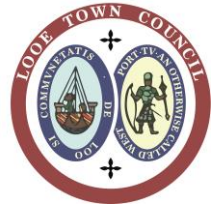


LOOE TOWN COUNCIL

KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50



Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. If you would like to attend please email the Town Clerk mel@looetowncouncil.gov.uk or ring 01503 262255.

4th August 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Policy, Strategy and Finance Committee convened by the Chair on **Monday 10th August 2020 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

AGENDA

		Timings
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declaration of Interest	
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to Approve the Minutes of the Meeting held on 14 th July 2020	5 minutes
6.	Matters arising from the Minutes of the Meeting held on 14 th July 2020	10 minutes
7.	Finance TRO, the way forward regarding finance Authorisation of invoices Last year's Accounts Bank Balances Current Budget Debtors - Parking. Vat return Q/E 30.6.2020 BT lines Looe Development Trust Letter from Cornwall Council re Covid-19	60 minutes
8.	Policy Staff Handbook Framework for policy revision and renewal	15 minutes
9.	Strategy Committee co-ordination	10 minutes
10.	Other urgent business as determined by the Chairman (information only)	5 minutes
11.	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
12.	Date of the next meeting: Monday 14th September 2020	