



**LOOE TOWN COUNCIL  
KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF. Telephone: 01503 262255  
VAT Reg: 381 5093 50

**Members of the Staffing Committee  
Looe Town Council**

18<sup>th</sup> November 2022

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Staffing Committee of Looe Town Council, convened by the Chair, for the purpose of transacting the following business. This meeting will be held in the Council Chamber, Looe Library & Community Hub, the Millpool, Looe on:

**Monday, 28th November 2022 at 6.00pm**

Yours faithfully

**Karen Vaughan  
Deputy Town Clerk (Acting Proper Officer)**

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255 by 12 noon on Friday, 25<sup>th</sup> November 2022



## Meeting of Staffing Committee of Looe Town Council

28<sup>th</sup> November 2022 at 6.00pm

### AGENDA

	<b>Welcome</b>
<b>30.</b>	<b>To Receive and Consider Apologies</b>
<b>31.</b>	<b>To Receive Declarations of Interest</b>
<b>32.</b>	<b>To Receive Questions from members of the public</b>
<b>33.</b>	<b>To Resolve to Approve the Minutes of the previous meeting of Staffing Committee held on 3<sup>rd</sup> November 2022</b>
<b>34.</b>	<b>Part Two - Exclusion of members of the press and public.</b>  To <b>Resolve</b> that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:  <b>A. To Receive questions on report from the Admin Working Group.</b>  <b>B. To Resolve to approve arrangements for the payment of TOIL accrued by Council Officers during the interim period of short-staffing.</b>  <b>C. To Resolve to agree arrangements for progressing with recruitment for identified vacancy/ies.</b>
	<b>Date of the next meeting: TBC</b>

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