



**LOOE TOWN COUNCIL
KONSEL TRE LOGH**

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255

**Members of the Services and Asset Management Committee
LOOE TOWN COUNCIL**

4th April 2023

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Services & Asset Management Committee, convened by the Town Clerk for the purpose of transacting the following business.

This meeting will be held at Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

Wednesday, 12th April 2023 at 6.00pm

Yours faithfully

A handwritten signature in blue ink that reads "Steve Milton".

**Steve Milton FSLCC ACG
Locum Town Clerk**

Please note that this meeting is open to members of the public. If you would like to attend, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255 by 12 noon on Tuesday, 11th April.



Meeting of Services & Asset Management Committee
Wednesday, 12th April 2023 at 6.00pm

AGENDA

	Welcome	
40.	To Receive and accept Apologies	5 mins
41.	To Receive Declarations of Interest	
42.	To Receive Questions from members of the public	15 mins
43.	To Resolve to approve the Minutes of the previous meeting of Services & Asset Management Committee held on 16 th January 2023	5 mins
44.	To Receive questions on report from the Deputy Clerk	5 mins
45.	To Review Maintenance Schedule plan, progress made and budget requirements	5 mins
46.	To Review charging arrangements for public toilets in Looe and Resolve to recommend any changes to Full Council	15 mins
47.	To Discuss flood prevention at Council premises and Resolve to progress with mitigating actions	5 mins
48.	To Consider options for AV equipment in Council chamber and Resolve to progress with procurement	10 mins
49.	To Receive an update on land adjacent to library building and Resolve arrangements for renewal of site lease	10 mins
50.	To Consider the ongoing need for a Street Marshall presence and Resolve how to progress	5 mins
51.	To Receive an update on the progress of the Accessibility Audit in Looe	5 mins
52.	To Discuss correspondence received	5 mins
53.	Other urgent business as determined by the Chairman (for information only)	5 mins
54.	Part 2 - Exclusion of members of the press and public. To resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information	
	Date of the next meeting: TBA	