



# LOOE TOWN COUNCIL KONSEL TRE LOGH

## MINUTES OF THE PLANNING COMMITTEE MEETING

Held on 6<sup>th</sup> June 2023 at 6.00pm

At Looe Library & Community Hub, The Millpool, Looe, PL13 2AF

### REPORT TO COUNCIL

**PRESENT:** Chair: Councillor J Lundy (JL)  
Councillor S Barker (SB)  
Councillor J Graham-Jones (JGJ)  
Councillor C Harwood (CH)

**OFFICERS:** Schanine Bonney – Administration and Planning Officer (APO)  
Lynda Powell – Town Clerk (TC)

**In Attendance:** There were 4 members of the public in attendance.

	<b>Welcome</b>	<b>ACTIONS</b>
	<p>Cllr Lundy welcomed Councillors and outlined the purpose of this committee meeting.</p>	
<b>192.</b>	<p><b>To Receive and Consider Apologies</b></p> <p>Apologies were received from Councillor W Edwards (WE), Councillor E Hannaford (EH) and Councillor M Powell (MP).</p> <p>Cllr Jasper Graham-Jones and Cllr Chris Harwood were co-opted to the Committee for this meeting.</p>	
<b>193.</b>	<p><b>To Receive Declarations of Interest</b></p> <p>None</p>	
<b>194.</b>	<p><b>To Receive Questions from members of the public</b></p> <p>The Chair checked which agenda items were of particular interest to members of the public attending and it was agreed to re-order the agenda so that those matters could be discussed first.</p>	

	<p><b>Sponsored Signage on Planters</b></p> <p>It was discussed that there is currently unauthorised signage on some planters in East Looe, therefore Looe Town Council have requested their removal, as they do not comply with Looe's conservation rulings, or with The Town and Country Planning Act (Control of Advertisements).</p> <p>The chair advised the members of the public in attendance that Looe Town Council support local business' and would welcome conversations if they are unsure of what signage can be displayed, either in person at our offices or by contacting us via email or phone. The chair then expanded on Looe's adopted Neighbourhood Development Plan Article 4 Direction, the Cornwall local Plan and Policy TC 6 - Shopfronts and Commercial Signage in Looe's Conservation Area (Pg 95/96 'Commercial Signage') Point VI 'There should be no sponsored signs or signs advertising particular products.</p> <p>The chair then reiterated that the letter sent to the business regarding the signage from Looe Town Council still stands.</p>	
<p><b>195.</b></p>	<p><b>To Resolve to Approve the Minutes of the Planning Committee meeting held on the 9<sup>th</sup> of May 2023:</b></p> <p>It was resolved to approve the minutes of the Planning Committee meeting held on 9<sup>th</sup> May 2023. Proposed by Cllr Lundy, seconded by Cllr Barker, all in favour.</p>	<p>APO to update website and permanent record.</p>
<p><b>196.</b></p>	<p><b>Questions on Update from Admin &amp; Planning Officer.</b></p> <p>Progress report had been provided to Councillors in advance of meeting and no questions were raised.</p>	
<p><b>197.</b></p>	<p><b>Correspondence</b></p> <p>Correspondence was noted in regard to:</p> <ul style="list-style-type: none"> <li>• Water Fountain - Guildhall Toilets</li> <li>• Unauthorised sponsored Signage on Planters</li> <li>• Meeting on 12th June regarding PA22/11021</li> <li>• Alleged erection a structure within a Conservation Area</li> <li>• Dunk Fore Street East Looe Cornwall</li> </ul> <p>It was discussed that Garden Furniture has been arranged daily on the pavement at the Millpool Car park for sales purposes, this is unauthorised and therefore the chair will send a letter to the Business.</p>	<p>APO to advise to go ahead with installation.</p> <p>JL to compose a letter.</p>

198.	<p><b>To Elect a Vice Chair of the Planning Committee.</b></p> <p>It was <b>Resolved</b> to elect Councillor Remington as the Vice Chair of the Planning Committee. Proposed by Cllr Lundy, seconded by Cllr Graham-Jones, All in favour.</p>	
199.	<p><b>To Receive and Note Decision Notices.</b></p> <p>It was noted that decisions are currently <b>85.13%</b> in line with those of Cornwall Council and the Chair referred to the record of this available to Councillors in meeting folder.</p>	
200.	<p><b>To Receive and Discuss Site Meetings and Planning Appeals</b></p> <p>None received.</p>	
201.	<p><b>To Receive and Discuss 5 Day Protocols</b></p> <p>It was noted that there were no 5-day protocols that were outstanding.</p>	
202.	<p><b>To Consider Planning Applications as listed and agree comments/make recommendations to Cornwall Council.</b></p> <p><b>PA23/03730</b> It was discussed that this application was for information only and that there is no need for Looe Town Council to make a comment to Cornwall Council.</p> <p><b>PA23/00935</b>-It was <b>resolved</b> to ratify the support already agreed via email on this application. Proposed by Cllr Lundy, seconded by Cllr Barker, All in favour.</p>	<p>APO to upload Comments to Cornwall Council Website</p>
203.	<p><b>To Discuss and Recommend Communication of Key Messages</b></p> <p>There are currently ongoing new ideas on the website.</p>	
204.	<p><b>Other urgent business as determined by the Chairman (for information only)</b></p> <p>None</p>	
205.	<p><b>Exclusion of members of the press and public</b></p> <p>No Matters.</p>	
	<p><b>Date of next Planning Meeting:</b> Tuesday 4<sup>th</sup> July 2023</p> <p>The Meeting closed at 7.15pm</p>	

Signed .....

Date.....