

**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2A  
Telephone: 01503 262255  
Clerk to the Council Mel Colton-Dyer  
VAT Reg: 381 5093 50



Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. If you would like to attend please email Looe Town Council [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255.

23<sup>rd</sup> September 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Library and Community Committee convened by the Chair on **Monday 28<sup>th</sup> September 2020 at 6.00pm** by Zoom.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Mel Colton-Dyer', written in a cursive style.

**Mel Colton-Dyer**  
**Commercial Strategy Director and Town Clerk**

## AGENDA

<b>1.</b>	Welcome
<b>2.</b>	To Receive Apologies
<b>3.</b>	To Receive Declarations of Interest
<b>4.</b>	To Receive Questions or Statements from members of the public
<b>5.</b>	To Resolve to Approve the Minutes of the Meeting held on 24 <sup>th</sup> August 2020
<b>6.</b>	To Receive an update from Community Hub Manager (information regarding items 7-9 is included)
<b>7.</b>	To Review and Discuss Destination Website timeline
<b>8.</b>	To Review and Discuss Looe branding
<b>9.</b>	To Review and Discuss Library overdue fees
<b>10.</b>	To Review and Discuss updated Terms of Reference for the Library and Community Committee and make recommendation to Full Council for Approval
<b>11.</b>	To Review and Discuss updated Values for the Library and Community Committee
<b>12.</b>	To Review and Discuss Priority List
<b>13.</b>	To Discuss Volunteer Network
<b>14.</b>	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information
<b>15.</b>	<b>Date of the next meeting: Monday 26<sup>th</sup> October 2020</b>