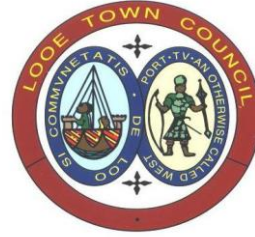


**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255



**Members of the Services and Asset Management Committee**  
**LOOE TOWN COUNCIL**

16 August 2022

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Services & Asset Management Committee, convened by the Town Clerk for the purpose of transacting the following business. This meeting will be held at Looe Library and Community Hub, The Millpool, Looe, PL13 2AF on:

**Monday, 22 August 2022 at 6.00pm**

Yours faithfully

A handwritten signature in black ink, appearing to be 'B. Coulton', written over a horizontal line.

**Brendan Coulton, LLB (Hons)Law, MIMA (Cert) JP**  
**Town Clerk**

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255 by 12 noon on Friday 19 August.



**Meeting of Services & Asset Management Committee**  
**Monday, 22 August 2022 at 6.00pm**  
**AGENDA**

	Welcome	
1.	To Receive and accept Apologies	5 minutes
2.	To Receive Declarations of Interest	
3.	To Receive Questions from members of the public	15 minutes
4.	To Resolve to approve the Minutes of the previous meeting held on 31 January 2022	5 minutes
5.	To Receive questions on reports from Officers: <ul style="list-style-type: none"> <li>• Commercial Strategy Manager (ex)</li> <li>• Deputy Clerk</li> </ul>	10 minutes
6.	To Resolve Maintenance Schedule priorities and resourcing in line with the Asset Maintenance Report provided to Looe Town Council.	10 minutes
7.	To Review current budget, earmarked reserves, Year End and Community Infrastructure Levy.	10 minutes
8.	To Discuss the feasibility of a bus stop at the Barratt's estate and agree SAM recommendation to Full Council.	15 minutes
9.	To Resolve the request from ELTT regarding re-siting of LTC table tennis table.	5 mins
10.	To Receive an update on the progress of the Accessibility Audit in Looe	10 minutes
11.	Other urgent business as determined by the Chairman (for information only).	5 minutes
12.	Exclusion of members of the press and public to resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information	
	<b>Date of the next meeting: 5<sup>th</sup> December 2022</b>	