



**LOOE TOWN COUNCIL
KONSEL TRE LOGH**

MINUTES OF THE FULL COUNCIL MEETING

Held on Zoom

On Monday 7th September at 6.00pm

REPORT TO COUNCIL

PRESENT: Chairman: Councillor M Gregory
Councillors: E Hannaford, J Lundy, C Rose, J Holmes, A Toms,
B Richardson, J Dingle, S Barker, J Miller, V Sullivan, M Powell
C Jones and L Harrison

OFFICERS: Mel Colton-Dyer – Commercial Strategy Director and Town Clerk (CSD)

58	Apologies	ACTIONS
59	<p>Declarations of Interest relating to matters on the Agenda Cllr A Toms declared an interest in Looe Development Trust, Looe Harbour Commission and Cornwall Council. Cllr Hannaford declared an interest in Cornwall Council.</p>	
60	<p>Questions from Members of the public There were no members of the public present</p>	
61	<p>Minutes of the previous meeting It was resolved (proposed by Cllr Toms and seconded by Cllr Hannaford) that the minutes of the meeting, held on Monday 3rd August 2020 are taken as read, confirmed and signed by the Chairman. Cllr Powell requested that her apologies were noted.</p>	APCE Officer to amend
62	<p>Matters arising: The Clerk provided a report via Zoom on matters arising. Comments/questions on Matters arising from Councillors:</p>	

	<p>Ongoing for action: Ref min 46/1 - NDP budget information to be investigated. Progress has been made but finalisation still ongoing.</p> <p>Ref min 46/2 – Devolution ongoing discussions. Ref min 64/1 – work is ongoing regarding presentation of accounts.</p> <p>Ref min 64/2 – SB to send information presented to CSD.</p> <p>Ref min 50/2 – Review of Policies was not added to the agenda by the CSD. Reviewed by 1st April 2019 by Cllr Rose and Cllr Sullivan. It was resolved that all policies be re-adopted. Cllr Gregory proposed, and Cllr Dingle seconded. All in favour. Cllr Hannaford</p>	<p>RFO/CSD</p> <p>CSD</p> <p>RFO/SB</p> <p>SB</p> <p>CSD/APCE Officer to update.</p>
<p>63</p>	<p>Cornwall Councillors reports</p> <p>West Looe, Cllr Hannaford – The report is appended to the minutes. Cllr Hannaford highlighted the meeting she has had with the residents and the request that the Town Council review the CCTV coverage to include West Looe. She also highlighted that more residents are asking questions regarding the activities of the Town Council and suggested that the Council either produce a newsletter or that Councillors make themselves available via Zoom.</p> <p>Infrastructure for CCTV provision via the Police Commissioners funds was discussed as this had been previously approved – Deputy Clerk to re-investigate and report.</p> <p>Cllr Dingle raised the issue with the Millpool car park and when the new system would be instituted. Cllr Hannaford offered to investigate.</p> <p>East Looe, Cllr Toms –Cllr Toms has held several surgeries via Zoom. Crab nets are still an issue in the river. He has written to the Police and Crime Commissioner regarding funding for CCTV. He highlighted the issue’s that businesses are currently facing. He highlighted the issues of recent flooding in the Town and the fact that part of the road had lifted near Shutta. He is working hard with residents of Sunrising regarding the land in front of ‘millionaires’ row’. He has had reports of concerns regarding the TRO. There have been issues regarding graffiti in Town and is addressing this with the police. He has agreed with Cornwall Council that LTC can have part of the Millpool car park for free for a Christmas Market which is a potential project. He thanked Paul Penhaligan and the Rusty Bucket for their help with Looe Hardship fund.</p>	<p>CSD to add to next agenda</p> <p>Deputy Clerk</p> <p>EH</p>

<p>64</p>	<p>Finance</p> <p>The Income over expenditure was discussed. The Hub expenses are still down as we have not been open. Salaries are up due to redundancies, employing the Marshalls and the Visitor Destination Marketing Manager which was not accounted for in the initial budget. Overall, YTD we are currently £36,000 under budget. There are some expenses which will materialise in the near future. It was highlighted that, in these extraordinary times, it is difficult to predict where we will be at year end. In most detail we are running to budget. Business rates for the toilets are the only outstanding concern which is being discussed at Government level. The Millpool car park levy was discussed. CSD to add to full council agenda for ongoing discussion.</p> <p>There was a request that minutes are approved more rapidly. It was resolved that minutes would be sent for approval to Chairs and Vice Chairs with a week deadline for comment/amendment. If there is no comment the minutes will be added online and circulated to Councillors. Proposed by Cllr Gregory seconded by Cllr Hannaford. All in favour.</p> <p>Pay Award 2020/21 - new pay scales and hourly rates were discussed and adopted for both hourly rate and annual leave. It was resolved to approve the NALC recommended pay award. Proposed by Cllr Dingle, seconded by Cllr Hannaford. All in favour.</p>	<p>CSD</p> <p>RFO to action</p>
<p>65</p>	<p>Matters arising from Committees/discussion:</p> <p>Update on Town Covid-19 meeting – Cllr Gregory highlighted discussions taking place regarding Remembrance Sunday, Christmas and New Year’s Eve with additional meetings being held regarding safety and Covid-19. Also work towards a ‘Town recovery plan’.</p> <p>Update on Multi-Agency meeting Cllr Hannaford updated the Council on discussions. The Council has been successful in securing an additional 44 hours per week coverage for Looe. Rubbish generation and bin collection is still an issue. Cllr Hannaford will circulate information sent however the key issue is to report anything seen.</p> <p>Vacancy for representative for the Looe Valley Line. Cllr Jones was nominated. Cllr Gregory proposed, Cllr Rose seconded. All in favour.</p> <p>Street Marshalls – the end date 13th September was discussed. Cllr</p>	<p>CSD to monitor</p> <p>CSD to arrange ‘Town Team’ meeting</p> <p>EH/Council ongoing</p> <p>APCE to update</p> <p>CSD to schedule meeting</p>

	<p>Dingle proposed that the end date should be extended to the end of September with a review on the 28th September. Cllr Hannaford seconded. All in favour.</p> <p>Policy, Strategy and Finance:</p> <ul style="list-style-type: none"> · Committee Co-ordination meetings (for information only), EH. New co-ordination meetings to ensure co-ordination and · Proposed re-organisation of Policy, Strategy and Finance meetings in to two separate committees <p>Cllr Rose proposed Cllr Gregory seconded. All in favour.</p> <ul style="list-style-type: none"> · Proposal that delegation to approve invoices be given to the Finance Committee. It was resolved that exceptional spending would be discussed and approved at full Council and that routine and pre-approved expenditure approval would be delegated to the Finance Committee. Cllr Barker proposed and Cllr Gregory seconded. All in favour. 	<p>APCE to update list and re-schedule meetings after October 4th full Council meeting</p>
66	<p>Policies</p> <p>Policies for approval/comment · It was resolved to adopt the Councillor Co-option Policy Cllr Hannaford proposed. Cllr Gregory seconded. All in favour.</p>	<p>APCE to add to website and approved policy folder</p>
67	<p>To discuss request from Looe Royal British Legion regarding the War Memorial and remembrance service</p> <p>The request was discussed. It was resolved that the request be approved. Proposed by Cllr Gregory, seconded Cllr Powell. The majority of Council voted in favour.</p> <p>Concerns were raised on social gatherings. Clerk to keep an active watching brief and keep Council informed.</p>	<p>CSD to inform the royal British Legion</p> <p>CSD ongoing</p>
68	<p>Liskeard and Looe Highways Scheme Expression of Interest Year 4</p> <p>The request for West Looe has been submitted to Cornwall Council. Cllrs to email CSD by 21st September with comments for collation to be presented at next Full Council.</p>	<p>All to email CSD to collate and add to October full Council meeting.</p>
69	<p>Littering</p> <p>Issues were raised and there was an active discussion. The subject is a constant topic of conversation for Town Co-operation meetings.</p>	<p>Environment and Devolution meeting to</p>

		add to the next agenda.
70	Other business as determined by the Chairman None	
	Date of Next meeting Monday 5 th October 2020.	

The Meeting closed at 20.07 pm.

Signed

Date.....