

**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255  
VAT Reg: 381 5093 50



**Members of the Finance Committee**  
**Looe Town Council**

30<sup>th</sup> December 2022

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Finance Committee convened by the Chair to be held in the Council Chamber, Looe Library & Community Hub, The Millpool, Looe on:

**Thursday 5<sup>th</sup> January 2023 at 6.00pm**

Yours sincerely

A handwritten signature in black ink, appearing to read 'K Vaughan'.

**Karen Vaughan**  
**Deputy Town Clerk (Acting Proper Officer)**

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255 by 12 noon Wednesday 4<sup>th</sup> January 2023



**Meeting of the Finance Committee  
Thursday 5<sup>th</sup> January 2023 at 6.00pm  
AGENDA**

	<b>Welcome</b>	
<b>1.</b>	To Receive and Consider Apologies	5 mins
<b>2.</b>	To Receive Declarations of Interest	
<b>3.</b>	To Receive Questions from members of the public	5 mins
<b>4.</b>	To Resolve to Approve the Minutes of the previous meeting of Looe Town Council held on 18 <sup>th</sup> August 22, 12 <sup>th</sup> September 22 & 14 <sup>th</sup> November 22	5 mins
<b>5.</b>	Matters arising from the Minutes of the meeting held on 18 <sup>th</sup> August 12 <sup>th</sup> September & 14 <sup>th</sup> November 2022	5 mins
<b>6.</b>	Approve supplier payment list	5 mins
<b>7.</b>	Bank reconciliation checks	5 mins
<b>8.</b>	SWW back dated charges	5 mins
<b>9.</b>	Small claims court progress	5 mins
<b>10.</b>	Insurance quotes	5 mins
<b>11.</b>	Interim Internal Audit	5 mins
<b>12.</b>	Income V Expenditure 2022-2023	10 mins
<b>13.</b>	Budget recommendation 2023-2024	10 mins
<b>14.</b>	Earmarked Reserves 2022-2023	5 mins
<b>15.</b>	TOR Finance review	5 mins
<b>16.</b>	Financial Risk Register & Financial Regulation review	10 mins
<b>17.</b>	Donation requests -part2	0 mins
<b>18.</b>	Exclusion of members of the press and public - To resolve that, under s1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information	0 mins
	<b>Date of the next meeting: Monday 13th February 2023</b>	

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