



**LOOE TOWN COUNCIL
KONSEL TRE LOGH**

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255

**Members of the Services and Asset Management Committee
LOOE TOWN COUNCIL**

4th July 2023

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Services & Asset Management Committee, convened by the Town Clerk for the purpose of transacting the following business.

This meeting will be held at Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

Monday, 10th July 2023 at 6.00pm

Yours faithfully

A handwritten signature in blue ink that reads 'L Powell'.

**Lynda Powell
Town Clerk**

Please note that this meeting is open to members of the public. If you would like to attend, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255 by 12 noon on Friday, 7th July.



Meeting of Services & Asset Management Committee
Monday 10th July 2023 at 6.00pm

AGENDA

	Welcome	
1.	To Receive and accept Apologies	5 mins
2.	To Receive Declarations of Interest	
3.	To Receive Questions from members of the public	15 mins
4.	To Resolve to approve the Minutes of the previous meeting of Services & Asset Management Committee held on 12 th April 2023	5 mins
5.	To Receive questions on report from the Deputy Clerk	5 mins
6.	To Consider options for the provision of transport for use by the Maintenance team and Resolve to procure a suitable vehicle	10 mins
7.	To Review Maintenance Schedule plan, progress made and budget requirements	5 mins
8.	To Review charging arrangements, opening hours and cleaning regimes for public toilets in Looe and Resolve to recommend any changes to Full Council	15 mins
9.	To Receive an update on the provision of a banking hub for Looe	10 mins
10.	Other urgent business as determined by the Chairman (for information only)	5 mins
11.	Part 2 - Exclusion of members of the press and public. To resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information	
	Date of the next meeting: Monday 9th October 2023	