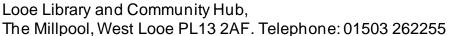
## LOOE TOWN COUNCIL KONSEL TRE LOGH



VAT Reg: 381 5093 50



Town Councillors
Looe Town Council

22nd October 2022

## Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Staffing Committee of Looe Town Council, convened by the Chairman, for the purpose of transacting the following business. This meeting will be held at Council Chambers, Library and Community Hub Millpool Looe

27<sup>th</sup> October 2022 at 6.00pm

Yours faithfully

Brendan Coulton, LLB (Hons)Law, MIMA (Cert) JP Town Clerk

Please note that this meeting is open to members of the public. If you would like to attend, please email <a href="mailto:enquiries@looetowncouncil.gov.uk">enquiries@looetowncouncil.gov.uk</a> or ring 01503 262255 by 12 noon on 27<sup>th</sup> October 2022



## Meeting of Staffing Committee of Looe Town Council 27th October 2022 at 6.00pm

## **AGENDA**

	Welcome	
18.	To Receive and Consider Apologies	2 mins
19.	To Receive Declarations of Interest	
20.	To Receive Questions from members of the public	15 mins
21.	To Resolve to Approve the Minutes of the previous meeting of Staffing Committee 31st August 2022	2 mins
22.	Discuss the requirement for a Commercial strategy Manager	
23.	Discuss recruitment of Information Officer for Looe Library and Community Hub and confirm terms and conditions	10 mins
24	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information  a) Discuss Appointment of Cleaning Operative (Succession Planning)  b) Discuss Appointment of Temporary maintenance operative  c) Confirm Appointment of Hub Manager and Library Supervisor and confirm rates of pay  d) Discuss the Outcome of the exit Interview with Mel Cotton-Dyer (Previous Town Clerk) - Cllr Gregory  e) Discuss the exit Interview Kate Puckey (Previous Commercial Strategy Manager) - Cllr Smith	
	Date of the next meeting: day to be confirmed	

Please note that this meeting is open to members of the public. If you would like to attend, please email <a href="mailto:enquiries@looetowncouncil.gov.uk">enquiries@looetowncouncil.gov.uk</a> or ring 01503 262255 by 12 noon on 27 October 2022