



LOOE TOWN COUNCIL
MINUTES OF THE ANNUAL MEETING AND MAYOR MAKING CEREMONY

held in the Guildhall Chamber, The Guildhall, Fore Street, East Looe
on Tuesday 24 May 2022 at 7.00pm

PRESENT

CLlr Martin Gregory - Mayor
CLlr Edwina Hannaford – Mayor Elect
CLlr Simon Barker
CLlr Wayne Edwards
CLlr Jon Holmes
CLlr Leo Leong
CLlr James Lundy
CLlr Michala Powell
CLlr Stephen Remington
CLlr Tony Smith
CLlr Armand Toms
CLlr Kieron Wild

COUNCIL OFFICERS

Brendan Coulton – Town Clerk
Kate Puckey – Commercial Strategy Manager
Karen Vaughan – Admin & Planning Officer

IN ATTENDANCE

Mrs J Gregory – Deputy Mayoress
S Hannaford – Deputy Mayor’s Consort
Mace Bearers Elect – Sandra Goldsworthy, Kath Martin
N White – President, Lions Club of Looe
Recipients of Mayors Charity Donations
Various other members of the public

1.	COUNCILLORS TAKE THEIR PLACES Members of Looe Town Council proceeded into the Guildhall Chamber along with the Town Clerk and were invited by Cllr Gregory to take their seats	
2.	TO RECEIVE AND ACCEPT APOLOGIES No apologies had been received. Cllr Truan was absent from the meeting	

3. TO RECEIVE THE MAYOR'S ADDRESS AND PRESENTATIONS

The Mayor presented his address as attached at Appendix A.

The Mayor informed the meeting that David Bryan, a previous Councillor and past mayor of Looe, had been awarded the honour of Burgess in recognition of his work for the town over a number of years. Mr Bryan could not be in attendance to receive the award due to his health so Cllr Gregory explained that he had visited him to make the award and pass on good wishes from Looe Town Council.

The Mayor thanked his Mayoress, the Deputy Mayor and his Mace Bearers (in their absence) for their support during his time in post and presented tokens of his appreciation for this.

The Mayor stated that there was no 'Citizen of the Year' Award this year as there had been so many people who had contributed through their volunteering efforts. He expressed thanks to all those in Looe who had come together during and since the Covid pandemic to support others in the community.

The Mayor moved on to the 'Organisation of the Year' Award and explained that the group receiving this were all volunteers who organised events, including annual Santa visits, provided stewarding and marshalls for several other organisations/events, and had worked tirelessly to support the Old Bridge Surgery and Millpool Centre with the roll out of Covid vaccinations. The 'Organisation of the Year' Award was presented to the Lions Club of Looe and collected by their President, Nigel White.

The Mayor then presented cheques from the Mayor's Charity Fund for £100 each to representatives of a number of town organisations to support their work in the community:

- 1st Looe Sea Scouts
- Age Concern
- Barbican Pre-School
- Darby & Joan Club
- Lions Club of Looe
- Old Guildhall Museum & Gaol
- Looe Rifle & Pistol Club
- Looe Community Memory Café
- St Pinnock Band
- West Looe Tea Room

	It was noted that there were some other organisations who would be receiving a charitable donation but unable to attend the meeting in person to collect and these are listed in Appendix B.	
4.	TO RECEIVE QUESTIONS ON THE ANNUAL REPORTS PROVIDED BY COMMITTEE CHAIRS It was noted that reports had been circulated in advance of the meeting and no questions were raised in this respect.	
5.	TO NOTE COUNCILLOR ATTENDANCE DURING THE YEAR 2021-22 It was noted that attendance statistics had been provided in advance of the meeting and no further questions were raised.	
6.	TO ELECT A TOWN MAYOR FOR THE YEAR 2022/23 Cllr Gregory nominated Cllr Edwina Hannaford for the role of Mayor and asked for any other nominations from Councillors of which there were none. It was RESOLVED unanimously to elect Cllr Hannaford to serve as Mayor for 2022/23. Proposed by Cllr Gregory, seconded Cllr Remington.	
7.	THE SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE BY THE MAYOR ELECT FOLLOWED BY THE MAYOR'S ACCEPTANCE SPEECH Cllr Hannaford signed the Declaration of Acceptance of Office witnessed by the Town Clerk. The Mayor Elect then made her acceptance speech as attached at Appendix C.	
8.	THE MAYOR'S APPOINTMENTS TO OFFICE Cllr Hannaford appointed her husband, Simon Hannaford, as the Mayor's Consort. Cllr Hannaford appointed Reverend Ben Morgan-Lundie as the Mayor's Chaplain but explained that he could not attend the meeting due to prior commitments. Cllr Hannaford appointed her Town Mace Bearers: Sandra Goldsworthy from East Looe; and Kath Martin from West Looe.	

9.	<p>TO APPOINT A DEPUTY MAYOR FOR 2022/23</p> <p>Cllr Hannaford proposed that Cllr Tony Smith be elected as Deputy Mayor for 2022/23, seconded by Cllr Gregory. It was RESOLVED unanimously to elect Cllr Smith to serve as Deputy Mayor for 2022/23 with no other nominations.</p>	
10	<p>THE SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE BY THE DEPTY MAYOR AND NOMINATION OF DEPUTY MAYOR'S CONSORT</p> <p>Cllr Smith signed the Declaration of Acceptance of Office witnessed by the Town Clerk and appointed his wife, xxxxxxxx to be his Consort.</p>	
11	<p>TO CONFIRM APPOINTMENTS TO STANDING COUNCIL COMMITTEES AND COMMITTEE TERMS OF REFERENCE FOR THE COMING YEAR</p> <p>It was RESOLVED unanimously to approve the Committee Membership list (see Appendix D) and all Committee Terms of Reference as circulated with agenda. Proposed by Cllr Toms, seconded by Cllr Holmes.</p>	
12	<p>TO APPROVE COUNCIL REPRESENTATIVES ON OUTSIDE BODIES</p> <p>It was RESOLVED unanimously to approve Membership as listed in Appendix E attached. Proposed by Cllr Remington, seconded by Cllr Barker.</p>	
13	<p>TO ADOPT STANDING ORDERS, FINANCIAL REGULATIONS AND POLICIES FOR THE COMING YEAR</p> <p>It was RESOLVED unanimously to adopt/re-adopt the Standing orders, Financial Regulations and Policies as listed in Appendix F, for the new Council Year. Proposed by Cllr Wild, seconded by Cllr Lundy.</p>	
14	<p>TO CLOSE THE ANNUAL MEETING AND MOVE INTO TOWN MEETING</p> <p>The annual meeting closed at 7.40pm</p>	

Signed

Date