



LOOE TOWN COUNCIL

KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50

This meeting is open to members of the public but has limited capacity. If you would like to attend it is essential to email enquiries@looetowncouncil.gov.uk or ring 01503 262255. **Places will be allocated on a first come first served basis** to the capacity of the venue

25th March 2022

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 4th April 2022 at 6.00pm** at St Martin's Church Hall, St Martin's Rd, Looe PL13 1FA for the purpose of transacting the following business.

Councillors should observe the safe attendance protocols and risk assessment. Members of the public will be briefed on safety protocols for public attendance before arrival. Members of the public are asked to submit any questions on agenda items in advance of the meeting to enquiries@looetowncouncil.gov.uk.

Yours faithfully

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

LOOE TOWN COUNCIL

FULL COUNCIL MEETING TO BE HELD AT

6PM ON MONDAY 4TH APRIL 2022

	AGENDA	Timings
	WELCOME	
137	TO RECEIVE AND ACCEPT APOLOGIES	2 mins
138	TO RECEIVE DECLARATIONS OF INTEREST	
139	TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC	15 mins
140	TO RESOLVE TO APPROVE THE MINUTES OF THE MEETING HELD ON 7TH FEBRUARY 2022	2 mins
141	QUESTIONS ON CLERK'S REPORT ON MATTERS ARISING FROM THE MEETING HELD ON 7TH FEBRUARY 2022	1 min
142	QUESTIONS ON REPORTS FROM CORNWALL COUNCILLORS East Looe – Cllr Toms West Looe – Cllr Hannaford	2 mins
143	TO RESOLVE TO APPROVE THE AMENDED CALENDAR OF MEETINGS 2022-23	1 min
144	TO RESOLVE TO APPROVE COUNCILLOR MEMBERSHIP OF COMMITTEES: Cllr Barker – Planning Committee	1 min
145	REPORTS FROM COMMITTEES Planning – Cllr Lundy Policy & Strategy – Cllr Smith Services & Asset Management – Cllr Gregory Library & Community Hub – Cllr Holmes Finance – Cllr Barker	10 mins

146	TO CONSIDER A REQUEST FOR DEFIBRILLATOR SPONSORSHIP RECEIVED FROM LOOE HARBOUR COMMISSION	2 mins
147	TO RESOLVE TO APPROVE QUOTE FOR UPDATING THE CHAINS OF OFFICE FOR MAYOR AND DEPUTY MAYOR	2 mins
148	TO RESOLVE TO AGREE THE RECOMMENDED TENDER SCORING MATRIX FOR APPROVAL OF SUPPLIERS <ul style="list-style-type: none"> • to review tenders for the adjacent land beside the library 	5 mins
149	TO DISCUSS THE LICENCING OF EVENTS IN LOOE	5 mins
150	TO DISCUSS OPTIONS FOR MANAGEMENT OF THE LOOE HARDSHIP FUND AND AGREE NECESSARY ACTIONS	5 mins
151	CORRESPONDENCE RECEIVED – FOR INFORMATION/ACTION <ul style="list-style-type: none"> • Warwick Estates letter re Polkirt Arcade works • LHC letter re Christmas lights proposals 	5 mins
152	TO DISCUSS THE RENEWAL OF MEMBERSHIP TO THE CORNWALL ASSOCIATION OF LOCAL CLERKS	1 min
153	UPDATE ON WORKING PARTIES <ul style="list-style-type: none"> • Platinum jubilee celebrations – to resolve options for LTC commemorative objects • Housing 	10 mins
154	TO RECEIVE AN UPDATE ON BIDDING FOR FUNDING THROUGH CNP HIGHWAYS SCHEME	5 mins
155	TO RECEIVE AN UPDATE ON THE CAMPERVAN SURVEY COMPLETED AT HANNAFORE	5 mins
156	TO RATIFY THE EARMARKED RESERVES FOR 2021-22 BY THE FINANCE COMMITTEE ON 14TH MARCH MIN.117.6	2 mins
157	TO RECEIVE AN UPDATE ON TOWN VITALITY FUNDING AND TOWN TEAM - EH	2 mins
158	TO APPROVE THE ACTIONS UNDERTAKEN BY THE CLERK UNDER THE SCHEME OF DELEGATION	2 mins
159	PART 2 - EXCLUSION OF MEMBERS OF THE PRESS AND PUBLIC	30 mins

	<p>To resolve that under S1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.</p> <p>TO DISCUSS COMPLAINT RECEIVED FOLLOWING RECENT FREEDOM OF INFORMATION REQUESTS</p> <p>TO DISCUSS TOURISM INFORMATION ASSET ENHANCEMENT</p> <p>TO DISCUSS INTERIM ARRANGEMENTS AND RECRUITMENT OF TOWN CLERK</p> <p>TO FORMALLY APPROVE ADDITIONAL WORKING HOURS FOR ADMIN AND PLANNING OFFICER AND BUSINESS DEVELOPMENT OFFICER AS AGREED BY 2/3 OF STAFFING COMMITTEE.</p>	
	<p>DATE OF THE NEXT MEETING: ANNUAL MEETING AND TOWN MEETING: 16TH MAY 2022</p>	

email: enquiries@looetowncouncil.gov.uk Website: www.looetowncouncil.gov.uk