

**LOOE TOWN COUNCIL**  
**MINUTES OF THE PLANNING COMMITTEE MEETING**  
**On Tuesday 5 July 2022 at 6.00pm**  
**At Looe Library & Community Hub, The Millpool, Looe, PL13 2AF**



**REPORT TO COUNCIL**

**PRESENT:** Chair: Councillor J Lundy  
 Councillors: W Edwards, E Hannaford, A Toms, K Wild

**OFFICERS:** Karen Vaughan – Administration & Planning Officer (APO)  
 Brendan Coulton – Town Clerk (TC)

		<b>ACTIONS</b>
	<p><b>WELCOME</b></p> <p>The Chair welcomed Councillors to the meeting including Cllr Wayne Edwards who it was <b>resolved</b> to co-opt to the Committee on this occasion. Proposed by Cllr Lundy, seconded by Cllr Toms. All in favour</p>	
<b>19.</b>	<p><b>TO RECEIVE AND CONSIDER APOLOGIES</b></p> <p>Apologies were received and accepted from Cllr Simon Barker.          Cllr Toms apologised that he would be unable to stay for the full meeting.          Cllr Michala Powell was absent from the meeting.</p>	
<b>20.</b>	<p><b>TO RECEIVE DECLARATIONS OF INTEREST</b></p> <p>Cllr Toms declared an interest in matters pertaining to Cornwall Council, Looe Harbour Commission and Looe Development Trust. The Chair asked Cllr Toms whether he wished to declare an interest in application PA22/05164 and Cllr Toms stated he was not a friend of the applicant but would be removing himself for discussion on that case in case it was called to appeal.</p> <p>Cllr Hannaford declared an interest in matters pertaining to Cornwall Council and a non-pecuniary interest in application PA22/05164 on tonight's agenda.</p>	
<b>21.</b>	<p><b>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</b></p> <p>There were no members of the public in attendance</p>	
<b>22.</b>	<p><b>TO RESOLVE TO APPROVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 7 JUNE 2022</b></p> <p>The Committee was unable to approve the previous minutes as several attendees had not be at the June meeting. It was <b>resolved</b> to carry this item</p>	APO add to Aug. Agenda

	forward to the next meeting. Proposed by Cllr Lundy, seconded by Cllr Toms. All in favour.	
<b>23.</b>	<p><b>TO RESOLVE TO RATIFY COMMENTS MADE TO CORNWALL COUNCIL IN RESPECT OF PLANING APPLICATIONS CONSIDERED AT A BRIEFING MEETING ON 25 MAY 2022</b></p> <p>It was <b>resolved</b> to ratify the comments made to Cornwall Council in respect of planning applications considered at a briefing meeting on 25 May 2022. Proposed by Cllr Lundy, seconded by Cllr Wild. All in favour.</p>	
<b>24.</b>	<p><b>TO RECEIVE QUESTIONS ON UPDATE FROM THE ADMIN &amp; PLANNING OFFICER</b></p> <p>No questions were raised on update report. Councillors reviewed the draft letter to West Looe Town Trust in response to their query about BREEAM standards and this was approved for sending.</p>	APO send letter
<b>25.</b>	<p><b>CORRESPONDENCE (FOR INFORMATION ONLY)</b></p> <p>Correspondence had been circulated to members and was noted in relation to:</p> <ul style="list-style-type: none"> <li>a) NDP Individual Decision confirmation from Cornwall Council</li> <li>b) Resident comments re. PA22/01925</li> <li>c) Resident comments re. PA22/03252</li> <li>d) Resident comments x 3 re. PA22/01564</li> </ul> <p>It was agreed that the following actions would be taken in response to other items of correspondence:</p> <ul style="list-style-type: none"> <li>e) Seek Cornwall Council advice about the need for planning permission for bus stop serving Barratts estate</li> <li>f) Respond to NDP survey request received</li> <li>g) Report concerns raised by neighbouring parish as Planning Enforcement request</li> <li>h) Respond to SWCP about signage in Looe with agreement in principle and request for more permanent signage rather than vinyl stickers</li> </ul>	<p>e)APO contact CC</p> <p>f)JL respond with input from EH and SB-F</p> <p>g)APO action</p> <p>h)APO action</p>
<b>26.</b>	<p><b>TO RECEIVE AND NOTE DECISION NOTICES</b></p> <p>The Chair drew members' attention to the spreadsheet of decisions made available to the Committee. It was noted that Looe Town Council recommendations were currently 100% in line with Cornwall Council decisions.</p>	
<b>27.</b>	<p><b>TO RECEIVE AND DISCUSS SITE MEETINGS AND PLANNING APPEALS</b></p> <p>None received</p>	
<b>28.</b>	<p><b>TO RECEIVE AND DISCUSS 5-DAY PROTOCOLS</b></p> <p><b>PA21/12148</b> – It was noted that Councillors had agreed via e-mail to Agree with recommendations of Planning Officer</p>	

	<p><b>PA21/01925</b> – It was noted that Councillors had agreed via e-mail to Agree to Disagree with Planning Officer</p> <p><b>PA22/03752</b> – It was noted that Councillors Agreed to Disagree with Planning Officer and it was suggested that the Committee should seek a meeting with Cornwall Council Officers to discuss guidance on key NDP topics.</p>	EH arrange meeting
29.	<p><b>TO RECEIVE A REPORT FROM THE PAVEMENT LICENSING WORKING GROUP</b></p> <p>None received</p> <p>Cllr Toms left the meeting at 6.40pm.</p>	
30.	<p><b>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS TO CORNWALL COUNCIL</b></p> <p>The Committee discussed the planning applications as listed and made recommendations as per <b>Appendix A.</b></p> <p><b>PA22/05164</b> – Cllr Hannaford absented herself for discussion and resolution It was <b>resolved</b> to OBJECT to this application. Proposed by Cllr Lundy, seconded by Cllr Wild. All in favour.</p> <p><b>PA21/05477</b> - It was <b>resolved</b> to SUPPORT this application. Proposed by Cllr Lundy, seconded by Cllr Hannaford. All in favour.</p> <p><b>PA22/00680</b> - It was <b>resolved</b> to SUPPORT this application <b>in principle</b>, subject to further information being available regarding Planning Officer comments. Proposed by Cllr Lundy, seconded by Cllr Hannaford. All in favour.</p> <p><b>PA22/05555</b> - It was <b>resolved</b> to SUPPORT this application. Proposed by Cllr Hannaford, seconded by Cllr Lundy. All in favour.</p> <p><b>PA22/05216</b> - It was <b>resolved</b> to SUPPORT this application. Proposed by Cllr Lundy, seconded by Cllr Edwards. All in favour.</p>	
31.	<p><b>TO DISCUSS PLANNING REQUIREMENTS FOR TEMPORARY STRUCTURE AT THE LIBRARY AND AGREE ACTIONS REQUIRED</b></p> <p>Councillors discussed the complaint received with regard to planning permission for the temporary structure on land adjacent to Library, the use of this area historically and what Class of Use applied. It was noted that any Class of Use previously assigned would not apply to an empty site.</p> <p>The contract/licence with Tregoad Manor was discussed and the Town Clerk provided legal advice. It was <b>resolved</b> to seek advice from Cornwall Council about whether planning permission was required, and further that JL and TC would communicate with member of the public and Tregoad respectively.</p>	<p>APO contact CC JL liaise DG TC liaise MW</p>

32.	<p><b>TO RECEIVE AN UPDATE ON THE PROGRESS OF THE LOOE NEIGHBOURHOOD DEVELOPMENT PLAN</b></p> <p>No update post-referendum</p>	
33.	<p><b>TO RECEIVE AN UPDATE ON THE BARRATT'S SITE, EAST LOOE</b></p> <p>Cllr Wild told the Committee that he had met recently with the Barratt Site Manager who informed him that a horticulturist would be attending to the trees within next 7 days. The Site Manager also advised that silos, hoardings and site office were due to be moved out.</p> <p>Councillors discussed the adoption of roads by Cornwall Council and it was agreed that TC would sent a formal letter in this respect to Infrastructure Adoption Manager at CC.</p>	APO/TC send letter
34.	<p><b>TO DISCUSS AND RECOMMEND COMMUNICATION OF KEY MESSAGES</b></p> <p>The Chair suggested that it would be timely to re-post LTC information about the Conservation Area on website and social media and it was agreed to contact member of the public who had volunteered to distribute leaflets to properties in the heart of town.</p>	APO post info JL contact DG
35.	<p><b>TO RECEIVE AN UPDATE ON PLANNING COMMITTEE PRIORITIES &amp; POLICIES</b></p> <p>It was noted that Committee terms of reference and priorities were being compared by the Council's Strategic Priorities.</p>	
36.	<p><b>OTHER URGENT BUSINESS AS DETERMINED BY THE CHAIR</b></p> <p>No matters.</p>	
37.	<p><b>EXCLUSION OF MEMBERS OF THE PRESS AND PUBLIC</b></p> <p>No matters.</p>	
38.	<p><b>DATE OF NEXT PLANNING COMMITTEE MEETING</b></p> <p>The next planning meeting is scheduled for Tuesday, 8 August at 6.00pm in the Council Chamber at Looe Library &amp; Community Hub, The Millpool, Looe</p> <p>Meeting closed at 8.00pm</p>	

Signed .....

Date.....