

Report to Looe Town Council for meeting on 30th January 2024

Produced by the Town Clerk

This report sets out actions taken as a result of previous Council meetings and provides an update on other key issues for the information of Councillors.

Delegated Authority

Appointed South West Councils to conduct a Job Evaluation exercise.

Min	Action Required	By Who	Progress/proposal
101	Patient's Car Park, Station Road	TC/DC	No progress. Have requested via the Link Officer that as the devolution of this car park is not progressing Cornwall should provide a new lease so that we can continue to operate the car park.
110	Bathing Water Quality Action Group	TC	Agreed with East Looe Town Trust to clarify the purpose and objectives of the group ahead of a meeting being called.
113	Grants to Local Groups <ul style="list-style-type: none">Looe Town Football Club: £3,500	TC	Deferred – still awaiting copy of accounts
38	Skatepark update	TC	Report submitted to Full Council 30.1.2024
31	Brambles Hannafore	TC	A work around solution has been found but now requires funding and implementing probably by Looe Volunteers. This work needs to be completed before the birds start nesting in mid-February.
54	Grant application Looe Primary Academy	TC	Awaiting information from school.
57	Looe Banking Hub	TC	A temporary banking hub has opened in the ToCH building. Cash Access UK are exploring sites for a more permanent solution.

Other Items for Information:

1. The main focus has been the completion of the Visit Looe Review. Work has now begun on implementing the recommendations agreed at the Extra-Ordinary meeting of Full Council on the 17th January.
2. The Clerk and Deputy Clerk attended a presentation about the Local Council Award Scheme. Many Councils have found that applying to the scheme has been beneficial as it confirms that their processes meet agreed standards. Councils also reported that it had given their organisation an additional level of credibility. The award scheme has three levels, and LTC are currently eligible to apply for the Foundation Level [LOCAL COUNCIL AWARD SCHEME \(nalc.gov.uk\)](https://www.nalc.gov.uk).
3. South West Councils provided a job evaluation briefing to all staff in early January. The review will be completed in time to report to Full Council on the 30th April 2024.
4. Clare Copestake has been appointed as a Community Hub Information Officer and will be working in the Library and Community Hub on Saturdays.

5. The Clerk attended a meeting with the Mayor, Deputy Mayor, Kim Spencer and officers at Cornwall Council to discuss an application to the Town Accelerator Fund.
6. The Clerk and Cllr James Lundy met with the Looe in Bloom Committee to discuss signage options for the flower beds managed by the group.
7. The Clerk has been supporting the Real Ideas Organisation to deliver the community consultation exploring business and learning opportunities.
8. The Clerk hosted a wash up meeting for the Lantern Parade and Christmas Light Switch on. Attended a wash up meeting for the New Years Eve Fireworks, a meeting of LATAS and facilitated a thank you event for Looe in Bloom.

Councillors requested information about LANTRA training for Road Traffic Management at events [Traffic Management for Community Events \(TMCE\) - Lantra](#). The nearest training centre is at Notter Bridge, Saltash