-24 (Apr-June 23) – to approve the report. • Renewal of electricity contracts – to consider the report of the RFO. 	20 mins
29	Part 2 - Exclusion of members of the press and public In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters: (1) Library and Community Hub	5 mins
30	Date of the next meeting: 19th September 2023	

1 In accordance with Looe Town Council Standing Orders members of the public may speak for no more than 3 minutes and the period of time designated for public participation shall not exceed 15 minutes unless directed by the Chairman of the meeting.