



LOOE TOWN COUNCIL
KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50

Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. If you would like to attend, please email enquiries@looetowncouncil.gov.uk or ring 01503 262255.

28th September 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 5th October 2020 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

	AGENDA	Timings
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declaration of Interest	
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to Approve the Minutes of the Meeting held on 7 th September 2020 and the emergency meeting held on the 24 th September 2020	5 minutes
6.	Questions on Clerk's Zoom report on matters arising from the Minutes of the Meeting held on 7 th September 2020	10 minutes
7.	Reports from Cornwall Councillors <ul style="list-style-type: none"> • Cllr Hannaford West Looe • Cllr Toms East Looe 	15 minutes
8.	Finance – report from Chair of Policy, Strategy and Finance Committee SB Photocopier quotes CSD	15 minutes
9.	Matters arising from other Committees/discussion: Membership: Policy & Strategy committee and Finance Committee – to be resolved Further discussion/resolution from review meetings: Marshalls Expression of Interest Highways East Looe	10 minutes
10.	Policies for approval/comment Complaints Policy	10 minutes
11.	Discussion on active communication with residents	15 minutes
12.	Memorial Benches	15 minutes
13.	CCTV review	10 minutes
14.	Noticeboard repainting CSD	5 minutes
15.	Looe Public Schools & Exhibition Foundation Require 2 councillors	5 minutes
16.	Christmas efficiency closure	5 minutes
17.	Other urgent business as determined by the Chairman (information only)	
18.	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
19.	Date of the next meeting: Monday 2nd November 2020.	

email: enquiries@looetowncouncil.gov.uk Website: www.looetowncouncil.gov.uk