

LOOE TOWN COUNCIL

Our vision is an improved quality of life and environment for Looe as a great place in which to live, work, visit and invest

Our mission is to engage with our community and help lead positive change

We aim to be:

Creative - innovative, positive about change, looking for solutions and enjoying making a difference

Thoughtful - listening without judgement, patient, empathising, welcoming challenge and learning from mistakes

Efficient - using resources wisely to balance the needs of our community, our environment and prosperity

Courageous* - tackling difficult issues openly and honestly, doing the right thing - not the easy thing, and doing what we say we will do

Inclusive - working together and in partnership with others, creating conditions in which people can flourish and to maintain the Nolan principles:

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

*Question raised in staff team consultation about use of "Courageous" - for further discussion.

LOOE TOWN COUNCIL POLICIES

All the work of the Council is underpinned by detailed policy statements.

See <https://www.looetowncouncil.gov.uk/wp-content/uploads/2020/11/Index-of-Adopted-Policies-and-Codes-2020-1.pdf>

It is an overarching obligation of Council, its Committees, Councillors and staff to adhere to all agreed policies in pursuit of its agreed priorities.

LOOE TOWN COUNCIL PRIORITIES

1. Ongoing Council work - our services and obligations expected to continue over time

1.A. Items without specific budget*

	Meaning
Emergency matters	Immediate action to deal with major incidents risking public safety
Unplanned major contingencies	Urgent action to deal with serious incidents risking social disruption
Unplanned minor contingencies	Action to deal with unplanned incidents that need remedy
Loss of income	Failure of one or more income sources where services cannot be curtailed

* funding from general contingency in budget, emergency external funding, savings from budget or call on reserves

1.B. Items with specific budget

	Meaning
Maintenance of statutory income	Fulfil obligations to statutory funding sources
Maintenance of sundry earned income	
Library and Community Hub provision	Staffing, publicity, library, maintenance, utility costs & management of facility + LTC website
Toilets provision	Staffing, maintenance, utility costs & management of facilities at 5 locations
Assets management and rentals	Secure income and fulfil obligations on 5 rentable assets or asset groups
Security	CCTV monitoring of streets
Office, administration and overheads management	Rates, utility costs, subscriptions, fees, recruitment, expenses, staffing, insurance, postage, phone, waste
Civic events and activities	Events, training, elections, expenses
Committee work and communication	General unspecified committee expenditure
Sundry responsibilities	Monitoring bathing water quality, provision of salt bins, weed control on public highways
Supporting disability access	Disability Confident?
Support other local organisations	Community Chest, Christmas lights, burial ground, Looe in Bloom
Provision of general contingency budget	Unallocated

2. Projects

2.A. Selected priority projects (specified limited number?)

> tba
> tba
> tba
> tba
> tba
> tba
> tba
> tba
> tba
> tba
> tba.... etc....

2.B. Agreed projects on waiting list (promoted to 2.A. as capacity becomes available)

> tba
> tba
> tba
> tba
> tba
> tba
> tba.... etc....

2.C. Unexpected opportunities arising outside plan (to be formally agreed and impact of their adoption on existing 2.A. priorities to be assessed)

2.D. Projects agreed as aspirational or long term

> tba
> tba
> tba
> tba
> tba
> tba.... etc....

2.E. Projects considered but agreed not to pursue

> tba
> tba
> tba
> tba.... etc....

VARIOUS LISTS OF PROJECTS FOR CONSIDERATION FOR SORTING INTO ABOVE CATEGORIES - January 2022

Area of activity (alphabetical)	Consolidated ideas list - NOT IN PRIORITY ORDER Some completed, some redundant, some duplicates	Source key	KEY TO SOURCES:
Assets strategy and management	CCTV	Upgrade/additional CCTV	1, 4, 6
	Toilets	Toilet refurbishment	1, 4, 6
	War memorial	Royal British Legion -War Memorial	4
	Street benches	Review street benches and identify gaps	6
	LTC buildings	Establish future space requirements	5
		Safeguarding employment sites	7
	Mariners' Garden	Buildings maintenance	6
		Mariners' Garden refurbishment	4, 6
	Allotments	Allotments	6
	Millpool	Millpool boating pond and grassed area	8
		Millpool Play Area	8
		Millpool Boat Yard	8
	Other	Coca-Cola legacy - outdoor gym equipment	4
		Bonson Close	6
		Rose beds at Hannafore	8
		Lookout viewing platform below Hannafore Point	8
		Suppliers – approved list	1
Business and Learning Hub	Develop route map for delivering business and learning hub	3	
	Hub remodel	4	
	Kilminorth Learning Hub project	4	
	Business and Training/Learning Hub	1, 6, 7	
	Parking space on Millpool currently used by West Looe Town Trust.	8	
	Millpool Amenity Area Green Storage Bins	8	
	Millpool Amenity Area Crib Hut	8	
	Millpool land from the vets building to the roundabout.	8	
	Millpool, land between the toilets and SWW building	8	
	Business development and funding sources	Look for opportunities to generate income to minimise reliance on precept and burden on Council tax payers	1, 2, 3, 7
Un-spent Community Infrastructure Levy		4	
Review applications to Community Network Panel devolved Highways fund		6	
Town Vitality funding		7	
Economic regeneration		7	
Climate and environment	Aim for the Council to be net carbon neutral by 2030	3	
	Examine all of our property assets to make them more carbon neutral and energy efficient / Climate change and environmentally friendly alternatives / Energy efficiency -double glazing/solar panels	1, 3, 4,	
	Develop a tree planting and pollinators action plan / Develop tree planting scheme for Millpool car park specifically with memorial trees and tree sponsorship / Develop a tree planting scheme around town with tree trail	3, 6	
	Develop a programme of town enhancements (eg pedestrianisation)	3	
	Develop the decision making wheel to embrace people and planet in all LTC Council decisions	6	
	Act on the CC Climate Change motion of May '19 by creating a climate change action plan for LTC and wider town in partnership with LEG	6	
	Develop opportunities of cycle route and electric bikes and more charging points around the town to minimise car usage	6	
	Develop a car free town centre	6	
	Develop tree warden scheme with Friends of Kilminorth Woods and Cornwall Council	6	
	Adopt the Cornwall Pollinators action plan and produce a local plan to develop an environmental growth plan for the town of plantings for pollinators	6	
	Review seagull control arrangements	6	
	Town weeding	1, 6	
	Littering and Bins	6	
	Climate Emergency	7	
	Town Centre regeneration including traffic management	7	
	Community clean-ups	9	
	Electric Vehicle charging points (Millpool)	9	
	Cycle Hub/Kilminorth Hub	Develop route map to deliver a cycle hub known as Kilminorth Hub to capitalise on Looe Valley cycle routes	3, 4, 6, 7
	Car parks	Millpool Car Park Levy	6
Riverbank car park		8	
Patients'/Health Centre Car Park		6, 8	
Devolution from County Council	Approve devolution package for town assets and identify future ambition	1, 6, 7	
Education and employment	Develop a programme to enable access to opportunities for education, learning and jobs	3	
	Employment opportunities	7	
	Digital inclusion	7	
Events, activities and arts	Queen's Jubilee	1	
	Sculpture trail	9	

* Level, achievability and target dates also proposed

Area of activity (alphabetical)	Consolidated ideas list - NOT IN PRIORITY ORDER Some completed, some redundant, some duplicates	Source key
Finance	Suppliers review (cost saving)	1
	Further improve financial good practice	2
	Maintain watching brief on Council priorities and constraints	2
	Ensure value for money	2
	Hold monthly meetings	2
	Engage and train committee members	2
	Embrace technology, ensuring accessibility for all	2
Housing	Develop with Town bodies a town plan to deliver social housing	3
	Local affordable housing	7
Library and Community Hub and VIC	Develop and promote the Library as a Community hub providing access to opportunities, learning and information	3
	Community Hub remodel	7
	Develop a Community Hub Strategic Plan	5
	Develop a 'safe reopening' plan	5
	Develop a Community Hub definition/vision	5
	Develop a Community Hub Annual Plan	5
	Remodel the VIC Information desk	5
	Develop Community Cupboard	5
VIC point in East Looe/EOI	5	
Looe Town Team	Facilitate formation of Independent town team and business forum	3, 7
Neighbourhood Development Plan	Facilitate a yes campaign for NDP referendum (time limited)	3
	Prioritise and allocate delivery of projects in NDP appendix	3
	NDP monies from previous yrs	4
	extra NDP money approved	4
Polean development	Develop a route map to develop Polean	
Social diversity	Work with town bodies to promote equality of opportunity, access to services and diversity understanding	3
	Disability confident?	5
	Disability friendly Town	7
	Facilities for Young people	7
	Disability Awareness training	9
	Equality based drop-ins	9
Strategic Management and Committee issues	Develop a Committee set of values	5
	Develop a stakeholder map	5
	Develop key performance indicators	5
	Develop Committee TOR	5
	Develop a Committee priority list (to be reviewed and updated monthly)	5
Team development	Staff recruitment	5
	Develop & implement staff training programme	5
	Map future staff/resource requirements	5
	Develop a stakeholder engagement plan	5
	Develop a volunteer engagement plan	5
	Enforcement Officer	6
	Explore options for street wardens and local environmental education/enforcement officer	6
Traffic Regulation	TRO expenses	6
Website and external communication	Monetise Visit Looe website building positive relationships with businesses	3
	Develop an events calendar (to be reviewed monthly)	5
	Develop destination marketing plan (with stakeholders)	5
	Review and streamline social media channels	5
	Develop new destination website	5
	Provide content to new LTC website	5
	Phone and Internet package (cost saving)	1
Aspirations supported but not under LTC lead	Eco Tourism Strategy for Looe to include South -East Cornwall	7
	Looe Valley Cycle trails	7
	Sea links to Fowey and Torcross	7
	Looe Harbour Defence and Regeneration Scheme	7
	Tri-service relocation	7
	Rail improvements	7
	Safer38	7
	20 is plenty limits	7

KEY TO SOURCES:

1. SAMS Committee - 31 January 2022*
 2. Finance Committee - 20 January 2022
 3. Deputy Mayor's list - January 2022
 4. Allocated reserves paper - Autumn 2021
 5. Library & Community Hub Committee 2020
 6. Environment & Devolution Committee 2020?
 7. Community Network Panel paper (undated)
 8. Potential devolution list
 9. Proposals from individuals/other
- * Level, achievability and target dates also proposed