

LOOE TOWN COUNCIL
KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255
VAT Reg: 381 5093 50



Town Councillors
Looe Town Council

15th June 2023

Dear Councillors

You are hereby summoned to attend a meeting of Looe Town Council, convened by the Chairman, for the purpose of transacting the following business. This meeting will be held at Council Chambers, Library and Community Hub Millpool Looe on:

Wednesday, 21st June 2023 at 6.00pm

Yours faithfully

A handwritten signature in blue ink that reads 'L Powell'.

Lynda Powell
Looe Town Clerk

Please note that this meeting is open to members of the public. If you would like to attend, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255 by 12 noon on Friday 16th June.



Meeting of Looe Town Council 21st June 2023 at 6.00pm

AGENDA

	Welcome	
103.	Welcome to new Town Clerk To welcome the new Town Clerk, Lynda Powell to her first meeting. Lynda started her new role on 5 th June.	2 mins
104.	To Receive and Consider Apologies	
105.	To Receive Declarations of Interest	
106.	To Receive Questions from members of the public	15 mins
107.	To Approve the Minutes To approve the minutes of the meetings of Looe Town Council held on Monday 17th April 2023 ; Annual Town Council and Mayor Making Meeting and the Annual Town Meeting held on Monday 15 May 2023.	5 mins
108.	To Receive an Update from Looe Police Officers	5 mins
109.	To Receive the Town Clerk's Update Report & Community Hub Update	5 mins
110.	To Receive Questions on reports from Cornwall Councillors <ul style="list-style-type: none"> • East Looe – Cllr Toms • West Looe – Cllr Hannaford 	5 mins
111.	To Receive Questions on reports and current priorities from Council Committees: <ul style="list-style-type: none"> • Finance – Simon Barker • Library & Community Hub – Jon Holmes • Planning – James Lundy • Policy & Strategy – Tony Smith • Services & Asset Management (SAM) – Martin Gregory • Staffing – Tony Smith 	5 mins
112.	To Consider Grants to Local Groups <ul style="list-style-type: none"> • Looe Town Football Club: £3,500 (deferred from previous meeting – additional information now received). Clerk's Report circulated. 	8 mins
113.	To Approve the Annual Governance and Accountability Statement 2022-23 In accordance with Accounts and Audit Regulations 2015 and proper practices set out in the JPAG Practitioners Guide, the Council is required to consider and approve the following: <ol style="list-style-type: none"> (1) Internal Auditor's Report; (2) Annual Governance Statement; (3) Annual Accounting Statement; (4) Notification of dates for electors' rights. 	10 mins
114.	To Receive the Finance Report To consider the Responsible Financial Officer's report on the budget outturn 2022/23.	5 mins
115.	To Consider the Outcome of the Looe Retail Business Meeting – 13 June To consider an update from members who attended the meeting held on 13 th June.	10 mins
116.	Part 2 - Exclusion of members of the press and public In accordance with S1(2) of the Public Bodies (Admission to Meetings) Act 1960 and In view of the confidential nature of the business to be discussed, to resolve to exclude the public and press from the meeting during consideration of the following matters: <ol style="list-style-type: none"> (1) Town Maintenance Team – report circulated; (2) LGRC Contract Variation – report circulated; 	15 mins
117.	Date of the next meeting: Monday 8th August 2023	

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