



**LOOE TOWN COUNCIL**

**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255  
Clerk to the Council Mel Colton-Dyer  
VAT Reg: 381 5093 50

This meeting is open to members of the public but has limited capacity. If you would like to attend it is essential to email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255. **Places will be allocated on a first come first served basis** to the capacity of the venue

2<sup>nd</sup> February 2022

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 7<sup>th</sup> February 2022 at 6.00pm** at St Martin's Church Hall, St Martin's Rd, Looe PL13 1FA for the purpose of transacting the following business.

Councillors should observe the safe attendance protocols and risk assessment. Members of the public will be briefed on safety protocols for public attendance before arrival. Members of the public are asked to submit any questions on agenda items in advance of the meeting to [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk).

Yours faithfully

**Mel Colton-Dyer**  
**Commercial Strategy Director and Town Clerk**

	<b>AGENDA</b>	<b>Timings</b>
<b>1</b>	<b>Welcome</b>	
<b>2</b>	<b>To Receive and accept Apologies</b>	2 minutes
<b>3</b>	<b>To Receive Declarations of Interest</b>	
<b>4</b>	<b>To Receive Questions from members of the public</b>	15 minutes
<b>5</b>	<b>To Resolve to Approve the Minutes of the Meeting held on 6<sup>th</sup> December 2021</b>	2 minutes
<b>6</b>	<b>Questions on Clerk's report on matters arising from the Minutes of the Meeting held on 6<sup>th</sup> December 2021</b>	1 minute
<b>7</b>	<b>Questions on reports from Cornwall Councillors</b> East Looe – Cllr Toms West Looe – Cllr Hannaford	2 minutes
<b>8</b>	<b>To approve the Calendar of meetings 2022-2023 including Finance Committee</b>	1 minute
<b>9</b>	<b>To approve Councillor membership of Committees:</b>  Cllr Leong – Policy and Strategy and Community Hub Cllr Remington – Policy and Strategy, Finance, Community Hub	1 minute
<b>10</b>	<p><b>Reports from committees</b></p> <p><b>Planning – Cllr Lundy</b></p> <p><b>Policy &amp; Strategy – Cllr Smith</b></p> <ul style="list-style-type: none"> <li>• To resolve to adopt Looe Town Council Mission, Vision and Values</li> <li>• Reminder to Chairs of Committees regarding Policy revision</li> <li>• To review the scheme of delegated authority to the Clerk</li> </ul> <p><b>SAM's – Cllr Gregory</b></p> <ul style="list-style-type: none"> <li>• Town Waste – Cllr Hannaford</li> <li>• Guildhall toilets. SAM's recommendation to action invoice</li> <li>• Recommendation for approval of asset maintenance plan SAM's recommendation to resolve to appoint Space Architects.</li> <li>• Recommendation regarding Millpool toilets SAMS recommendation to action with Hi-Tech Washrooms pending response to queries from DC</li> </ul> <p><b>Community Hub – Cllr Holmes</b></p> <ul style="list-style-type: none"> <li>• Recent meeting with Malcolm Bell and SECTA</li> <li>• Supervisor role and network of volunteers</li> <li>• New team members and progress already being made</li> </ul> <p><b>Finance – Cllr Barker</b></p> <ul style="list-style-type: none"> <li>• Proposed NDP Budget</li> </ul>	10 minutes

11	<b>To examine the inaugural LTC priority project list for any omissions</b> - This item will be followed by a Council Zoom briefing in February	5 minutes
12	<b>To resolve the recommendation regarding the adoption of the Public Telephone box in Buller Quay car park.</b> The recommendation is to approve the costs regarding drawing up of the lease from LHC.	2 minutes
13	<b>Correspondence received – for information/action</b>  <ul style="list-style-type: none"> <li>• Cornwall Council regarding Bonson close</li> <li>• Looe Community Housing</li> <li>• Opportunity from Cornwall Council re Crazy golf</li> </ul>	5 minutes
14	<b>Questions on Update on the 20 is Plenty Campaign</b>	2 minutes
15	<b>Update on working parties</b> <ul style="list-style-type: none"> <li>• Platinum jubilee celebrations <ul style="list-style-type: none"> <li>- Theme</li> <li>- Council involvement</li> <li>- Commemoration</li> </ul> </li> <li>• Housing</li> </ul>	10 minutes
16	<b>CNP Highways opportunity</b>	5 minutes
17	<b>To receive an update on Devolution regarding the priority list for Cornwall Council</b>	2 minutes
18	<b>Questions on update on Town Vitality funding and Town Team</b>	2 minutes
19	<b>To discuss potential Tour commissioning</b>	5 minutes
17	<b>Exclusion of members of the press and public</b> <b>To resolve that under S1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.</b>  To discuss the proposals received regarding usage of the land beside the Community Hub To resolve proposals regarding the Seafront Toilets	
	<b>Date of the next meeting:</b>	

email: [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) Website: [www.looetowncouncil.gov.uk](http://www.looetowncouncil.gov.uk)