

**LOOE TOWN COUNCIL  
KONSEL TRE LOGH**



**MINUTES OF THE PLANNING COMMITTEE**

Held by Zoom

**On Tuesday 25<sup>th</sup> August 2020 at 6.02pm**

**REPORT TO COUNCIL**

**PRESENT:** Chair: Councillor J Lundy  
Vice Chair: Councillor C Rose  
Councillors: C Jones, L Harrison, J Holmes, E Hannaford, J Miller  
and A Toms

**OFFICERS:** Annette Keen - Planning Clerk - Looe Town Council

**IN ATTENDANCE:** 2 x Members of the Public

		<b>ACTIONS</b>
<b>60.</b>	<b><u>WELCOME</u></b> Chair welcomed everyone to the meeting.	
<b>61.</b>	<b><u>TO RECEIVE APOLOGIES</u></b> Apologies received from Cllr V Sullivan. Absent: Cllr B Richardson.	
<b>62.</b>	<b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b> Councillor Toms declared an interest in Cornwall Council, Looe Harbour Commission and Looe Development Trust. Councillor Hannaford declared an interest in Cornwall Council.	
<b>63.</b>	<b><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b> None.  The Chairman requested permission to move the order of the Agenda to accommodate members of the public in attendance to discuss planning application as listed, this was unanimously approved.	

64.	<p><b><u>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS DIRECT TO CORNWALL COUNCIL</u></b></p> <p><b><u>.1 PA20/01050 – Peppers, Portuan Road, West Looe</u></b></p> <p>Member of the public was in attendance representing himself and another two sets of neighbours to the development, who were not able to attend. Comments delivered were not objecting to the proposal but wished matters to be noted and taken into account when making recommendations. Member of the public supported the proposal as a significant improvement on the previous submission and regards the proposal and on the current property, but raised concern around the strength of the ground, drilling, hours of work, parking of builders’ vehicles, dust and mitigation.</p> <p>The applicant was also in attendance and stated that the property would be a permanent residence not a holiday home. The applicant acknowledged comments on the Cornwall Council planning portal and received this evening and will have dialogue with the architect around these concerns raised. Discussions were held with the applicant and member of the public.</p> <p>The Committee in turn raised matters and made their recommendation.</p> <p>Further discussion took place and recommendation was made as per Appendix ‘A’.</p> <p>Members of the public thanked the Committee then left the meeting.</p> <p>The Chairman returned to the proper order of the Agenda.</p>	
65.	<p><b><u>TO RESOLVE TO APPROVE THE MINUTES OF THE PLANNING MEETING HELD ON 28<sup>TH</sup> JULY 2020</u></b></p> <p>Chair proposed to approve the Minutes of the Planning Meeting held on 28<sup>th</sup> July 2020, seconded by Councillor Rose, it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the Minutes of the Planning Meeting held on 28<sup>th</sup> July 2020.</p>	
66.	<p><b><u>TO RECEIVE AN UPDATE ON PROGRESS OF ITEMS FROM THE LAST MEETING OF THE PLANNING COMMITTEE ON 28<sup>TH</sup> JULY 2020</u></b></p> <p>Minute No: 34 - May Lane, Millendreath - Planning Clerk is awaiting a response from Case Officer.</p> <p>Minute No: 51 – Actioned.</p> <p>Minute No: 52 – Actioned.</p> <p>Minute No: 58 – Actioned.</p>	Ongoing

67.	<p><b><u>TO DISCUSS RESPONSES RECEIVED FROM LETTER SENT TO OTHER TOWN AND PARISH COUNCILS REGARDING GOVERNMENT PLANS TO OVERHAUL THE PLANNING SYSTEM AND OUR PROCESS MOVING FORWARD</u></b></p> <p>Three responses had been received from other Town and Parish Councils and were circulated to the Committee for information. Chair requested to leave this matter running a little longer to enable other Town and Parish Councils to respond and then write to our local MP, Sheryll Murray. Chair requested that further letters be drafted by the Town Clerk and Planning Clerk and circulated to the Committee for approval before distribution.</p>	Town Clerk and Planning Clerk
68.	<p><b><u>TO RECEIVE AND NOTE DECISION NOTICES</u></b></p> <p>The Committee read through Decision Notices as attached appendix 'B'. Looe Town Council are currently 89% in line with Cornwall Council decisions.</p> <p>The Planning Clerk was asked to get clarity on Cornwall Council's current procedure for the display of site notices and the notification of neighbouring properties and report back to the Committee.</p>	Planning Clerk
69.	<p><b><u>TO RECEIVE AND DISCUSS SITE MEETINGS AND PLANNING APPEALS</u></b></p> <p>None.</p>	
70.	<p><b><u>TO RECEIVE AND DISCUSS 5 DAY PROTOCOLS RECEIVED AND MAKE RECOMMENDATION WHERE REQUIRED</u></b></p> <p>None.</p>	
71.	<p><b><u>TO DISCUSS MATTERS FROM THE CORNWALL COUNCIL PLANNING LIVE EVENT ON THE PLANNING REFORM 2020 HELD ON 18<sup>TH</sup> AUGUST 2020</u></b></p> <p>The Power Point and Q&amp;A's were circulated to Committee members that were not able to attend the Live Planning Reform.</p> <p>Chair commented that the information was a good source for reference. Formal consultation was discussed and Councillor Harrison stated that the questions are already being asked in the planning white paper and a response is required by the end of October.</p> <p>Councillor Harrison offered to work with the Chair to collate a response to the planning white paper.</p>	<p>Planning Clerk to add Q&amp;A's onto face book/website</p> <p>Chair and Cllr Harrison</p>
72.	<p><b><u>TO REVIEW AND DISCUSS CORNWALL COUNCIL NEW CLIMATE EMERGENCY PLANNING POLICIES (CONSULTATION 10<sup>TH</sup> AUGUST 2020 TO 25<sup>TH</sup> SEPTEMBER 2020)</u></b></p> <p>Cllr Hannaford explained the Consultation document and the process to the Committee.</p> <p>Cllr Harrison suggested that we compare this document with our</p>	Planning Clerk to circulate link to Committee and onto

	<p>emerging Neighbourhood Plan and check if we need to compile a response to the consultation.</p> <p>Much discussion took place and the Chair requested that the Committee view the document and send any responses to the Planning Clerk for submission.</p>	LTC face book/website
73.	<p><b><u>TO REVIEW AND DISCUSS CORNWALL COUNCIL DRAFT MARINE AND ESTUARINE EUROPEAN SITES SUPPLEMENTARY PLANNING DOCUMENT (CONSULTATION 14<sup>TH</sup> AUGUST 2020 TO 21<sup>ST</sup> SEPTEMBER 2020)</u></b></p> <p>Chair requested the Committee to review the document and send any comments to the Planning Clerk to respond, setting a target date of one week to respond (1.9.2020).</p>	Planning Clerk
74.	<p><b><u>TO RECEIVE A REPORT FROM THE PAVEMENT LICENSING WORKING GROUP</u></b></p> <p>No Pavement Licences received. No report.</p>	
75.	<p><b><u>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS DIRECT TO CORNWALL COUNCIL</u></b></p> <p>The Committee discussed the remaining planning applications as listed and made recommendations as per attached appendix 'A'.</p> <p>Cllr Miller left the meeting.</p>	
76.	<p><b><u>TO RECEIVE AN UPDATE ON THE PROGRESS OF THE NEIGHBOURHOOD DEVELOPMENT PLAN</u></b></p> <p>Councillor Hannaford informed the Committee that the document is listed on the Cabinet workplan and the deadline date is the end of this month. The Neighbourhood Plan Steering Group still have a little bit of tidying up to do before the plan is submitted and published, this will be completed in approximately two weeks.</p> <p>Councillor Hannaford and the Chair thanked Councillor Harrison for all her input and proof reading of the plan.</p> <p>Chair brought to the attention of the Clerk that the Neighbourhood Plan website <a href="http://www.futurelooe.town">www.futurelooe.town</a> needs updating, the Project Manager will be addressing this</p> <p>The Planning Clerk was asked to update Looe Town Council website with the Neighbourhood Plan minutes from November 2019. Planning Clerk will liaise with the Town Clerk.</p>	<p>NP Project Manager</p> <p>Town Clerk/Planning Clerk</p>
77.	<p><b><u>TO DISCUSS AND RECOMMEND COMMUNICATION OF KEY MESSAGES</u></b></p> <p>None.</p>	
78.	<p><b><u>EXCLUSION OF MEMBERS OF THE PRESS AND PUBLIC</u></b></p> <p>No matters.</p>	

79.	<p><b><u>DATE OF NEXT PLANNING COMMITTEE MEETING</u></b>  The next planning meeting is scheduled for Tuesday 22<sup>nd</sup> September 2020 at 6.00pm on Zoom.</p>	
80.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN (For Information Only)</u></b></p> <p><u>.1 Affordable Housing Secondary Parish definitions</u>  Letter and information received from Cubert Parish Council regarding discrimination in affordable housing allocation definitions – Crantock, Cubert and St Newlyn East Parishes, was circulated for information. No comments made.</p> <p><u>.2 Polvellan Manor, West Looe</u>  The delay in receiving a planning application for Polvellan Manor was discussed. Chair requested the Planning Clerk to request an update from the Planning Agent.</p>	<p>Planning Clerk</p>

Signed .....

Date.....